

PROFORMA

DECLARATION

I/We hereby solemnly declare that I/We visited the site of the work (as on top sheet) personally and have made myself / ourselves fully conversant of the conditions therein and particular the following:

1. Topography of area.
2. Soil strata at site of work.
3. Sources and availability of construction materials.
4. Rates for construction of material, water, electricity including all local taxes, royalties, octroi etc.
5. Availability of local labour (both skilled and unskilled) and relevant labour rates and labour laws.
6. The existing roads and approaches to the site of work and requirements for further service roads / approaches to be constructed by me/us
7. The availability and rates of private land etc. that shall be required by me/us for various purposes.
8. Climatic conditions and availability of working days.

I/We have quoted my/our rates for various items in the schedule of items, quantities and rates taking into account all the above factors also.

Signatures of the Tenderer/s

Constitution of Firm

1	Constitution of the firm / concern. (Tick as applicable)	Sole Proprietor / Partnership Firm / Company / JV / Society
2	Full name of them / Company / JV / Society	
3	Year of formation / incorporation	
4	PAN No.	
5	Registered Office Address	
6	Address on which correspondence regarding this Tender should be done	
7	Names of the proprietor / partners / JV members etc	

Undertaking:

We have uploaded along with the tender, all the requisite documents pertaining to the constitution of the firm / concern / company etc as specified in clause-1.1.4 of "Preamble & General Instructions to Tenderers".

I/we understand that in the absence of these documents, our tender shall be treated as having been submitted by the individual who has signed the tender documents.

Signature of Tenderer

Details of Plant and Machinery already available with the firm

S. No.	Particulars of equipment	No. of Unit	Kind & make	Capacity	Date by which the plant would be available for use on this work	Age & condition	Work on which it is being used
1	2	3	4	5	6	7	8

Signature of the Tenderer/s

**LIST OF ENGINEERS / PERSONNEL ALREADY AVAILABLE /
PROPOSED TO BE EMPLOYED FOR DEPLOYMENT ON THIS WORK**

S. No.	Name & Designation	Qualification	Professional experience	Organization with whom working	Date by which personnel will be available for this work.
1	2	3	4	5	6

Signatures of Tenderer/s

**STATEMENT OF WORKS EXECUTED / COMPLETED
BY THE CONTRACTORS DURING LAST SEVEN YEARS**

S. No.	Name and place of work	Authority / agency for which work was carried out	Date of award & agreement No. & Date	Date of completion (original / actual)	Agreement cost / completion cost	Principal / Technical features work in brief	S. No. at which relevant certificate / documents are attached
1	2	3	4	5	6	7	8

Signature of the Tenderer/s

Statement of works being executed / in hand by the contractor/s

S. N.	Name and Place of work	Authority / agency for whom the work is being carried out	Date of award & agreement No. & Date	Date of completion (Original / actual)	Agreement cost of work cost / likely cost	Principal / Technical features work in brief	S. No. at which relevant Certificate / Documents are attached	Payment taken till
1	2	3	4	5	6	7	8	9

Signatures of the Tenderer/s

Each Bidder or each member of a JV must fill in this form separately:

NAME OF BIDDER/JV PARTNER:

Annual Contractual Turnover Data for the Previous 3/4 Years (Contractual Payment only)

Year Amount	Currency	Exchange Rate	Indian National Rupees Equivalent
Average Annual Contractual Turnover for last 3 years			

1. The average annual contractual turnover shall be calculated as an average of "total contractual payments" in the previous three financial years. However, in case balance sheet of the previous year is yet to be prepared/ audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover.
2. The information supplied shall be substantiated by data in the audited balance sheets and profit and loss accounts for the relevant years in respect of the bidder or all members constituting the bidder.
3. Contents of this form should be certified by a Chartered Accountant duly supported by Audited Balance Sheet duly certified by the Chartered Accountant. SEAL AND SIGNATURE OF THE BIDDER Certified that all figures and facts submitted in this form have been furnished after full consideration of all observations/notes in Auditor's reports. _____

(Signature of Chartered Accountant)

Name of CA: _____

Registration No: _____

(Seal)

FORMS

FORM NO.: E-5

Appendix-VIII

Real Time Gross Saving (RTGS) / National Electronic Fund Transfer (NEFT)**Model Mandate Form****(Investor / customer's option to receive payments through RTGS / NEFT)**

1. Investor / customer's name

2. Particulars of Bank Account:

A) Name of the Bank:

B) Name of the Branch:

Address

Telephone No.:

C) RTGS / NEFT IFS Code:

D) Type of the account (S.B. Current or Cash Credit) with code (10/11/13):

E) Ledger and Ledger folio number:

F) Account number (as appearing on the Cheque book) in lieu of the bank certificate to be obtained as under:

Please attach a blank cancelled cheque or a photocopy of a cheque or front page of your savings bank pass book issued by your bank for verification of the above particulars)

3. **Date of effect:**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

(.....)

Signature of the Investor / Customer**Date:****It is certified that the particulars furnished above are correct as per our records****Bank's Stamp:**

NORTHERN RAILWAY

(Standard Format)

COMPLETION CERTIFICATE

The work of “----- (Full name of the work) -----” has been Completed with following details:

1	Name & complete address of the contractor.	
2	Nature of entity (sole prop / partnership firm / company / JV)	
3 (a)	In case of Sole proprietorship, the name of sole proprietor	
(b)	In case of partnership firm / JV, the Names & shares of various partners / members.	
4	Date of Acceptance / LOA	
5	Agreement No. & date	
6(i) (ii)	Original Agreement Cost Final Agreement Cost	
7	Total payment made along with financial year wise breakup	
8	Original date of completion (DOC)	
9	(a) Actual date of completion (b) Whether extension to DOC given with penalty or without penalty	
10	Brief description of nature & scope of work	
11	Performance of contractor (Satisfactory / unsatisfactory)	

It is certified that the above work has been completed successfully in accordance with provisions of contract.

(-----)

Name & Signature of issuing authority with seal

Date of issue of certificate: -----

Case File No.: -----

**FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED
BY TENDERER ALONGWITH THE TENDER DOCUMENTS**

I..... (Name and designation) ** appointed as the attorney / authorized signatory of the tenderer,

M/s. (Herein after called the tenderer) for the purpose of the Tender documents for the work of as per the tender No. of (Railway)**, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in. I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e., evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/We also understand that my/our offer will be evaluated based on the documents / credentials submitted along with the offer and same shall be binding upon me/us.
6. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Government of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF / member of the partnership firm / LLP / JV / Society / Trust.
8. I/we understand that if the contents of the Certificate submitted by us are found to be forged / false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto **Two** year. Further, I/we (insert name of the tenderer) **_____ and all my/our constituents understand that my/our offer shall be summarily rejected.
9. I/we also understand that if the contents of the Certificate submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security / Security Deposit and Performance guarantee and may lead to any other action provided in the contract including banning of business for a period of upto **TWO** year.
10. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

**SEAL AND SIGNATURE
OF TH TENDERER**

Date:

Place:

** The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer.

This certificate is to be given by each member of JV or Partnership Firm / LLP / etc.

FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED BY TENDERER ALONGWITH THE TENDER DOCUMENTS

Reference -Para 6.1 of ITT

(This certificate is to be given by attorney / authorized signatory / each member of Partnership firm / Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc)

I/We (Name), attorney/authorized signatory of the (constituent firm / constituent partner) and member/partner of the (tendering firm) hereby solemnly affirm and state as under:

1. I/we certify that (constituent firm/constituent partner) is/are not blacklisted or debarred by Railways or any other Ministry/ Department of Govt of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm / LLP/JV/Society/Trust.
2. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that Iam/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed),

**SEAL AND SIGNATURE
OF THE CONSTITUENT FIRM/CONSTITUENT PARTNER**

Date:

Place:

DECLARATION / UNDERTAKING

I/We (Name and Designation of tenderer / Authorized Person of tender) do hereby declare as under:

1. That I/We are an individual / Partnership firm / Company / Society / JV and:
 - (a) That I/We are not a retired Engineer of the gazetted rank or any other gazetted officer working before retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in the Engineering or any other department of any of the railways owned and administered by the President of India for the time being,
 - (b) That I/We being partnership firm / company / joint venture (JV) / registered society / registered trust etc have none of our partners a retired Engineer or retired gazetted officer as aforesaid.
 - (c) That I/We being an incorporated company have any such retired Engineer or retired officer as one of directors.
 - (d) That I/We do not have in our employment any retired Engineer or retired gazetted officer retired from government service (at least 1 year prior to the date of submission of the tender)
 - (e) That I/We being an individual contractor, do not have a relative (s) or in the case of partnership firm/ company / joint venture (JV) / registered society / registered trust etc. have one or more of shareholder(s) or relative(s) of the shareholder(s) employed in gazetted capacity in the Engineering or any other department of the Railway.

OR

- 2(a) That I am a Retired Engineer of the Gazetted rank participated in the tender in individual capacity as (Name of the firm) with following details:

Name	Date of retirement	Post held, Place and Railway unit from which retired	Details of permission taken if such retired Engineer or Gazetted Officer had not retired from Govt. Office at least 01 year prior to the date of submission of tender

- 2(b) That I/We are a Partnership firm / Company / Society / JV and have following retired Railway Gazetted Officer as our Partner(s)/ Director(s) / Employee:

S. No.	Name	Position in tendering entity i.e., Partner / Direct or Employee	Date of Retirement, Post held, Place and Railway unit from which retired	Details of permission taken if such Retired Engineer or Gazetted Officer had not retired from Govt. Office at least 1 year prior to the date of submission of tender

- 2(c) That I/We are an Individual / Partnership firm / Company / Registered Society / Trust / JV and have following Share Holder(s) or Relative(s) of individual tenders / Share Holder(s) employed in Gazetted capacity in Indian Railways:

S. No.	Name of the gazetted Railway Officer who is/are Share Holder(s) or Relative(s) of Share Holder(s) of tenderer	Post held and Place of Posting	Railway / Unit	Details of Shareholding or Relationship with individual / share holder of the tenderer

Note:(i) **Strike Off (1) or (2) as applicable.**(ii) **In case (1) is applicable and any of the 2(a), (b) or (c) is not applicable NIL may be filled.****Place:****(Signatures of Authorized signatory)****Name of the tendering firm****Dated:**

(Bid Security)

Bank Guarantee Bond from any scheduled commercial bank of India

(On non-judicial stamp paper, which should be in the name of the Executing Bank)

Name of the Bank: -----

President of India,
 Acting through,
 Railway,

Beneficiary: Railway

Date:

Bank Guarantee Bond No.:

Dated:

In consideration of the President of India acting through---- **(Designation & address of Contract Signing Authority)**,
 Railway, (hereinafter called "The Railway") having invited the bid for
 through Notice inviting tender (NIT) No, We have been informed that **[Insert name
 of the Bidder]** (hereinafter called "the Bidder") intends to submit its bid (hereinafter called "the Bid") .

WHEREAS, the Bidder is required to furnish Bid Security for the sum of **[Insert required Value of Bid Security]**, in the form of
 Bank Guarantee, according to conditions of Bid.

AND

WHEREAS,[Insert Name of the Bank], with its Branch**[Insert Address]** having its Headquarters office at.....
 [Insert Address], hereinafter called the Bank, acting through[Insert Name and Designation of the authorized persons
 of the Bank], have, at the request of the Bidder, agreed to give guarantee for Bid Security as hereinafter contained, in favour of
 the Railway:

1. KNOW ALL MEN that by these present that I/We the undersigned **[Insert name(s) of authorized representatives of the Bank]**, being fully authorized to sign and incur obligations for and on behalf of the Bank, confirm that the Bank, hereby, unconditionally and irrevocably guarantee to pay to the Railway full amount in the sum of **[Insert required Value of Bid Security]** as above stated.
2. The Bank undertakes to immediately pay on presentation of demand by the Railway any amount up to and including aforementioned full amount without any demur, reservation or recourse. Any such demand made by the Railway on the Bank shall be final, conclusive and binding, absolute and unequivocal on the Bank notwithstanding any disputes raised/ pending before any Court, Tribunal, Arbitration or any Authority or any threatened litigation by the Bidder or Bank.
3. The Bank shall pay the amount as demanded immediately on presentation of the demand by Railway without any reference to the Bidder and without the Railway being required to show grounds or give reasons for its demand of the amount so demanded.

4. The guarantee hereinbefore shall not be affected by any change in the constitution of the Bank or in the constitution of the Bidder.
5. The Bank agrees that no change, addition, modifications to the terms of the Bid document or to any documents, which have been or may be made between the Railway and the Bidder, will in any way absolve the Bank from the liability under this guarantee; and the Bank, hereby, waives any requirement for notice of any such change, addition or modification made by Railway at any time.
6. This guarantee will remain valid and effective from..... **[insert date of issue]** till **[insert date, which should be minimum 90 days beyond the expiry of validity of Bid]**. Any demand in respect of this Guarantee should reach the Bank within the validity period of Bid Security.
7. The Bank Guarantee is unconditional and irrevocable.
8. The expressions Bank and Railway herein before used shall include their respective successors and assigns.
9. The Bank hereby undertakes not to revoke the guarantee during its currency, except with the previous consent in writing of the Railway. This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No.758.
10. The Bank hereby confirms that it is on the SFMS (Structured Financial Messaging System) and shall invariably send the advice of this Bank Guarantee to the following bank details:

IFSC CODE	
IFSC TYPE	
BRANCH	
BANK NAME	
BRANCH NAME	
CITY NAME	
ADDRESS	
DISTRICT	
STATE	
BG ENABLED	

11. The Guarantee shall be valid in addition to and without prejudice to any other security Guarantee(s) of Bidder in favour of the Railway.

The Bank, under this Guarantee, shall be deemed as Principal Debtor of the Railway.

Date:

.....

Place:

Bank's Seal and authorized signature(s)

[Name in Block letters]

[Designation with Code No.]

[P/Attorney] No.

Witness:

1 Signature, Name & Address & Seal

2 Signature, Name& address & Seal

Bank's Seal

[P/Attorney] No.

Note: All italicized text is for guidance on how to prepare this bank guarantee and shall be deleted from the final document.

**PART-V
FORMS OF TENDERS ETC**

FORM-1A

**SHEET-1
TENDER FORM (FIRST SHEET)**

Tender No.: 763B-TRD-JAT-2025-26

Name of Work: TRD work in c/w Sectioning improvement in BAHL-BRML section & SVDK Station over Jammu division.

To,

**The President of India
Acting through Sr. Divisional Electrical Engineer (TR),
Northern Railway, Jammu division**

1. I/We have read the various conditions to tender attached hereto and agree to abide by the said conditions. I/We also agree to keep this offer open for acceptance for a period of **60 days** from the date fixed for closing of the tender and in default thereof, I/We will be liable for forfeiture of my/our "Bid Security". I/We offer to do the work for Northern Railway, at the rates quoted in the attached bill(s) of quantities and hereby bind myself / ourselves to complete the work in all respects within **Twelve (12) Months** from the date of issue of letter of acceptance of the tender.
2. I/We also hereby agree to abide by the Indian Railways Standard General Conditions of Contract, with all correction slips up-to-date and to carry out the work according to the Special Conditions of Contract and Specifications of materials and works as laid down by Railway in the annexed Special Conditions/Specifications, Standard Schedule of Rates (SSOR) with all correction slips up-to-date for the present contract.
3. A Bid Security of **Rs. 6,08,500.00/-** has already been deposited online / submitted as Bank Guarantee bond. Full value of the Bid Security shall stand forfeited without prejudice to any other right or remedies in case my/our Tender is accepted and if:
 - (a) I/We do not submit the Performance Guarantee within the time specified in the Tender document;
 - (b) I/We do not execute the contract documents within seven days after receipt of notice issued by the Railway that such documents are ready; and
 - (c) I/We do not commence the work within fifteen days after receipt of orders to that effect.
4. (a) I/We am/are a Startup firm registered by Department of Industrial Policy and Promotion (DIPP) and my registration number is valid up to (Copy enclosed) and hence exempted from submission of Bid Security.
5. We are a Labour Cooperative Society and our Registration No. is with and hence required to deposit only 50% of Bid Security.
6. Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.

Signature of Tenderer(s)

Date _____

Address of the Tenderer(s)
