


Special condition:

1. **Name of work: As per Tender.**
2. The contractor shall visit the site prior to quoting rates to familiarize themselves with the site conditions, scope of work, space constraints, and any operational limitations. No claims arising from lack of site knowledge will be entertained.
3. The contractor shall coordinate with all concerned departments such as Operating, Electrical, S&T, and TRD to ensure smooth execution of work without affecting train operations.
4. The contractor shall submit a detailed bar chart/work schedule indicating key milestones, sequencing of activities, and overall timelines prior to the commencement of work, for approval by the Engineer-in-Charge. Any deviations from the approved schedule shall require the prior written consent of the Engineer-in-Charge.
5. The contractor shall maintain proper cleanliness at the worksite. Disposal of excavated earth, dismantled materials, and other construction debris shall be done in accordance with environmental and municipal norms at approved locations.
6. The minimum number of personnel for the key positions with requisite qualification and experience as envisaged for execution of the work are as mentioned here under. However, the deployment of personnel shall be decided from time to time as per mutually agreed program. In order to achieve the desired progress as per mutually agreed program, the actual requirement of personnel over and above the minimum has to be assessed by the contractor and deployed accordingly.

S. No.	Position	Minimum No. of Personnel	Qualification	Minimum Experience in Similar Work [years]
1	Site Engineers	1	Diploma/ Graduation in Civil Engineering	3 Years (for Graduate) 5 Years (for Diploma) (The condition of deployment of Site Engineer shall be in continuation/ addition to GCC Para 26A and annexure-XIII of standard document. The provisions related penalties on non-deployment shall be applicable)

7. The contractor shall be liable for damages to any existing structures, pipelines, cables, tracks, or utilities during execution. Necessary repairs/replacement shall be carried out immediately at the contractor's cost.
8. Work shall be carried out without hampering normal station working activities. All care must be taken to ensure smooth railway operations during the construction period. Coordination with the site in-charge and concerned staff is essential.
9. All materials used in the construction work shall be of approved quality and brand. Samples of materials shall be submitted to the Engineer-in-Charge for prior approval. Required tests shall be conducted in NABL-accredited or government-approved laboratories, and the test results shall be submitted to the Engineer-in-Charge for verification. The cost of sampling, testing, and related expenses shall be borne entirely by the contractor.
10. In case of structural steel work or fabrication, all welding work must be done by certified welders. Welding joints shall be tested as per the instructions of the inspecting authority.
11. The contractor shall ensure strict compliance with all environmental norms including noise, air, water, and dust control. Sprinkling of water shall be done regularly in dusty areas to control dust.
12. Work must be executed in a safe manner. The contractor shall provide personal protective equipment (PPE) like helmets, gloves, safety shoes, harnesses, etc., to workers. First aid box and firefighting equipment must be available at the site at all times.
13. No labour camp or accommodation shall be permitted inside the depot area without prior approval. The conduct of labour must be orderly and as per safety and security norms of the railway premises.
14. The contractor shall ensure barricading and warning signage around the worksite. Entry of unauthorized persons should be restricted. Temporary lighting should be provided in low-visibility zones.
15. If required, the contractor shall work in night shifts or holidays, without any additional claim, to meet the project deadlines or due to operational restrictions with the permission of engineer or his representative.
16. Measurement of work shall be jointly recorded and signed. Bills will be processed only after verification by the site in-charge.
17. Any damage caused to railway property due to negligence or poor workmanship shall be recovered from the contractor's dues as per the assessment of the Railway.
18. The contractor must adhere to all relevant IS codes, IRS specifications, and Railway Board guidelines applicable to the type of work undertaken.
19. "Surface preparation for painting shall be done as per IS:1477/IS:14177. Only approved primers and paints of standard brands shall be used."
20. New roofing sheets shall be of approved brand, gauge, and type (corrugated/galvalume/colour-coated etc as per engineer in charge) as specified. All dismantled sheets shall be stacked and handed over to the Railway."
21. Valley gutters shall be fabricated from corrosion-resistant material of approved thickness and fixed with proper slope and leak-proof joints."

22. In areas having electrical or signalling cables, excavation or drilling shall be carried out only after written permission from the concerned department. Any damage to such installations shall be made good at the contractor's cost.
23. The contractor shall maintain quality control records such as cube test reports, material test certificates, and other documents as per instructions of the Engineer-in-Charge.
24. The contractor shall strictly adhere to the completion period specified in the contract and plan the work to avoid any delay or disruption to station functioning.
25. The contractor shall comply with all statutory requirements such as labour laws, payment of minimum wages, EPF/ESI provisions, and other applicable regulations.
26. The contractor shall be responsible for rectifying any defect noticed during the defect liability period at his own cost.
27. The contractor shall maintain proper **records of all materials, labour, and work executed** in the site register. These registers shall be kept up to date and shall be available for inspection by the Engineer-in-Charge at any time.
28. The contractor shall maintain **daily progress reports (DPRs)** showing the nature and quantity of work done, manpower deployed, and materials used. The DPR shall be signed jointly by the site representative of the contractor and the Railway's representative.
29. **Measurement books (MBs)** shall be recorded jointly by the contractor's representative and the departmental representative. The contractor shall ensure presence of their authorized representative at the time of recording measurements.
30. The contractor shall maintain a **register of cement, steel, and other major materials**, indicating receipt, consumption, and balance at site. The record shall be verified by the Railway representative periodically.
31. The contractor shall produce **test certificates** for all materials such as cement, steel, pipes, tiles, and electrical fittings from the manufacturer or approved testing laboratories before their use.
32. The contractor shall carry out **mandatory quality tests** (e.g., concrete cube tests, brick tests, aggregate tests, etc.) as directed by the Engineer-in-Charge. The results shall be maintained in a **Quality Control Register** and made available for inspection.
33. Proper **photographic records** of the work shall be maintained — showing site condition before, during, and after completion — and submitted along with the final bill or as directed by the Engineer-in-Charge.
34. The contractor shall maintain a **register of labour employed** on site, showing details such as name, age, category, working hours, and wages paid. This record shall be made available to Railway officials or labour authorities as and when required.
35. All **statutory records** required under labour laws, minimum wage act, EPF, ESI, and building and construction workers' act shall be maintained by the contractor and produced on demand.
36. The contractor shall maintain a **material reconciliation statement** at the time of submission of the final bill, showing quantities of all materials brought to site, consumed in work, and balance available.
37. No lump sum payment will be made.
38. All relevant Railway & IS codes shall be followed.


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Sr. DEN-I/UMB