

SOUTH EASTERN RAILWAY
Additional Special Conditions for Services:

ANNEXURE – “B”

A). SCOPE OF WORKS

1.	Service of Hospitality & Stewardship for Baripada, Chakulia and Bangriposi Camp office, AXEN/C/BPO Office & Dy.CE/C-II/KGP Office	3 Nos Camp Office & 2 Nos Construction Office.
2.	Execution of Consumable materials for Baripada, Chakulia and Bangriposi Camp office, AXEN/C/BPO Office & Dy.CE/C-II/KGP Office	Payable as per actual work done in schedule-B

B). MINIMUM REQUIREMENT OF MANPOWER:-

Sl. No.	Manpower for the work	No. of persons to be deployed	Duty times (08 Hrs. duty)
1	Stewardship	04	Duty roaster and location shall be decided as per requirement of Railway
2	Watching and monitoring Having qualification 10th pass or above	04	
3	Cook outcome basis	03	
4	Cook helper outcome basis. (for utensil cleaning etc)	03	

NOTE:

- This is the minimum manpower requirement. Contractor shall have to deploy adequate work force and above this minimum prescribed to cope up with the work load as and when required. Contractor will be responsible for their weekly Rest, Roaster hours, provision of leave and other establishment benefit etc but the requirement will be as per schedule.
- All staffs shall be interviewed and approved by Railway authority before any engagement.
- Check list of Cleaning of Construction Camp Office all rooms and its premises, AXEN/C/BPO Office & Dy. CE/Con- II/KGP Office its premises to be signed by the manager/caretaker per day and submit at the time of billing.