Arun Kumar
Director General/RPF

DO No. 2020/Sec(CCB)/45/50/Misc. New Delhi, dated: 01.2020

Sub: - Police Verification of antecedents of Contractual Staff.

Railway, have outsourced many of their works and services to outside agencies & contractors. This has resulted in many outsiders working/operating in Railway premises and in trains.

Incidents have been reported wherein these staffs have indulged in activities which are illegal and cases have been registered against them. This concern has also been raised by State DGPS in State Level Security Committee for Railways (SLSCR) meetings with PCSCS in many of Zonal Railways.

It is worthwhile to mention that during the year-2018, 57 contractual laborers were arrested and 47 cases of passenger's offences were reported wherein involvement of these contractual workers was found. In the current year, up to October-2019, 117 cases with involvement of contractual workers have been registered with the arrest of 138 contractual laborers. The Zone-wise details of cases are enclosed.

As such, to sieve such elements, it is imperative that Police Verification of the antecedents of these contractual staff is done regularly.

The above provision is already available in Point 6.16 of "GCC for Services, 2018" issued by Ministry of Railways. The format for the Police Verification as mentioned there is enclosed.

Instructions have also been given to PCSCs regarding the measures to be taken for security of "Passengers & Passenger Area". However, if this provision regarding getting the proper Police Verification is ensured by the Contactor, then it will go a long way in ensuring that the staffs hired by the Railways to provide such services does not indulge in any malpractice.

RPF Officers have been advised to co-ordinate with SPs concerned in this regard. A tentative procedure for conducting police verification across India is enclosed alongwith a draft format for initiating police verification.

This issue with the approval of CRB.

Yours sincerely

(ARUN KUMAR)

Enclosure: As above

The General Managers,
All Zonal Railways.

Scanned by CamScanner

Signature Not Verified
Digitally signed by ROHIT KUMAR PASWAN
Date: 2026.06.22 11:48:02 IST
Reason: IREPS-CRIS
Location: New Delhi

(2)

POLICE VERIFICATION

Annexure 1

PHOTO (Of applicant signed by contractor)

Sl. No.	Particulars	
1	Full Name with Aliases	
2	Parent's Names	
3	Nationality	
4	Present Address in full with Police Station & District	
5	Period of Residence	
6	Home/Permanent Address in full with Police Station & District	
7	Addresses with police stations and districts where the applicant has resided continuously for more than 6 months in the past 5 years.	
8	Aadhaar Number*	
9	The applicant has been involved in a criminal case as accused (Yes/No). If yes, then details	
10	The applicant has been arrested in connection with a criminal case (Yes/No). If yes, then details	
11	The applicant has been convicted for a criminal offence (Yes/No). If yes, then details.	

*optional

Declaration (By Applicant): I certify the above information is correct and complete to the best of my knowledge and belief.

Countersigned by: Contracting Railway Supervisor Date Place	Signature of Applicant Date Place

Police Certificate:

The details as stated above are correct & the above person does not have any criminal case registered or pending against him in any court of law as per official records available.

Counter Signature of Authorized Signatory with Stamp

Scanned by CamScanner