



CENTRAL RAILWAY

ELECTRICAL DEPARTMENT

TENDER NO. SUR-TD-T-2026-01RS

FOR THE WORK OF

Provision of man-power for erection of TRD works on shift basis comprising of Three (03) skilled and three (3) unskilled staff. (Re-invitation)

OFFICE OF SR. DIVISIONAL ELECTRICAL ENGINEER (TRD),
DRM OFFICE, CENTRAL RAILWAY,
SOLAPUR-413001,
MAHARASHTRA-INDIA

PART-I (TOP SHEET)

TENDER DOCUMENT

Sr.No.	Description	Details
2	Full Name of work	Provision of man-power for erection of TRD works on shift basis comprising of Three (03) skilled and three (3) unskilled staff. (Re-invitation)
3	Quantity	As per Tender schedule
4	Approximate Cost of Work	₹ 63,05,389.20
5	Completion period	24 Months from the award of work
6	Cost of Tender form	Nil for e-Tendering
7	Earnest money amount (EMD)	₹ 1,26,200/-
8	Validity of Tender	90 days
9	Nature of Tender	Two Packet

NOTE:-

1. This tender shall be governed as per the Indian Railways General Condition of Contract for services-2018 as amended / corrected up to latest Correction slips and as well as other terms and conditions of contract as mentioned in this tender.

2. Tenderers are advised to carefully read all the clauses including its notes/special notes as mentioned in tender document.

3. The Tendered must ensure before submitting their bid that the offered rates should be able to meet prevailing minimum wages for specified number of employees as given in Scope of Work in attached tender Documents and Schedule in as per Minimum wage rates as circulated by the labour Commissioner, Maharashtra notifications or central Government notified rates whichever is higher on the day of opening of tender.

4. Tenderer whose offer rates do not comply with minimum prevailing labor wages including PF & ESI contribution (applicable at time of opening of tender) as per Minimum wage rates as circulated by the labour Commissioner, Maharashtra notifications or notified by the Ministry of Labour & Employment, Office of CLC, New Delhi shall not be considered and summarily rejected without assigning any reason.

Tender Inviting Authority

The President of India,

Acting through

Sr. Divisional Electrical Engineer (TRD),

Central Railway (Solapur Division)

Solapur (Maharashtra), India-413001

Signature of Tenderer

CHECKLIST

Sr. No.	Mandatory Documents	Remarks
1	PAN CARD	
2	GST Registration Certificate	
3	Bid Security	
Constitution of Firm (as required in terms of Clause-17 of GCC for services of the tender document)		
1	In case of Sole Proprietor	An Affidavit on Non Judicial Stamp Paper (NJSP) certifying the sole Proprietorship of the firm (Standard Performa as reference is placed as Appendix-II for illustration purpose)
2	In case of a "Partnership Firm"	Registered/ notarized certified copy of the Partnership Deed. Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s), authorized by all the partners to act on behalf of the firm and to submit & sign the Bid, sign the agreement as per clause 17.2 b (ii) (Standard Performa as reference is placed as Appendix-III for illustration purpose.)
3	In case of a "Company"	Copy of the AOA & MOA (Article of Association & Memorandum of Association) of the Company, along with incorporation certificate. Power of Attorney duly registered / notarized(Standard Performa as per Appendix-X for illustration purpose) by the Company (backed by copy of the resolution of Board of Directors) (Standard Performa as reference is placed as Appendix-XI for illustration purpose) in favour of the individual signing the tender on behalf of the Company. Note: Company incorporation certificate, complete MOA & AOA, Resolution of board of Directors must be enclosed with offer without which offer shall be rejected
4	In case of a "Registered Society or Registered Trust"	Self-attested copy of the certificate of registration; Self-attested copy of Deed of formation; and Notarized copy of Power of Attorney in favour of the individual to sign the tender documents
Eligibility Documents pertaining to tender		
1.	Work experience	Completion / ongoing performance Certificate (including payment details) of minimum of 35% of advertised value in support of similar nature of work as per clause 2.1 „Eligibility of bidders" of tender document. Note: Employer certificates for similar works to be given as per Appendix-XII (illustration purpose) for evaluation purpose and as per Note Para of clause 2.1 of tender document
2.	Financial Standing (T1-Turnover)	The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value as per detail at Appendix-XIII in form of audited balance sheet certified by chartered accountant with her stamp, signature and

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		<p>membership number shall be considered as per clause 2.2 (i).</p> <p>Note: Accepted as per Appendix-XIII duly supported by audited balance sheet.</p> <p>Following documents will be considered towards this criteria: -</p> <ol style="list-style-type: none"> 1) Audited balance sheet certified by CA. 2) Turnover certified by CA 3) Form 26 AS generated from Income Tax Portal <p>Whereas for current/ongoing financial year up to the date of tender opening, if audited balance sheet is not available then provisional balance sheet duly signed by CA with stamp, UDIN membership number of CA.</p>
3.	Financial Standing (T2-Liquidity)	<p>The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts shall only be considered as per clause 2.2 (ii) as per detail at Appendix-XIV.</p> <p>Note: Accepted as per Appendix-XIV only.</p>
4.	Experience in years	Company establishment certificate and company's work order copy / agreement copy / completion certificate, etc.as proof of operation. Years shall be counted from the date of agreement of the work.
5.	Annexure-V	Under taking regarding false statement as per Annexure-V
6.	Annexure-V(A)	Undertaking by the each member of a Partnership Firm / Joint Venture(JV) / Hindu Undivided Family(HUF) / Limited Liability Partnership (LLP) etc. as the case may be.
7.	Appendix – II	Declaration regarding termination / maximum penalty in last two years as per appendix – II
8.	Appendix-XVI	Details of work completed in last three years including current year
9.	Appendix-XVII	Engineers / Personnel available along with EPF challans for last one year
10.	Appendix-XVIII	Bank Detail / RTGS
11.	Appendix- XIX	Mandatory Undertaking for Eligible Applicant as per clause 2.2 of GCC for services
12.	Appendix-XX	Mandatory Undertaking Regarding Employment / Partnership of Retired Railway Employees
13.	Appendix-XXI	Undertaking for reading the special notes / notes mentioned in tender documents

NOTE: The check list mentioned above is indicative and not exhaustive. The bidders must go through the complete tender documents and submit the required documents accordingly.

I/we have checked the above list with our submittal. I/we am/are also aware that if the bid application is not containing the above documents, our application is likely to be rejected as per terms and conditions.

Date:

Seal & Signature Authorized Signatory

Signature of Tenderer

BID FORM (SECOND SHEET)**CENTRAL RAILWAY****1. Instructions to bidder and Conditions of bid:-**

The following documents form part of bid/Contract:

- (a) Bid forms-First Sheet and Second Sheet
 - (b) Special/ Other Conditions/ Specifications (enclosed)
 - (c) Schedule of approximate quantities (enclosed)
 - (d) Standard General Conditions of Contract for Services-2018 and Standard Specifications for Materials and Works of Indian Railway as amended / corrected upto latest Correction Slips, copies of which can be seen in the office of Sr.DEE/TRD/SUR soft copy can be accessed at https://blw.indianrailways.gov.in/uploads/files/GCCS_Service.pdf.
 - (e) Tenderers shall submit their offers made as per the Indian Railways GCC for services-2018 as amended/corrected up to latest Correction Slips and as well as special terms and conditions of contract as mentioned in this tender.
 - (f) Schedule of Rates as amended / corrected up to latest Correction Slips, copies of which can be seen in the office of Sr.DEE/TRD/SUR or obtained from the office of the Sr.DEE/TRD/SUR on payment of prescribed charges, as provided by Railway Board/Central Railway HQ.
2. The Bidder(s) shall quote her/their rates as a percentage above or below the Estimated / Advertised value of work except where she/they are required to quote item rates and must tender for all the items shown in the Schedule of approximate quantities attached. The quantities shown in the attached Schedule are given as a guide and are approximate only and are subject to variation according to the needs of the Railway. The Railway does not guarantee work under each item of the Schedule.
 3. Tenders containing erasures and/or alterations of tender documents are liable to be rejected. Any correction made by tender(s) in her/their entries must be attested by her /them.
 4. The works are required to be completed within a period of **24 months** from the date of issue of acceptance letter.
 5. (a) The bidder(s) shall keep the offer open for a minimum period of **90 days** from the date of opening of the bid. It is understood that the bid documents have been sold / issued to the bidder(s) and the bidder(s), is/are permitted to bid in consideration of the stipulation on her/their part that after submitting her/ their bid subject to the period being extended further, if required by mutual agreement from time to time, she will not resile from her offer or modify the terms and conditions there of in a manner not acceptable to the Chief Manager/Manager. If the bid is accepted, the successful bidder shall submit the Performance Guarantees as per clause 4.11 of Service GCC – 2018 / latest corrections / RB's guidelines, for the due and faithful fulfillment of the contract. if successful bidder withdraw the bid within bid validity period or if awarded and Tenderer on being called upon to submit the Performance Guarantee / Performance Security, failed to submit the same within the stipulated time period mentioned in Tender Documents or on being called upon sign the contract Agreement, failed to sign the same within stipulated period mentioned in Tender Documents, The Bidder shall be banned from submission of bids in any works / Service Tender issued by Indian Railways for a period of 12 Months from the date of such banning done on e-platform www.ireps.gov.in. The Tenderer shall submit the bank Account details for refund / payment through NEFT/RTGS as per **Appendix-XVIII**.

Signature of Tenderer

- 6. Rights of the Railway to Deal with Tender:** The authority for the acceptance of the tender will rest with the Railway. It shall not be obligatory on the said authority to accept the lowest tender or any other tender and no bidder(s) shall demand neither any explanation for the cause of rejection of her / their tender nor the Railway to assign reasons for declining to consider or reject any particular tender or tenders.
- 7.** If the bidder(s) deliberately gives / give wrong information in her / their tender or creates / create circumstances for the acceptance of her / their tender, the Railway reserves the right to reject such tender at any stage.
- 8.** If the bidder(s) expire(s) after the submission of her/ their tender or after the acceptance of her/their tender, the Railway shall deem such tender cancelled. If a partner of a firm expires after the submission of their tender or after the acceptance of their tender, the Railway shall deem such tender as cancelled, unless the firm retains its character.
- 9. Bidder's Credentials:-** Bidder shall submit the documents as demanded under Bid Evaluation criteria along with the bid.
- 10. For e-bidding:- Relevant guide lines should be followed:**
- 10.1** All Tenderers are here by cautioned that tenders containing any material deviation or reservations as described in tender condition and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.
- 10.2** The intending Tenderers must be registered on www.ireps.gov.in portal. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the Tenderer will get user id and password. On login, Tenderer can participate in tendering process and can witness various activities of the process.
- 10.3** The authorized signatory of intending Tenderer, as per Power of Attorney (POA), must have valid class-II or class-III digital signature. The tender document can only be downloaded from e-tendering portal using class-II or class-III digital signature. However, the Tenderer shall upload their tender on www.ireps.gov.in portal using class-II or class-III digital signature of the authorized signatory only.
- 10.4** Submission of Tenders shall be closed on e-tendering website of RAILWAY ADMINISTRATION at the date & time of submission prescribed in Bid document after which no tender shall be accepted. It shall be the responsibility of the bidder/Tenderer to ensure that his tender is uploaded online on www.ireps.gov.in portal before the deadline of submission. Railway administration will not be responsible for non-receipt of tender documents due to any delay and/ or loss etc.
- 10.5** RAILWAY ADMINISTRATION (Sr.DEE/TRD/SUR) reserves the right to accept or reject any or all proposals without assigning any reasons. No Tenderer shall have any cause of action or claim against the RAILWAY ADMINISTRATION for rejection of his proposal.
- 10.6** Tenderers are advised to keep in touch with IREPS portal for updates. The bidders are required to submit soft copies of their bids electronically on the www.ireps.gov.in Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the www.ireps.gov.in Portal, prepare their bids in accordance with requirements & submitting their bids online on www.ireps.gov.in Portal.
- 11. ASSISTANCE TO BIDDERS:** - Any queries relating to the tender document and the terms and

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conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Any queries relating to the process of online bid submission or queries relating to tender, contact the help desk of www.ireps.gov.in Portal. The Tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Sr.DEE/TRD/SUR, DRM Office, Central Railway Solapur during the office hours.

12. Non-compliance with any of the conditions set forth therein above is liable to result in the tender being rejected.

13. Execution of Contract Documents: - The successful bidder(s) shall be required to execute an agreement with the President of India acting through the Railway for carrying out the work according to Standard General Conditions of Contract, Special Conditions / Specifications annexed to the tender and Specification for work and materials of Railway as amended/ corrected up to latest Correction Slips, mentioned in tender form (First Sheet).

14. Partnership Deeds, Power of Attorney Etc.: - The bidder shall clearly specify whether the bid is submitted on her own or on behalf of a partnership concern. If the bid is submitted on behalf of a partnership concern, she should submit the certified copy of partnership deed along with the tender and authorization to sign the tender documents on behalf of partnership firm. If these documents are not enclosed along with tender documents, the tender will be treated as having been submitted by individual signing the tender documents. The Railway will not be bound by any power of attorney granted by the bidder or by changes in the composition of the firm made subsequent to the execution of the contract. It may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor. **(The bidder shall submit notarized copy of the Partnership Deeds, Power of Attorney, etc.,)**

15. The bidder whether sole proprietor, a limited company or a partnership firm if they want to act through agent or individual partner(s) should submit along with the tender or at a later stage, a power of attorney duly stamped and authenticated by a Notary Public or by Magistrate in favour of the specific person whether she / they be partner(s) of the firm or any other person specifically authorizing her/them to submit the tender, sign the agreement, receive money, witness measurements, sign measurement books, compromise, settle, relinquish any claim(s) preferred by the firm and sign "No Claim Certificate" and refer all or any disputes to arbitration.

15.1 The bidder shall clearly specify whether the bid is submitted on her own or on behalf of a Partnership Firm/Joint Venture (JV) / Society etc. The bidder(s) who is/are constituents of Firm, Company, Association or Society shall enclose self-attested copies of the Constitution of their concern, Partnership Deed and Power of Attorney along with their bid. Bid Documents in such cases shall to be signed by such persons as may be legally competent Association or Society, as the case may be.

15.2 The bidder shall give full details of the constitution of the Firm/ JV / Company / Society etc and shall also submit following documents(as applicable), in addition to documents mentioned above:

(a) Sole Proprietorship Firm:

The bidder shall submit the notarized copy of the affidavit.

(b) Partnership Firm:

The bidder shall submit self-attested copies of (i) registered / notarized Partnership Deed and (ii) Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s), authorized by

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all the partners to act on behalf of the firm and to submit & sign the Bid, sign the agreement, witness measurements, sign Measurement Books, receive payment, make correspondence, compromise / settle / relinquish any claim (s) preferred by the firm, sign 'No Claim certificate', refer all or any dispute to arbitration and to take similar action in respect of all Bids/ contracts OR said Bid/contract.

(c) Joint Venture(JV):

Bidder shall submit documents as mentioned in Clause 2.4 of GCC for services & shall be applicable for tenders having advertised value more than Rs.10.00crore.

(d) Company registered under Companies Act-1956:

The Bidder shall submit

- (i) The copies of MOA(Memorandum of Association) and AOA (Articles of Association) of the Company; and
- (ii) Power of Attorney duly registered/ notarized by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company.

(e) Society:

The Bidder shall submit:

- (i) self-attested copy of the Certificate of Registration,
- (ii) Deed of Formation and
- (iii) Power of Attorney in favour of the Tender signatory.

15.3 If it is mentioned in the Bid that it is being submitted on behalf of / by a Sole Proprietorship Firm /Partnership Firm / Joint Venture / Registered Company etc, therefore- mentioned document/s (as applicable) should be enclosed along with Bid. If it is NOT mentioned in the Bid that it is being submitted on behalf of/by a Sole Proprietorship Firm / Partnership Firms / Joint Venture / Registered Company etc, then the Bid shall be treated as having been submitted by the individual who has signed the Bid.

15.4 After opening of the Bid, any document pertaining to the Constitution of the Firm / JV / Society etc shall neither be asked nor be entertained/ considered.

15.5 A Bid from JV / Consortium/ Partnership Firm etc shall be considered only where permissible as per the Bid /Tender conditions.

16. Employment/ Partnership etc of Retired Railway Employees:

- a. Should a bidder be a retired Manager of the Gazetted rank or any other Gazetted officer working before her retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in any department of any of the Railways owned and administered by the President of India for the time being, or
- b. Should a bidder being a partnership firm have as one of its partners a retired Manager or retired Gazetted Officer as aforesaid, or
- c. Should a bidder being an incorporated company have any such retired Manager or retired officer as one of its Directors or
- d. Should a bidder having her employment any retired Manager or retired Gazetted Officer as aforesaid, the full information as to the date of retirement of such Manager or Gazetted Officer from the said service and in case where such Manager or Officer had not retired from Government service at least 02 years prior to the date of submission of the tender as to whether permission for taking such

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contract, or

If the contractor be a partnership firm or an incorporated company, to become a partner or Director as the case may be, or to take the employment under the contractor, has been obtained by the bidder or the Manager or Officer, as the case may be from the President of India or any officer, duly authorized by her in this behalf, shall be clearly stated in writing at the time of submitting the bid. Bids without the information above referred to or a statement to the effect that no such retired Manager or retired Gazetted Officer is so associated with the bidder, as the case may be, shall be rejected.

Should a bidder or contractor being an individual on the list of approved Contractors, have a relative(s) or in the case of partnership firm or company of contractors one or more of her shareholder(s) or a relative(s) of the shareholder(s) employed in Gazetted capacity in the any department of the Railway, the authority inviting tenders shall be informed of the fact at the time of submission of tender, failing which the tender may be disqualified/ rejected or if such fact subsequently comes to light, the contract may be rescinded in accordance with provision in Clause 7.4 of Standard General Conditions of Contract. Contractor should sign fill and sign the attached proforma – D attached in this document for above mentioned information.

- e. Should a Bidder or contractor being an individual on the list of approved Contractors, have a relative(s) or in the case of partnership firm or company of contractors one or more of her shareholder(s) or a relative(s) of the shareholder(s) employed in gazette capacity in any department of Indian Railway, the authority inviting bids shall be informed of the fact at the time of submission of Bid, failing which the bid may be disqualified/rejected or if such fact subsequently comes to light, the contract may be rescinded in accordance with the provision in Clause 7.4 of the General Conditions of Contract.
- f. If the bidder or any of its constituents has been levied with a penalty for violation of labour laws for three times in the last two years (from the date of opening of tender) by the appropriate enforcing agency like the Labour Commissioner etc.
- g. The contractor shall be disqualified from participating in the bidding for services in a Railway Division,
 - (i) If any previous contract of the bidder or any of its constituents had been terminated under clause 7.4 in that Railway division, with in the previous 2 years from date of submission of bids.
 - (ii) In that Railway division, the bidder or any of its constituents has been imposed a penalty equivalent to the maximum penalty that can be imposed under a previous contract, such a figure being specified, with in the previous 2 years from date of submission of bids. (Period of 2 years shall be reckoned from the date on which the total accrued amount of penalties has reached the maximum penalty that can be imposed under the contract, as specified by the Competent Authority).

The declaration to this effect shall be furnished by the contractor as a part of his bid document as per **Appendix -II**. In case this declaration is found to be false, process for 'banning of businesses' against the bidder/contractor shall be initiated as per extent rules.

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BID FORM (THIRD SHEET)

Name of Work: -Provision of man-power for erection of TRD works on shift basis comprising of Three (03) skilled and three (3) unskilled staff.

Schedule of Rates and Quantities:

S. No.	Description of item	Approx. Qty	Unit	Unit Rate (Rs.)	Amount (Rs.)
1	Provision of manpower for erection of TRD works on shift basis comprising of Three (03) skilled technician and three (3) unskilled staff	1320	Shift	4776.81	63,05,389.2
	Total				63,05,389.20

Note:- The bidder has to quote only at par/below/above in % (percentage) in the schedules both in figures and words (As desired by Railway at www.ireps.gov.in website). If there is any discrepancy among the % (percentage) quoted in words and % (percentage) quoted in figures, the % (percentage) quoted in words will be taken as correct and final and total value will be arrived based on the % (percentage) quoted in words only.

Tenderer should go through the condition while submitting their/his offer:-

1. Tenderer whose offer rates do not comply with minimum prevailing labor wages including PF & ESI contribution (applicable at time of opening of tender) issued by concerned Ministry of Labour & Employment, Office of CLC, New Delhi shall not be considered and summarily rejected without assigning any reason.
2. The quantities shown in above Schedule are approximate and are as a guide to give the Bidder(s) an idea of quantum of work involved. The Railway reserves the right to increase / decrease and / or delete or include any of the quantities given above and no extra rate will be allowed on this account.
3. Railways reserves the right to reject any tender whose rates are un-satisfactory / unworkable keeping in view the minimum stipulated wages according to classification of proposed cities like A, B & C class. As per latest classification list of cities issued by Ministry of Labor and Employment followed by Ministry of Railways, all eight depots falls under class "C" and shall be considered un-changed during the currency of contract. Bidders are advised to go-through the other condition of contract and scope of work as mentioned in tender document. The contractor shall have to ensure presence / deployment of workforce accordingly and in no case fall below the level mentioned in tender conditions.
4. Any personnel required to be deployed for taking care of Leave Reserve & Rest givers etc., have to be additionally provided by the contractor as per the statutory norms or labour rules etc., as applicable.
5. The bid form shall be read in conjunction with the Instructions to tenders, General Conditions of contract for services, other conditions, Notice inviting Tenders, Scope of work, special conditions etc.
6. The Financial Proposal as per Bid Form shall be uploaded online on the website <https://www.ireps.gov.in>. The rates shall not be offered /quoted elsewhere in the technical submission / tender submission. If the offer of the financial bid / schedule rates is enclosed / furnished in the Technical Bid the offer will be treated as invalid offer.

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7. The duty hours of the manpower deployed by the contractor shall be a maximum of 08 hours per day (excluding rest / break). If the duty time exceeds 08 hours per day (excluding rest / break), overtime charges shall be paid by the contractor to the concerned manpower as per applicable Rules in Contract Labor (Regulation & Abolition) Act-1970 without any liability on the part of Railways.
8. Income Tax / TDS and other statutory deductions as applicable will be deducted from every monthly bill by Railways.
9. Successful bidder has to upload details of their Sanction order engaged workmen, wage payments details, PF /ESI details on monthly basis. The details so uploaded shall be available in public domain. In order to ensure prompt and proper uploading of details related to subject contractor shall register his/ firm /company etc., on www.shramikkalyan.indianrailways.gov.in and upload requisite details of labour and their payment in this portal.
10. All payments that are statutory are paid with the provision that they are transferred to workmen in Toto without any deduction whatsoever. Any default in payment of wages less than statutory wages etc and claim of such wages etc from Railways will be treated as fraudulent practice and action taken against contractor for such fraudulent act in terms of contract / Indian Contract Act / Other applicable Law.
11. The rates quoted in the schedule should be inclusive of all types of duties, Taxes and levies applicable to this contract. However, GST @18% or applicable as per extant Rules shall be paid extra. GST TDS @2% (CGST 1% and SGCT / UTGST 1%) towards total / gross value of monthly bill will be deducted by Railways (Ref: Railway Board letter no. 2018/AC-II/1/46 Dated 29.09.2018 and available on demand from Sr.DEE/TRD/SUR office for releasing the GST on goods / service levied).

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Part-II

Eligibility Criteria of Bidders and Bid Evaluation (Ref: Para 2.6 of GCC for services)

1. Bid Evaluation System:

Evaluation of the bids shall be done as per the following system:-

A. Single Packet System: - This method of evaluation shall be used for all service contracts having bid value upto and including Rs. 50.00 Lakh. This shall be based on the eligibility criteria as per GCC for services clause 2.6.1.1 and 2.6.1.2 below. Clause 2.6.1.3 shall not be applicable here.

B. Two Bid System/Two Packet System:- This method of evaluation shall be used for all service contracts having bid value exceeding Rs.50.00 Lakh. The procedure detailed below shall be adopted for dealing with 'Two Packets System' of Bidding:-

With a view to assess the bids technically without being influenced by the financial bids, 'Two Packets System of Bidding' shall be adopted. In this system, the Bidders shall submit their quotations/offers in two parts of www.ireps.gov.in Website; with one packet contain Technical bid (First packet) and the other Packet containing the Financial Bid (Second packet).

The first packet shall be with the objective of scrutinizing the capability, Technical and financial strength, experience etc. of the bidders. If the technical offers are found acceptable by meeting the minimum qualifying marks as provided in the technical criteria, the second packet shall be opened and the bids shall be processed for finalization in the normal manner (eligible lowest bidder). Those bidders who do not meet this criterion shall not be considered for opening their financial bids.

Note:-

- i). Tenderer shall offer their bid on Government portal (www.ireps.gov.in) website <http://www.ireps.gov.in> under two packet system of tendering.
- ii). Offered rates to be quoted in financial bid only. If incase offered rates are quoted /uploaded any wherein Technical Bid, the offer of same shall be summarily rejected.

However, if on the basis of information contained in the first packet, the Tender Committee needs clarification regarding processes, specifications etc; communication can be initiated with the bidders. In seeking clarifications, all communications with bidders shall be properly recorded so that an adult trail is maintained. Clarifications shall be confined to the documents /information already submitted by the bidders.

2. Minimum Eligibility Criteria:**2.1. Work Experience:**

The bidder should have satisfactorily completed* in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract** for a minimum of 35% of advertised value of the bid.

*Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.

**Definition of Similar Nature of work would mean: -

"Execution of any –

- i) 1500 V DC or 25 KV AC OHE work. OR
- ii) Tract bonding works. OR

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iii) **HT Cabling works."**

The work done with individuals and Certificate from Private Individuals for whom such works are executed/ being executed will not be considered".

Work experience certificate from private individual shall not be accepted. Certificate from public listed company / private company/ Trusts having annual turnover of Rs. 500 crore and above subject to the same being issued from their Head office by a person of the company duly enclosing his authorization by the Manairepsent for issuing such credentials.

Note:-

The bidder shall submit details of work executed by the min the prescribed format along-with bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature/ scope of contract, actual completion cost and actual date of completion for such contract.

Bidders shall upload the details as per Appendix-XVI, XVII duly supported by Appendix-XII for the similar works which are under consideration for this tender.

Employer certificates for similar works to be given as per Appendix-XII (illustration purpose) for evaluation purpose.

2.2. Financial Standing:

The Bidders will be qualified only if they have minimum financial capabilities as below–

i) T1-Financial Turnover:

The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year upto the date of opening of the tender. The audited balance sheet reflecting financial turnover certified by charter accountant with her stamp, signature and membership number shall be considered.

ii) T2-Liquidity:

The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. The audited balance sheet and/ or banking reference certified by chartered accountant with her stamp, signature and membership number shall be submitted by the bidder along with bid.

NOTE:

(i) Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/ member of the Joint Venture/ Consortium. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity. The banking reference should be from a Scheduled Bank in India and it should not be more than 03 months old as on date of submission of bids.

(ii) Bidders should also upload the details as per prescribed format mentioned only at Appendix-XIV, other formats and references are not acceptable.

(iii) Criteria for evaluation of Minimum & Financial Eligibility of Partnership firm is placed at Annexure-II

(iv) Criteria for evaluation of Minimum & Financial Eligibility of Joint Venture (JV) is placed at Annexure-III

2.3. Other Criteria:

Bid evaluation – technical criteria is as per enclosed **Annexure –A. Minimum qualifying score will be**

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"60" for the qualification of bidders

2.4. Evaluation of Technical Bid:

2.4.1. Bidder's Credentials:

2.4.1.1. The bidder shall submit along with the Bid document, documents in support of their claim to fulfill the minimum eligibility criteria as mentioned in the bid. In two packet system of bidding, each bidder shall be assigned score for their technical bid. The score of technical bid should be more than or equal to minimum qualifying marks as mentioned in bid document (if any). The system of assigning score shall be as per the bid document.

2.4.1.2. Each page of the copy of documents /certificates in support of credentials, submitted/uploaded by the bidder, shall be self-attested by the bidder or authorized representative of the bidding firm. Digitally Signed/ Self-attestation shall include signature, stamp and date (on each page). Only, those documents will be considered for evaluating bid, which are duly self-attested/ Digitally Signed as above.

2.4.1.3. The bidders shall submit an affidavit on stamp paper to the effect that all the documents submitted along with bid are true. This shall be mandatory in all bids. **The bid shall be summarily rejected, if the bidder fails to submit this undertaking along with the bid.** Format for the same is attached in this tender booklet as **Annexure-V**.

2.4.1.3.1 The bidder shall submit documents in support of his/their claim to fulfill the eligibility criteria along with bid as mentioned in tender document. Each page of the copy of documents/certificates in support of credentials, submitted by the Tenderer, shall be self-attested/ digitally signed by the Tenderer or authorized representative of the tendering firm. Self-attestation shall include signature, stamp and date (on each page). Only those documents which are declared explicitly by the Tenderer as "documents supporting the claim of qualifying the laid down eligibility criteria will be considered for evaluating his /their tender.

i. System of Verification of Tenderer's Credentials:

The tenderers shall submit a copy of certificate stating that all their statements/documents submitted along with bid are true and factual. Standard format of certificates to be submitted by the bidder is enclosed as Annexure-V. In addition to Annexure-V, in case of other than Company/Proprietary firm, Annexure-V(A) shall also be submitted by the each member of a Partnership Firm / Joint Venture(JV) / Hindu Undivided Family(HUF) / Limited Liability Partnership (LLP) et. as the case may be. Non submission of above certificates by the bidder shall result in **summarily rejection** of his/their bid. It shall be mandatorily incumbent upon the tenderer to identify state and submit the supporting documents duly self-attested by which they/he is qualifying the Qualification Criteria mentioned in the tender Document.. And it shall be mandatorily incumbent upon the Tenderer to identify state and submit the supporting documents duly self-attested by which they/he is qualifying the Qualifying criteria mentioned intender document. It will not be obligatory on the part of Tender Committee to scrutinize beyond the submitted document of Tenderer as far as his qualification for the Tenderer is concerned.

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a. The Railway reserves the right to verify all statements, information and documents submitted by the bidder in his tender offer, and the bidder shall, when so required by the Railway, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the railway shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the Railway here under.

b. In case of any wrong information submitted by Tenderer, the contract shall be terminated, Performance Guarantee and security Deposit of contract forfeited and agency barred for doing business on entire Indian Railways for 05 Years.

Ref: - RB letter no. 2017/Trans/01/Policy Dated 08.02.2018

After opening the financial bid, the tender committee shall verify the credentials of the bidder who is declared as the lowest bidder (L1) for their authenticity. In case the credentials of L1 are not found to be in order, her bid shall be treated as technically unresponsive and thus invalid. The process shall be repeated for the next higher bidder till the valid L1 is established. If any document (or copy thereof) submitted by a bidder is found to be false/forged:

(a) The bidder / each partner/ member of the bidding firm shall be liable to legal actions apart from punitive actions, as decided by competent authority of Railways. In such an eventuality, the bid shall also be summarily rejected.

(b) If the contract has already been awarded, or Sanction order has been issued and any, the contract shall be terminated, irrespective of the stage of progress in execution of the work. In such an eventuality, Security Deposit (SD), Performance Guarantee (PG) and partial/ full payments otherwise due to the contractor, in respect of the partial /full work executed by the contractor, shall be forfeited by the Railways.

(c) Other punitive actions, like banning the bidder and partners/ members of the bidding firm for future dealings with Indian Railways and/ or the Government of India may also be taken by the Railway/ Government of India authorities.

2.5. Evaluation of Financial Bid:

The financial proposal shall be evaluated to determine the lowest bidder.

In case, the evaluated financial offers of two or more technically qualified bidders are Lowest and same, then the Bid of the bidder who is technically sounder (having scored higher marks in evaluation of technical bid as per clause 2.3 shall be considered as the lowest. If the marks in the evaluation of technical bids of the lowest bidders are also found to be equal, then the bid of the bidder with the higher cumulative annual financial turnover over the last three years and the current financial year shall be considered as the lowest.

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Part-III
General Conditions of Contract

This Tender shall be governed as per General condition of contract for Services-2018 as amended /corrected up to latest correction slips and all conditions mentioned in General condition of contract for services-2018 upto latest correction slips are applicable. The clauses mentioned below are to be read in conjunction with GCC for services-2018 and in case of any ambiguity GCC shall prevail.

A. Meaning of terms: Interpretation: These shall be subject to modifications addition so suppression by special conditions of contract and/or special specifications, if any, annexed to the Bid Forms.

Definition:

In these General Conditions of Contract, the following terms shall have the meanings assigned here under except where the context otherwise requires.

Railway shall mean the President of the Republic of India or the Administrative Officers of the Railway or of the Successor Railway authorized to deal with any matters, which these presents are concerned on her behalf.

Sr. Divisional Electrical Engineer/TRD shall mean the Officer in charge of the user department i.e. Electrical/TRD and shall mean and include their successors of the Division.

Divisional Railway Manager (DRM) shall mean the Officer in charge of a Division of the Zonal Railway and shall mean-and include the Divisional Railway Manager of the Successor Railway.

Manager/ Engineer shall mean the Divisional officers or equivalent officers of the user department i.e. Electrical etc., in executive charge of the works (i.e. Sr.DEE/TRD/SUR etc) and shall include the superior officers of the same departments and shall mean & include the successors of the Successor Railway

Bidder shall mean the person/ the firm / co-operative or company whether incorporated or not who Bids for the services with a view to execute the works on contract with the Railway and shall include their personal representatives, successors and permitted assignees.

Open Bids shall mean the bids invited in open & public manner and with adequate notice.

Works shall mean the works contemplated for delivery of services as per drawings and schedules set forth in the Bid forms and required to be executed according to the specifications.

Service means any subject matter of procurement other than goods or works, except those incidental or consequential to the service, and includes physical, maintenance, housekeeping, professional, intellectual, training, consultancy and advisory services or any other service classified or declared as such by a procuring entity but does not include appointment of an individual made under any law, rules, regulations or order issued in this behalf.

Specifications shall mean the Standard Specifications for Materials & Services of Railway as specified by Railway under the authority of the Ministry of Railways or the Chief Manager or as amplified, added to or superseded by Special Specifications, if any or as specified in the Bid document.

Drawings shall mean the maps, drawings, plans, tracings or prints thereof annexed to the contract and shall include any modifications of such drawings and further drawings as may be issued by the Manager from time to time.

Contractor shall mean the Person / Firm / Cooperative Society or Company whether incorporate or not who enters in to the contract with the Railway and shall include their executors, administrators,

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successors and permitted assignees.

Contract shall mean and include the Agreement of Work Order, the accepted Schedule of Rates or the Schedule or Rates of Railway modified by the Bid percentage for items of works quantified, or not quantified, the General Condition of Contract, the Special Conditions of Contracts, if any; the Drawings, the Specifications, the Special Specifications, if any and Bid Forms, if any.

Tools and plants shall mean all appliances or things of whatsoever nature required for the execution, completion or maintenance of the services.

Site shall mean the lands, spaces, trains and other places on, under, in or through which the services are to be carried out and any other lands or places provided by the Railway for the purpose of the contract.

Period of Maintenance shall mean the specified period of maintenance from the date of completion of the works, as certified by the Manager.

Two Bid System/ Two Packet System shall mean a system of bid evaluation where there is simultaneous receipt of separate technical and financial bids. The technical evaluation of bids is completed first and the financial bids of only the technically responsive bids are opened, for further evaluation. This is the standard method to be adopted.

Quality and Cost Based Selection shall mean a system of bid evaluation where Weightage is assigned to technical and financial criteria, wherein higher Weightage is assigned to technical criteria based on the importance of quality of consultancy services sought. The evaluation is made on the basis of combining the weighted scores for technical and financial criteria.

Singular and Plural:

Words importing the singular number shall also include the plural and vice versa, where the context requires.

Headings and Marginal Headings:

The headings and marginal headings in these general conditions are solely for the purpose of facilitating reference and shall not be deemed to be part thereof or be taken in to consideration in the interpretation or construction thereof or the contract.

Use of Personal Pronouns:

The form of personal pronouns adopted in this document in relation to bidders is 'she', 'her' etc. It shall be deemed to signify/include all persons (and objects) irrespective of the gender/sex.

B. Lead Partner /Non-Substantial Partners/Change in JV /Consortium:

B.1 One of the members of the JV Firm shall be its Lead Member who shall have majority (at least 51%) share of interest in the JV Firm. The other members shall have a share of not less than 20% each in case of JV Firms with upto three members and not less than 10% each in case of JV Firms with more than three members. In case of JV Firm with foreign member(s), the Lead Member has to be an Indian Firm.

B.2 Once the Bid is submitted, the MoU shall not be modified / altered / terminated during the validity of the Bid. If successful bidder withdraw the bid within bid validity period or if awarded and Tenderer on being called upon to submit the Performance Guarantee/ Performance Security, failed to submit the same within the stipulated time period mentioned in Tender Documents or on being called upon sign the contract Agreement, failed to sign the same within stipulated period mentioned in Tender Documents, The Bidder shall be banned from submission of bids in any works / Service Tender issued

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by Indian Railways for a period of 12 Months from the date of such banning done on e-platform www.ireps.gov.in.

B.3 Approval for change of constitution of JV Firm shall be at the sole discretion of the Employer (Railways). The constitution of the JV Firm shall not be allowed to be modified after submission of the bid by the JV Firm, except when modification becomes inevitable due to succession laws etc. and in any case the minimum eligibility criteria should not get vitiated. However, the Lead Member shall continue to be the Lead Member of the JV Firm. Failure to observe this requirement would render the offer invalid.

B.4 Similarly, after the contract is awarded, the constitution of JV Firm shall not be allowed to be altered during the currency of contract except when modification become inevitable due to succession laws etc. and in any case the minimum eligibility criteria should not get vitiated. Failure to observe this stipulation shall be deemed to be breach of contract with all consequential penal action as per contract conditions.

C. Joint Venture (JV) Firms in Bids: This clause shall be applicable for tenders having advertised value more than Rs.10.00 Crore. Therefore it is not applicable for this tender.

D. Bid Documentation:

D.1 Bid (Tender) Form:

Bid (Tender) Forms (Top Sheet together with First Sheet & Second Sheet) shall embody the contents of the contract documents either directly or by reference and shall be as per, BID FORMS. Bid Forms shall be issued on payment of the prescribed fee to the appropriate contractors on the list of approved contractors. Contractors not on the list of approved contractors, will on payment of the prescribed fees, be furnished with Bid forms and they shall be required to submit evidence regarding their financial status, previous experience and ability to execute the works.

MSMEs registered with District Industries Centers, Khadi and Village Industries Commission, Khadi and Village Industries Board, Coir Board, National Small Industries Corporation, Directorate of Handicraft and Handloom, any other body specified by Ministry of MSME or Startups as recognized by Department of Industrial policy & Promotion shall be supplied such Bid documents free of cost on confirmation (photocopy / Xerox copy) of their evidence to this effect.

E. Earnest Money /Bid Security Declaration:

a) The Bidder shall be required to deposit earnest money with the Bid for the due performance with the stipulation to keep the offer open till such date as specified in the Bid, under the conditions of Bid. The earnest money shall be as under –

	Value of the Work	Earnest Money Deposit (EMD)
a)	For works / services estimated to cost up to Rs. 1 crore	2% of the estimated cost of the work
b)	For works/ services estimated to cost more than Rs. 1 crore	Rs. 2 lakh plus ½% (half percent) of the excess of the estimated cost of work beyond Rs.1 crore subject to a maximum of Rs. 1 crore

Note:-

- The earnest money shall be rounded to the nearest Rs.10. This earnest money shall be applicable for all modes of Bidding.

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- MSEs registered with District Industries Centers, Khadi and Village Industries Commission, Khadi and Village Industries Board, Coir Board, National Small Industries Corporation, Directorate of Handicraft and Handloom, any other body specified by Ministry of MSME or Startups as recognized by Department of Industrial policy & Promotion shall be exempted from payment of minimum EMD detailed in the bid.
- It shall be understood that the bid documents have been sold / issued to the bidder and the bidder is permitted to bid in consideration of stipulation on their part, that after submitting her bid she will not resale from her/their offer or modify the terms and conditions thereof in manner not acceptable to manager. Should the bidder fail to observe or comply with the said stipulation, the aforesaid amount shall be liable to be forfeited to the Railway.
- b) If her Bid is accepted, this earnest money mentioned in sub clause a) above will be returned to the successful bidder after the submission and verification of the Performance Guarantees as per clause 4.11 of this General conditions of contract. Earnest Money of other bidders shall, save as herein before provided, be returned to them, but the Railway shall not be responsible for any loss or depreciation that may happen thereto while in their possession, nor be liable to pay interest thereon.
- The Earnest Money should be demanded in the form and manner as per the latest instructions issued by the Railway board from time to time.

F. Care in Submission of Bids:

F.1 Before submitting a Bid, the Bidder shall be deemed to have satisfied herself by actual inspection of the site and locality of the services, that all conditions liable to be countered during the delivery of the services are taken into account and that the rates she enters in the Bid forms are adequate and all-inclusive (except mentioned for activities) to accord with the provisions in Clause 4.42 of the General Conditions of Contract for the delivery of services to the entire satisfaction of the Manager.

F.2 When the service is bided for, by a firm or a company of contractors, the Bids shall be signed by the individual legally authorized to enter into commitments on their behalf.

F.3 Railway shall not be bound by any power of attorney granted by the Bidder or by changes in the composition of the firm made subsequent to the execution of the contract. It may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor.

G. Execution of Contract Document:

The Bidder whose bid is accepted shall be required to appear in person at the office of concerned engineer, as the case may be, or if a firm or corporation, a duly authorized representative shall so appear and execute the contract document within 7 days after receipt of notice issued by the Railway that such documents are ready; and failure to do so shall constitute a breach of the agreement affected by the acceptance of the bid in which case the Railway may determine that such Bidder has abandoned the contract and there upon her bid and acceptance thereof shall be treated as cancelled and the Railway shall be entitled to forfeit the full amount of performance guarantees for the bid available with the Railway.

H. Communications to be in Writing :

All notices, communication, reference and complaints made by the Railway or the Manager or the

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Manager's Representative or the Contractor inter se concerning the works/ services shall be in writing and no notice, communication, reference or complaint not in writing shall be recognized.

I. Performance Guarantee:

Performance guarantee shall be submitted as per enclosed IR-GCC Service 2018 or latest correction slip obtained from Railway Board.

J. Variations in Quantities During Execution of Service Contracts:

The procedure detailed below shall be adopted for dealing with variations in quantities during execution of service contracts—

1. Extension of Time

Subject to any requirement in the contract as to completion of any portions or portions of the works before completion of the whole, the contractor shall fully and finally complete the whole of the works comprised in the contract (with such modifications as may be directed under conditions of this contract) by the date entered in the contract or extended date in terms of the following clauses. However, care may be taken to ensure that the extension in service contracts (other than Consultancy contracts) is on the ground that new contract has not been finalized..

2. Extension Due to Modification

If any modifications have been ordered which in the opinion of the Manager have materially increased the magnitude of the services, then such extension of the contracted date of completion may be granted as shall appear to the Manager to be reasonable in the circumstances, provided moreover that the Contractor shall be responsible for requesting such extension of the date as may be considered necessary as soon as the cause thereof shall arise and in any case not less than one month before the expiry of the date fixed for completion of the services

3. Extension for Delay Not Due to Railways or Contractor

If in the opinion of the Manager, the progress of services has any time been delayed by any act or neglect of Railway's employees or by other contractor employed by the Railway under Clause 4.20 of these Conditions or in executing the work/service not forming part of the contract but on which contractor's performance necessarily depends or by reason of proceeding taken or threatened by or dispute with adjoining or to neighboring owners or public authority arising otherwise through the Contractor's own default etc. or by the delay authorized by the Manager pending arbitration or in consequences of the contractor not having received in due time necessary instructions from the Railway for which she shall have specially applied in writing to the Manager or her authorized representative then upon happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Manager within 15 days of such happening, but shall nevertheless make constantly her best endeavors to bring down or make good the services and shall do all that may be reasonably required of her to the satisfaction of the Manager to proceed with the services.

The contractor may also indicate the period for which the service is likely to be delayed and shall

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be bound to ask for necessary extension of time. The Manager on receipt of such request from the contractor shall consider the same and shall grant such extension of time as in her opinion is reasonable having regard to the nature and period of delay and the type and quantum of work affected thereby. No other compensation shall be payable for works so carried forward to the extended period of time, the same rates, terms and conditions of contract being applicable as if such extended period of time was originally provided in the original contract itself.

4. Extension for Delay Due to Railways

In the event of any failure or delay by the Railway, to hand over the Contractor possession of the site necessary for the execution of the services, or to give the necessary notice to commence the services, or to provide the necessary drawings or instructions or any other delay caused by the Railway due to any other cause whatsoever, then such failure or delay shall in no way affect or vitiate the contract or alter the character thereof or entitle the contractor to damages or compensation therefore, but in any such case, the Railway may grant such extension or extensions of the completion date as may be considered reasonable.

5. Extension of Time for Delay Due to Contractor

- i) The time and uninterrupted delivery of services shall be deemed to be the essence of the contract and the service must be completed not later than the date(s) as specified in the contract. If the contractor fails to complete the services within the time/manner as specified in the contract for the reasons other than the reasons specified in Clause 5.1, the Railway may, if satisfied that the service delivery can be completed by the contractor within reasonable short time thereafter, allow the contractor for further extension of time as the Manager may decide. On such extension, the Railway will be entitled without prejudice to any other right and remedy available on that behalf, to recover from the contractor as agreed damages and not by way of penalty a sum equivalent to 0.10% of the contract value of the service for each week or part of the week.
- ii) For the purpose of this clause, the contract value of the services shall be taken as value as per contract agreement including any supplementary contract agreement issued. Provided also, that the total amount of liquidated damages under this condition shall not exceed 5% In lieu, competent authority while granting extension to the currency of contract under Clause 5.2 of GCC may also consider levy of token penalty, as deemed fit based on the merit of the case of total value of the contract.

This section does not limit Indian Railways from imposing any penalties under other provisions and such penalties will be applicable concurrently.

Provided further, that if the Railway is not satisfied that the service can be completed by the Contractor and in the event of failure on the part of the contractor to complete the service within further extension of time allowed as aforesaid, the Railway shall be entitled without prejudice to any other right or remedy available in that behalf, to appropriate the contractor's Performance Guarantee and rescind the contract under Clause 7.4 of these Conditions, whether or not actual damage is caused by such default.

6. Modification to Contract to be in Writing: In the event of any of the provisions of the contract

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required to be modified after the contract documents have been signed, the modifications shall be made in writing and signed by the Railway and the Contractor and no work shall proceed under such modifications until this has been done. Any verbal or written arrangement representing abandoning, modifying, extending, reducing or supplementing the contract or any of the terms thereof shall be deemed conditional and shall not be binding on the Railway unless and until the same is incorporated in a formal instrument and signed by the Railway and the Contractor, and till then the Railway shall have the right to repudiate such arrangements.

- 7. Powers of Modification to Contract:** The Engineer on behalf of the Railway shall be entitled by order in writing to enlarge or extend, diminish or reduce the works or make any alterations in their design, character position, site, quantities, dimensions or in the method of their execution or in the combination and use of materials for the execution thereof or to order any additional work to be done or any works not to be done and the Contractor will not be entitled, to any compensation for any increase/reduction in the quantities of work but will be paid only for the actual amount of work done and for approved materials supplied against a specific order.

Unless otherwise specified in the special conditions of the contract, the accepted variation in quantity of each individual item of the contract would be upto 25% of the quantity originally contracted. The contractor shall be bound to carry out the service at the agreed rates and shall not be entitled to any claim or any compensation whatsoever upto the limit of 25% variation in quantity of individual item of services.

- 8. Valuation of Variations:** The variation referred to in Sub-Clause 5.3.2 of this Clause shall in no degree affect the validity of the contract; but shall be performed by the Contractor as provided therein and be subject to the same conditions, stipulations and obligations as if they had been originally and expressly included and provided for in the Specifications and Drawings and the amounts to be paid therefore shall be calculated in accordance with the accepted Schedule of Rates. Any extra items/quantities of work falling outside the purview of the provisions of Sub-Clause 5.3.2 above shall be paid for at the rates determined under Clause – 4.42.1 of these Conditions

For further details, go through the attached GCC.

K. PAYMENTS:

L.1 PAYMENTS CLAUSE: The rates are inclusive of all other taxes (including GST) applicable service contracts. **The above rates are including GST. Tenderer should quote the rates including GST @18% or applicable as per extant rules.** Payment to the contractor shall be made as under:

L.1.2 PAYMENT CONDITIONS:

- a) The contractor shall be entitled to receive 100% payment on quarterly basis against the value of the actual work completed and acceptance by Railway on submission of bill / invoice duly endorsed by the Authorized Representative of Sr.DEE/TRD/SUR and the deductions from the bills shall be done as per extant rules.
- b) Payment shall be made to the contractor through the EFT / ECS and not in cash. The Railway shall make the payment after receipt of bill duly signed by the authorized representative of

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Sr.DEE/TRD/SUR.

- c) All payments will be made on the name of the firm of the successful bidder/ Contractor.
- d) The contractor shall accept the payment after deduction of penalty/ fine if any.
- e) The contractor should submit all the required records jointly signed by the Railways representative at site, including the certifications as given in the tender books for the completed period of work.

L.1.3 PAYMENT CLAUSE:

As a principle employer Railway has the responsibility that the workmen employed by the Contractor are paid as per the minimum wages act. For this purpose the payment being made to the workmen has to be got witnessed by Railway representative at site.

The contractor should pay the salaries to all the workers utilized for execution of this work, through bank and also a separate register should be maintained for the regular monthly payment of his employees. He should produce the register whenever required by the concerned officials.

L. Legal Obligations:

The contractor shall be responsible for carrying out all legal obligations as may be required by the law. Broadly they are as under:

- Contractor Labour (Regulation and Abolition) Act, 1970
- Minimum Wages Act, 1948
- Payment of Wages Act, 1936
- The Workman's Compensation Act, 1923
- Provisions of Employees Provident Fund and Miscellaneous Provisions Act, 1952
- Employee's State Insurance Act, 1948
- Employee's Pension Scheme, 1995
- Factories Act, 1948
- Enforcement of Employment of Manual Scavenger and construction of Dry Latrines (Prohibitions) Act, 1993
- Child Labour Act, 1986
- Apprentices Act, 1961
- Equal Remuneration Act, 1976
- Safai Karamchari Act, 1993
- Industrial Disputes Act, 1947
- Maternity Benefit Act, 1961
- Trade Unions Act, 1926
- Payment of Bonus Act, 1965
- Payment of Gratuity Act, 1972
- Industrial Employment (Standing Orders) Act, 1946
- Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Note: Successful bidder has to upload details of their Sanction order engaged workmen, wage payments details, PF/ESI details on monthly basis. The details so uploaded shall be available in public domain. In order to ensure prompt and proper uploading of details related to subject contractor shall register his/ firm/ company etc on www.shramikkalyan.indianrailways.gov.in and upload requisite details of labour and their payment in this portal as per RB board letter no. 2018/CE-I/CT/4 Dated 17.10.2018 (same

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can be obtained from Sr.DEE/TRD/SUR office on any working day on demand). The partial conditions are reiterated as:-

- A.** Contractor is to abide by the provision of Payment of wages & Minimum wages act in terms of clause 6.4 & 6.5 of Indian Railways General condition of contract for services. In order to ensure the same, an application has been developed and hosted on website www.shramikkalyan.indianrailways.gov.in. Contractor shall register his firm/ company etc and upload requisite details of labour and their payment in this portal. These details shall be available in public domain. The registration/ updating of portal shall be done as under:
- a)** Contractor shall apply for one time registration of his company/ firm etc in the Shramikkalyan portal with requisite details subsequent to issue of Sanction order. Engineer shall approve the contractor's registration on the portal within 07 days of receipt of such request.
 - b)** Contract once approved by any engineer can create password with login ID (PAN no.) for subsequent use of portal for all Sanction order issued in his favor.
 - c)** The contractor once registered on the portal, shall provide details of his Sanction order / contract agreement on shramikkalyan within 15 days of issue of any Sanction order for approval of concerned engineer. Engineer shall update (if required) and approve the details of Sanction order filled by contractor within 07 days of receipt of such request.
 - d)** After approval of Sanction order by Engineer, contractor shall fill the salient details of contract Labours engaged in the contract and ensure updating of each wage payment to them on Shramikkalyan portal on monthly basis.
 - e)** It shall be mandatory upon the contractor to ensure correct and prompt uploading of all salient details of engaged contractual labour & payments made thereof after each wage period.
- B.** While processing payment of any On Account bill or Final bill or release of Advances or Performance Guarantee. Contractor shall submit a certificate to the engineer or engineer's representatives that I have uploaded the correct details of contract Labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramikkalyan portal at www.shramikkalyan.indianrailways.gov.in till.....Month Year.
- M. Price Variation Clause (PVC)**
- The price variation clause will be applicable as per extant rules of GCC.

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PART-IV

OTHER CONDITIONS OF CONTRACT

1. LIABILITY AGAINST RISKS/CLAIMS AND SAFETY MEASURES:

- 1.1 The contractor shall take all precautions as are generally applicable and / or as specified by Railway, in order to ensure the protection of his / her own personnel moving about or working on Railway premises.
- 1.2 The contractor and his/ her representatives shall abide by all Railway regulations in force.
- 1.3 The contractor shall take out and keep in force a policy Insurance against all liabilities and recognized risks in respect of accidents to persons employed by the contractor for the purpose of carrying out the works of the contract.
- 1.4 There is already a provision in the contract that the contractor should take necessary Insurance cover and safeguards all recognized risks for his worker staff. The contractor should note this provision especially in respect of staff deployed by them any compensation will be payable by the contractor to his workers/dependents.
- 1.5 No compensation towards any accident whatsoever will be paid by the Railway.

3.0 SPECIAL CONDITIONS:

- 3.1 The contract shall be governed by the GCC for services of Railways as amended from time to time apart from that by the special conditions of contract stipulated therein.
- 3.2 The work is related to "Provision of man-power for erection of TRD works on shift basis comprising of Three (03) skilled and three (3) unskilled staff" and duration of the contract will be 02 year (Twenty Four Months) from the date of issue of Sanction order or as mentioned in the Contract order.

3.3 ACCIDENTS:

The tenderer shall indemnify and keep the purchaser / consignee indemnified and harmless against all actions, suits, claims, demands, costs, charges or expenses arising in connection with any death or injury sustained by any person or persons within the Railway premises and any loss or damages to Railway property sustained due to the act or omission of the tender's his agents or his staff during the execution of this contract irrespective of whether such liability arises under the workman's compensation act, or fatal accident act or factory act or payment of wages act or any other statutes in force for the time being.

3.4 SAFETY MEASURES:

- 3.4.1 The tenderer shall take all precautionary measures in order to ensure the protection of his own personnel moving or working on the Railway premises, but shall then confirm to the rules and regulations of the Railway. The tenderer should abide by all Railway regulations in force from time to time and ensure that same are followed by his representatives, agents or subcontractor or workmen.
- 3.4.2 The tenderer should ensure that unauthorized, careless or inadvertent operation of installed equipment which may result in accident to staff and/or damage to equipment does not occur.

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3.4.3 If at any time the works to be carried out directly concern the safety of trains, the Contractor staff must comply fully with Railway regulations given to him by the authorized Railway staff. They shall notify the authorized representative of the purchaser / consignee who will take all necessary steps in this regards.

3.8 Subletting of Contract:

The contractor shall not assign/ sublet the contract in the interest therein or the part there of to any other party or partner(s) without the consent of the Railway.

3.9 Advertisement:

The contractor's staff shall not carry or display or exhibit any kind of advertisement on his person at Railway premises.

3.10 GUARANTEE:

3.10.1 Since the contract is for manpower activities hence no guarantee clause is applicable for this service contract.

3.11 COMPLETION OF WORK:

3.11.1 The contractor shall commence the work from the date mentioned in Contract Agreement.

3.11.2 The Railway attach utmost importance to the timely completion of the work on or before the date contracted for. In this connection, the attention of the contractor is specially invited to the clauses regarding 'Penalty' and termination of contract owing to default of contractor provided for in General Conditions of Contract.

3.12 OBSTRUCTION TO RAILWAY STAFF:

The Contractor(s) shall not obstruct directly or indirectly the Railway staff on duty and the staff working, with the Railways system in any form.

3.13 SPECIFIED RAILWAY STORES:

3.13.1 The various equipment, components and materials handled by the contractor's men during the period of contract should be handed over to the Railways in good condition without any damage.

3.13.2 The contractor shall remain fully responsible for ensuring safety and in case of any accident, shall bear the cost of all damages to his equipment and men and also damages to Railway and its passengers.

Signature of Tenderer

PART-V

DETAILED SCOPE OF WORK

4.1 SCOPE OF WORK:

The price shall include for providing Three (03) skilled technician and three (03) unskilled staff for 08 hours per shift or per day as per requirement of concerned depot in-charge for the Electrical TRD work in Daund – Wadi section of Solapur division.

- The following documents shall be submitted by the contractor before commencement of the work:

1) Medical fitness certificates: The contractor's personnel shall be healthy, physically fit, eye sight normal with spectacles, BP/Diabetes etc., disabling / debilitating diseases controllable by drugs, no contagious/ infectious diseases, generally good physique. The contractor shall get the operators to be deployed by him medically checked by reputed registered medical practitioner against the medical standard prescribed for "Category B1" of Indian Railway Medical manual and submit a certificate in the connection for each operator.

2) Qualification of the contractor's Personnel as Skilled Manning staff:

a) The personnel to be deployed as Skilled Manning staff should have passed minimum ITI from any Government ITI or private ITI approved by Government of India or higher technical qualification.

Necessary attested (by any Gazetted Officer) certificates shall be submitted by the contractor to the Railways. However, the personnel who are found to be qualified and suitable in the scrutiny by representative of Sr.DEE/TRD/SUR shall only be allowed to work.

b) Age should be more than 18 years and less than 58 years as on date of commencement of work.

c) Spoken/written knowledge of Hindi/English is desired.

d) Should not have any criminal background.

e) The contractor shall be solely responsible for the conduct of the personnel deputed by him for the work.

f) The contractor's personnel deputed for duty should not consume alcohol/intoxicating drugs etc.

g) The contractor's personnel should not carry any unauthorized /dangerous/explosives in the complex.

- The Contractor shall submit a list of suitable persons to be deployed for the subject work with the following details.

1) Full Name of the person

2) Residential/Permanent Address with telephone No. if any.

3) Photograph

4) Date of Birth

5) Qualification

6) Medical fitness certificate.

7) Police Verification certificate.

8) Photo ID

Note: - Any changes in the list shall be done with prior approval of Railway authority. The Railway's Engineer-in-charge reserves the right to ask the contractor to remove any contractor's personnel from duty without assigning any reason whatsoever. The decision of Railway's Engineer-incharge will be final and binding on the contractor.

Note: - Railway administration is empowered to change the place/location of staff anywhere in the jurisdiction of Solapur division, if any required.

Signature of Tenderer

Annexure -V

FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED BY TENDERER ALONG WITH THE TENDER DOCUMENTS

I..... (Name and designation)**appointed as the attorney/authorized signatory of the tenderer (including its constituents),

M/s..... (hereinafter called the tenderer) for the purpose of the Tender documents for the work of as per the tender No..... of (Railway)**, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in. I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
6. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
7. I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8. I/we understand that if the contents of the certificate submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security besides banning of business for a period of upto five year. Further, I/we (insert name of the tenderer) **.....and all my/our constituents understand that my/our offer shall be summarily rejected.
9. I/we also understand that if the contents of the certificate submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee besides any other action provided in the contract including banning of business for a period of upto five year.
10. I/We have read the clause regarding restriction on procurement from a bidder of a country which

Signature of Tenderer

shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed)

VRIFICATION

I/We above named tenderer do hereby solemnly affirm and verify that the contents of my /our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

Deponent seal and signature of
the tenderer

Place:

Dated:

****The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer.**

This certificate is to be given by each member of JV or partner of partnership firm/LLP /etc.

Signature of Tenderer

ANNEXURE-V(A)

Reference – Para 6.1 of ITT

(This certificate is to given by attorney/authorized signatory/each member of Partnership firm / Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc.)

I/W..... (Name), attorney/authorized signatory of the
..... (constituent Firm/constituent partner) and member/partner of the
..... (tendering firm) hereby solemnly affirm and state as under:

1. I/We certify that.....(constituent firm/constituent partner) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/society/Trust.
2. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify that I/We fulfill all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed),

SEAL AND SIGNATURE
OF THE CONSTITUENT FIRM / CONSTITUENTPARTNER

Place:

Dated:

Signature of Tenderer

APPENDIX - II

TO WHOMEVER IT MAY CONCERN

I/We M/s. or any of our constituents had been terminated under clause 7.4 of IRGCC Service- 2018 in this Railway division, with in the previous 2 years from date of submission of bids.

I/Wealso declare that neither I/We..... nor any of our constituents has been imposed by a penalty equivalent to the maximum penalty that can be imposed under a previous contract, such a figure being specified, with in the previous 2 years from date of submission of bids. (Period of 2 years shall be reckoned from the date on which the total accrued amount of penalties has reached the maximum penalty that can be imposed under the contract, as specified by the Competent Authority).

In case this declaration is found to be false, process for 'banning of businesses' against the bidder/contractor shall be initiated as per extent rules. The contractor will be disqualified from participating in the bidding for services in a Railway Division.

SEAL AND SIGNATURE
OF THE TENDERER

Place:

Date:

Signature of Tenderer

Proforma 'D'

DECLARATIONFORMAT

As per GCC April 2022, Clause No.16 Employment / Partnership etc. of Retired Railway Employees.

Claus e	CONDITIONS	WRITE YES / NO WHICH IS APPLICABLE
16 (a)	(i) Should a tenderer be a retired Engineer of the gazetted rank or any other gazetted officer working before his retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in the Engineering or any other department of any of the railways owned and administered by the President of India for the time being, OR	YES / NO In case where such Engineer or officer had not retired from government service at least 1 year prior to the date of submission of the Tender. THEN The tenderer will give full information as to the date of retirement of such Engineer or gazetted officer from the said service and as to whether permission for taking such contract, or if the Contractor be a partnership firm or an incorporated company, to become a partner or director as the case may be, has been obtained by the tenderer or the Engineer or officer, as the case may be from the President of India or any officer, duly authorized by him in this behalf, shall be clearly stated in writing at the time of submitting the tender.
	(ii) Should a tenderer being partnership firm / joint venture (JV)/ registered society/ registered trust etc. have as one of its partners are tired Engineer of the gazetted rank or any other gazetted officer working before his retirement, OR	
	(iii) Should a tenderer being an incorporated company have any such retired Engineer of the gazetted rank or any other gazetted officer working before his retirement as one of its directors	
16 (b)	In case, upon successful award of contract, should a tenderer depute for execution of the works under or to deal matters related with this contract, any retired Engineer of gazette rank or retired gazetted officer working before his retirement in the Engineering or any other department of any of the railways owned and administered by the President of India for the time being, and now in his employment.	YES / NO If yes then the tenderer will ensure that retired Engineer or retired gazetted officer had retired from government service atleast 1 year prior to the date of his employment with tenderer and in case he had retired from service within a year then he possesses the requisite permission from the President of India or any officer, duly authorized by him in this behalf, to get associated with the tenderer.
16(c)	Should a tenderer or Contractor being an	YES / NO

Signature of Tenderer

Clause	CONDITIONS	WRITE YES / NO WHICH IS APPLICABLE
	individual, have member(s) of his family or in the case of partnership firm/ company / joint venture (JV)/registered society /registered trust etc. one or more of his partner(s)/ shareholder(s) or member(s) of the family of partner(s)/ shareholder (s) having share of more than 1% in the tendering entity employed in gazetted capacity in the Engineering or any other department of the railway	If yes then the tenderer at the time of submission of tender, will inform the Authority inviting tenders the details of such persons.
Note: - If information as required as per 16.a),b),c) above has not been furnished; contract is liable to be dealt in accordance with provision of clause 62 of Standard General Condition of contract.		

(Please mark '✓' on YES / NO above or write YES / NO separately)

Date:

Signature

Place:

(Name of contractor/firm)

Signature of Tenderer

Appendix-XII

CENTRAL RAILWAY
(Standard Format)

COMPLETION/ ONGOING WORK CERTIFICATE

Name of Work: The work of "-----" (Full name of the work) -----" has been Completed/ ongoing with following details:

1	Name & complete address of the contractor				
2	Nature of entity (sole prop /partnership firm / company/ JV)				
3	In case of Sole proprietorship, the name of sole proprietor				
(b)	In case of partnership firm/ JV, the names & shares of Various partners members (as applicable)				
(c)	In case of Pvt Ltd Company, the names of directors				
4	Date of Acceptance/ Sanction order				
5	Brief description of nature & scope of work				
6	Agreement No. & date				
7i)	Original Agreement Cost/ Final Agreement Cost				
8	Total payment made along with financial year-wise break-up	FY's			
		Amount			
9	Original date of completion (DOC)				
10	(a) Actual date of completion (b) Whether extension to DOC given with penalty or without penalty				
11	LD/Penalties /other recoveries made in contract				
13	GST/Service Tax(Included/Excluded) in payments				
14	Performance of contractor (Satisfactory/ unsatisfactory)				

Note:

Kindly indicate that whether payment made was/is inclusive/ Exclusive of GST/Service Tax component.

Incase no information is provided on Service Tax/GST in uploaded certificate, then final payment received under the work will be considered after excluding the portion of 18% on account of GST for evaluation purpose.

It is certified that the above work has been completed successfully in accordance with provisions of contract.

(-----)

Name & Signature

Issuing authority with seal

Date of issue of certificate: CaseFileNo.:

Signature of Tenderer

Appendix-XIII
FINANCIALSTANDING

Applicant's legal name.....

Date.....

Group Member's legal name.....

Page.....of Pages

Each Applicant or member of a Partners/JVs must fill in this form (As per applicability)

S.N.	Description	Financial Data for Last 03 Financial Years (FY) Including current Financial Year (Indian Rupees)			
		2019-20	2020-21	2021-22	2022-23
1	Total Assets				
2	Current Assets				
3	Total external liabilities				
4	Current Liabilities				
5	Annual Profits Before Taxes				
6	Annual Profits After Taxes				
7	Net Worth =1-3				
8	Liquidity=2-4				
9	Return on Equity				
10	Gross Annual Turnover				

Attach copies of the audited balance sheets, including all related notes, income statements for the last 03 audited FY, as indicated above, complying with the following conditions.

1. Separate Performa shall be used for each member in case of JV/Consortium.
2. All such documents reflect the financial data of the Applicant or member in case of JV, and not sister or Parent Company.
3. Historic financial statements shall be audited by Statutory Auditor of the Company under their seal & stamp and shall be strictly based on Audited Annual Financial results of the relevant period(s). No statements for partial periods will be accepted.
4. Historic financial statements must be complete, including all notes to the financial statements.
5. Return on Equity=Net Income/Share holders Equity
Return on Equity=Net Income is for the full fiscal year (before dividends paid to common stock holders but after dividends to preferred stock).
Share holder sequity does not include preferred shares.
6. The above Annexure shall be duly certified by Chartered Accountant / Company Auditor under his signature, stamp and membership number.
7. In case the Liquidity is inadequate, the tenderer may submit Banking Reference to establish that they have access to the required working capital.

Signature of Tenderer

3738402/2026/O/o-SRDEE/SUR/CR

Central Railway

Electrical (TRD) Department

Solapur Division

(_____)

Name & Signature

Issuing authority with seal

Date of issue of certificate:

Membership No.:

File No.

Signature of Tenderer

Appendix-XIV

SAMPLE FORMAT FOR BANKING REFERENCE FOR LIQUIDITY

BANK CERTIFICATE

This is to certify that M/s is a reputed company
with a good
Financial standing.

If the contract for the work, namely is awarded
to the above
firm, we shall be willing to provide over draft/credit facilities to the extent of Rs.....to
meet their working capital requirements for executing the above contract.

___ Sd. ___

Name of Bank: _____

Senior Bank Manager _____

Address of the Bank _____

Change the text as follows for Joint Venture:

This is to certify that M/s who
has formed a
JV with M/s.....and M/s.....
For participating in this bid, is reputed company with a good financial standing.

If the contract for the work, namely
is awarded to
The above joint venture we shall be willing to provide overdraft/ credit facilities to the extent of Rs
.....to M/s to meet their
working capital
Requirements for executing the above contract.

[This should be given by the JV members in proportion to their financial participation]

Signature of Tenderer

APPENDIX-XV

WORK IN HAND

Applicant's legal name.....

Date.....

Group Member's legal name.....

Sr. No.	Detailed scope Of work	Contract/ Agreement no.	Actual Date of Start of work	Date of completion / actual completion	Total amount received year wise 2019-20 2020-21 2020-21 2022-23 Current year up to Date of opening	Penalty Imposed year wise 2019-20 2020-21 2020-21 2022-23 Current year Up to date of opening	Full postal Address and Telephone/ Mobile No. of Employer For whom The work Was done
1							
2							
3							
4							
5							

Note:

Only the value of contract as executed by the applicant/member in his own name should be indicated. Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

1. Separate sheet for each work along with Employer Certificate to be submitted as per APPENDIX-XII
2. In case the work was done as JV/ Consortium, only the value of work done by the applicant as per his

Signature of Tenderer

Percentage participation must be given.

3. Reasons of delay whether on contractors account or on account of Employer in each applicable case need to be enclosed separately?

Stamp & Signature of Tenderer

Signature of Tenderer

APPENDIX-XVI

WORKS EXECUTED/ COMPLETED

Applicant's legal name.....

Date.....

Group Member's legal.....

S. No.	Detailed scope of work	Contract/ Agreement no.	Actual Date of Start of work	Actual Date of completion	Total amount Received year wise 2018-19 2019-20 2020-21 2021-22 Current year Up to date of opening	Penalty imposed year wise 2017-18 2018-19 2019-20 2020-21 2021-22 Current Year upto Date of opening	Full postal Address and Telephone/ Mobile No. Of Employer For whom The work Was done
1							
2							
3							
4							
5							

Note:

1. Only the value of contract as executed by the applicant/member in his own name should be indicated. Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.
2. Separate sheet for each work alongwith Employer Certificate to be submitted as per APPENDIX-XII
3. In case the work was done as JV/Consortium, only the value of work done by the applicant as per his Percentage participation must be given.
4. The financial data in above prescribed format shall be certified by Chartered Accountant / Company Auditor in original under his signature & stamp.

Stamp & Signature of Tenderer

Signature of Tenderer

APPENDIX-XVII

Applicant's legal name:.....

Date:.....

Group Member's legal:.....

Wage Month	EPF Challan No./ TRRN no.	Date/Month of Filling challan	No.of Employees On-Roll	Challan Amount

Note:

Last 12 months from date of opening of tender will be taken under consideration for evaluation.

Stamp & Signature of Tenderer

Signature of Tenderer

APPENDIX-XVIII

REFUND OF EMD AND ON ACCOUNT PAYMENT THROUGH NEFT/RTGS

1. Name of the firm/Bidder:
2. Complete Address:
3. Name of the Bank:
4. Branch:
5. Address of the Bank Branch:
6. Account Type:
7. Account Number:
8. IFSC code of the bank Branch:
9. MICR Code of the Bank Branch:
10. Whether a cancelled Cheque of the Bidder/Firm submitted: Yes or No (Please tick)
(A canceled cheque to be enclosed)

Certified that the information furnished above is correct.

Manager Signature with Name, Number & Bank Seal

Signature of the Authorized person of the Firm/bidder with seal & Date

Signature of Tenderer

Annexure A

Bid Evaluation – Technical criteria (Sample)

SN	Weight-age	Technical Criteria	Documentation	Scoring
1	20%	<p>Previous Work Done: The bidder shall submit documents related to completed/ on-going similar service contracts during the last three previous financial year and the current financial year along with the details of payments received and percentage penalties imposed therein, to classify the completed/ on-going similar service contracts in the following categories:</p> <p>1) Payment received more than or equal to 80% or 50% or 40% of the current advertised bid value and percentage penalties imposed therein.</p>	<p>-Certificate from client firm authorizing payment received along-with percentage penalties imposed, contract-wise for completed/on-going similar service contracts with satisfactory.</p>	<p>Scoring method: For each completed/on-going similar service contracts with satisfactory performance shall be as under:</p> <p>(a) 100 marks if the bidder has completed or received payment as under: 1 project > 80% or 2 projects > 50% or 3 or more projects > 40% of the advertised value of the bid</p> <p>(b) 50 marks if the bidder has completed or received payment as under: 1 project > 50% or 2 projects > 40% of the advertised value of the bid</p> <p>(c) 20 marks, if the bidder has completed or received payment as under: 1 project > 40% value completed</p> <p>(d) No marks, if all projects less than 40% value completed</p> <p>Deduction for percentage penalty imposed in the respective completed/on-going similar service contracts: The score of each completed/on-going</p>

Signature of Tenderer

SN	Weight-age	Technical Criteria	Documentation	Scoring
				service contracts with satisfactory performance shall be reduced by a percentage equal to the percentage penalty imposed in respective contract. No reduction for percentage penalty less than 5%. Contract where percentage penalty is more than 20% of the contract value shall not be considered for calculation of scores for this purpose
2	35%	Turnover (in last three and current financial year) (Less than 1.5 times the advertised value of work is not eligible)	<p>The following documents shall be considered towards this criteria: -</p> <ol style="list-style-type: none"> 1. Audited Balance sheet certified by CA 2. Turnover certificated certified by CA 3. Form 26AS generated from Income Tax Portal. <p>Reflecting the financial turnover certified by the CA duly stamped, signed, UDIN and membership number.</p> <p>For the current year financial year upto the date of tender opening, if audited balance sheet</p>	<p>(a) 100 marks – More than 25 times advertised value of the work</p> <p>(b) 70 marks – 10 - 25 times the advertised value of work</p> <p>(c) 50 marks – 5 - 10 times advertised value of work</p> <p>(d) 30 marks – 1.5 - 5 times the advertised value of work</p>

Signature of Tenderer

SN	Weight-age	Technical Criteria	Documentation	Scoring
			is not available then provisional balance sheet duly signed by the CA with stamp, UDIN membership number of the CA.	
3	20%	Number of years in operations (Firms having less than 1 year experience are not eligible)	Company establishment certificate and company's work order copy / agreement copy / completion certificate, etc.as proof of operation. Years shall be counted from the date of agreement of the work.	(a) 100 marks – more than 8 years (b) 80 marks – 5 - 8 years (c) 60 marks – 2 - 5 years (d) 40 marks – 1 - 2 year
4	25%	Size of workforce The bidder must have a minimum number of 15 personnel on the organisation's pay roll.	EPFO challan/bank account statement in support of available manpower (duly submitted to EPFO) in respect of the previous four quarters preceding the date of opening of the Bid should be submitted in support of their qualification	(a) 100 marks, if the bidder's workforce on roll is greater than 3 times of the total workforce required in this Bid. (b) 70 marks, if workforce on roll is equal to or up to 3 time the total workforce required in this Bid. (c) No marks, if workforce on roll deployed is less than the total workforce required in this Bid.

END OF TENDER DOCUMENT

Signature of Tenderer