

दक्षिणरेलवे SOUTHERN RAILWAY

वरि.मंडल सुरक्षा आयुक्ता

कार्यालय/रे.सु.ब

Office of the Sr.Divl Security

Commissioner/RPF

तिरुच्चिरापल्ली/Tiruchchirappalli

संख्या.No.SXC/Misc/9/PC/2024

दिनांक Dated: 22.04.2024

All Branch Officers/TPJ

विषय Sub: Police Verification Certificate of Contractual staff-reg:

संदर्भ Ref: RB's Lr. No. 2020/Sec(CCB)/45/50/Misc dtd 03.02.2020

Kind attention is drawn to the above subject.

Please find herein enclosed a copy of Railway Board letter in regard to above subject which is self-explanatory for information and necessary action. It is requested that furnishing of Police Verification Certificate by the private contractors may be incorporated in the agreement with contractors.

RPF is working in a mission mode to ensure that the credentials and criminal antecedents of all the persons engaged on contractual work in railways are verified from the concerned Police and only the person having no criminal antecedents are allowed in the railway system. In this regard, the contractors are directed to comply with the condition of police verification of their staff. Lot of incident has been reported wherein the contractual labours indulge in criminal activities. During the year 2023, 10 cases were registered against 18 contractual labours by RPF over TPJ division. Therefore, RPF Sub-Ordinate officers have been instructed to conduct surprise/frequent checking on contractual labours to prevent criminal activities in railways as well as to safety and security of travelling passengers and railway employees.

Further, RPF has been instructed to submit statement every month pertaining to Police verification certificate of all the contractual labours to Railway Board vide RB Lr.No. 2021/Sec(CCB)/Contractual Labour dtd 05.04.2022 through HQrs.

In view of the above, it is requested that necessary instruction may be issued to concerned supervisors to implement Railway Board's instructions issued with regard to possession of Police Verification Certification by all the contractual labours working over Division please.

Encl: As & above.

**Digitally Signed by Dr.
Abhishek**

Date: 22-04-2024 17:12:53

Reason: Approved

**Sr. Divisional Security Commissioner
RPF/Tiruchchirappalli**

C/- PCSC/SR – For kind information please.

DRM - For kind information please.

All Post/OP In-charges - For information and necessary action.



दक्षिण रेलवे/SOUTHERN RAILWAY

सं No.P(R) 410 / LL&IR / Contract Labour

प्रधानकार्यालय/Headquarters Office
कार्मिक शाखा/Personnel Branch
चेन्नै/Chennai - 600 003

दि. / Dated: 27-02-2020

पी बी सी सं/ PBC No. 31 / 2020

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs /
DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops.

(As per mailing list-'A')

विषय/Sub :Police verification of antecedents of Contractual Staff.

A copy of DO letter No.2020/Sec(CCB)/45/50/Misc. dated 03-02-2020 from Director General / RPF addressed to The General Manager / Southern Railway on the above subject is enclosed for information, guidance and necessary action.


(S.JANAKIRAMAN)

वरिष्ठ कार्मिक अधिकारी/नियम

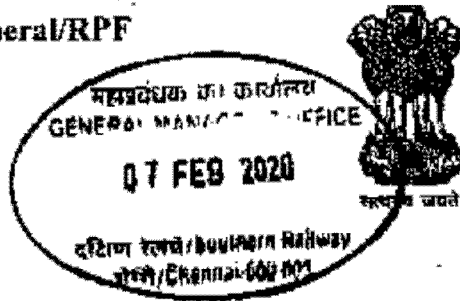
Senior Personnel Officer/Rules

For Principal Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि : Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA
The Genl Secy / NFIR
Ch.S&WI / System to upload in the website

Arun Kumar
Director General/RPF



भारत सरकार
रेल मंत्रालय, (रेलवे बोर्ड)
रेल भवन, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)
RAIL BHAVAN, NEW DELHI-110001

No. 2020/Sec(CCB)/45/50/Misc.

New Delhi, dated.03/02/2020

Dear Mr. Thomas,

Sub: - Police Verification of antecedents of Contractual Staff.

Railway, have outsourced many of their works and services to outside agencies & contractors. This has resulted in many outsiders working/operating in Railway premises and in the vicinity.

Incidents have been reported wherein these staffs have indulged in activities which are illegal and cases have been registered against them. This concern has also been raised by State Security in State Level Security Committee for Railways (SLSCR) meetings with PCSCS in many of Zonal Railways.

It is worthwhile to mention that during the year-2018, 57 contractual laborers were arrested and 47 cases of passenger's offences were reported wherein involvement of these contractual workers was found. In the current year, up to October-2019, 117 cases with involvement of contractual workers have been registered with the arrest of 138 contractual workers. The Zone-wise details of cases are enclosed.

As such, to sieve such elements, it is imperative that Police Verification of the antecedents of these contractual staff is done regularly.

The above provision is already available in Point 6.16 of "GCC for Services, 2018" issued by Ministry of Railways. The format for the Police Verification as mentioned there is enclosed.

Instructions have also been given to PCSCs regarding the measures to be taken for security of "Passengers & Passenger Area". However, if this provision regarding getting the proper Police Verification is ensured by the Contactor, then it will go a long way in ensuring that the staffs hired by the Railways to provide such services does not indulge in any illegal practice.

RPF Officers have been advised to co-ordinate with SPs concerned in this regard. A tentative procedure for conducting Police Verification across India is enclosed alongwith a sample format for initiating police verification.

This issue with the approval of CRB.

Enclosure: As above

Yr. John Thomas
General Manager
Southern Railway/Chennai

With warm regards
Yours Sincerely

(ARUN KUMAR)
3/2/2020

POLICE VERIFICATION

Annexure 1

PHOTO

(Of applicant
signed by
contractor)

No.	Particulars	
	Full Name with Aliases	
	Parent's Names	
	Nationality	
	Present Address in full with Police Station & District	
	Period of Residence	
	Home/Permanent Address in full with Police Station & District	
	Addresses with police stations and districts where the applicant has resided continuously for more than 6 months in the past 5 years.	
	Aadhaar Number*	
	The applicant has been involved in a criminal case as accused (Yes/No). If yes, then details	
	The applicant has been arrested in connection with a criminal case (Yes/No). If yes, then details	
	The applicant has been convicted for a criminal offence (Yes/No). If yes, then details.	

Declaration (By Applicant): I certify the above information is correct and complete to the best of my knowledge and belief.

Countersigned by: Contracting Railway Supervisor Place	Signature of Applicant Date Place
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Police Certificate:

Details as stated above are correct & the above person does not have any criminal records registered or pending against him in any court of law as per official records available.

**Counter Signature of Authorized
Signatory with Stamp**

Annexure 2

Procedure for conducting police verification of contractual staff:

The process will start at least 45 days before engagement of the concerned staff as contractual staff for railways.

The form as per format enclosed (annexure 1) may be got filled up by the contracting department and copies may be sent at least 30 days in advance of engagement to:

(i) The Supdt of Police having jurisdiction over the permanent residence of the concerned staff.

(ii) The Supdt of Police having jurisdiction over the place where the concerned staff has resided for more than 6 months in last 5 years.

(iii) The Sr.DSCs/DSCs, RPF having jurisdiction over (i) and (ii)

(iv) The Sr.DSC/DSC having jurisdiction over the place where the person is to be engaged. In case of On Board staff, the Sr.DSC/DSC having jurisdiction over the primary maintenance depot of the train.

3. Sr.DSCs/DSCs mentioned in (iii) will co-ordinate with SPs concerned and get the police verification done as soon as possible and send back the soft copy of the police verification to Sr.DSCs/DSCs mentioned in (iv) who will keep it as record and also share it with the contracting officer. For the purpose of sending soft copies, all Sr.DSCs/DSCs will create an email address in the format: pvconrpf_(acronym of zone)_(acronym of the division)@gmail.com for example pvconrpf_er_hwh@gmail.com

4. The hard copy of the Police verification will be got sent to the contracting officer of the railway by the SP concerned.

5. If the police verification does not come on or before the date of engagement, the staff concerned will be engaged for one month on provisional basis. If the police verification is not received during the provisional period, he will have to be relieved from railway duty and will be re-engaged only when the police verification is received and he is found clear from criminal cases.

6. Receipt of PVC from his permanent residence or any of the places of his last residence will be treated as receipt.