

Additional Terms & Conditions

1. Bidder should be Original Equipment Manufacturer(OEM)/ Reseller.
2. An undertaking from the Bidder/OEM is required stating that they would facilitate regular basis with technology/ product updates and extend all support for the warranty in confirmation with this tender for the quoted items.
3. Wherever authorized dealers are submitting the bid, it is necessary to submit authorization form/certificate.
4. Bidder/OEM need to Submit PAN, GST Certificate.
5. Dedicated /Toll Free Telephone No. for Service Support: Bidder/OEM must have dedicated/toll free telephone No. for Service & Support.
6. A Notarized affidavit by the bidder/OEM that it has never been blacklisted by any Govt. Department & funded autonomous bodies must be uploaded along with the technical bid, failing which the bid shall be rejected. The original affidavit shall be submitted before the award of the bid by the lowest evaluated successful Bidder/OEM.
7. Certified Financial Statement of Bidder/OEM from a CA such as Balance Sheets and Profit and loss statements of last 3 Financial years will be required to be provided in the bid according to following details, the average annual turnover of the Bidder/OEM should be more than 50 Lakhs (CA Certificate with UIDAI No has to be uploaded)
8. Bidder/OEM must furnish the following documents
 - a. For MSME Unit: ZED Gold Certificate b. For Large Unit: IEM Certificate.
9. Certification: The Bidder/OEM should have the following valid certificates and all the ISO's are accredited from NABCB certified agency:
 - a) ISO9001:2015–QualityManagement system
 - b) ISO14001:2015-EnvironmentManagementSystem
 - c) ISO45001:2018–Occupational Health and Safety Management System
 - d) ISO50001:2018–Energy Management System
 - e) The bidder/OEM should be a member of BIFMA and eighteen or above products of the bidder/OEM should be certified as BIFMA complaint and an official product official link/screenshot of the product listing must be provided from www.bifma.org
 - f) IGBC Membership from CII.
 - g) GRIHA Certificate from Griha Council.
 - h) Green Pro/Green Guard Certificate.
 - i) AIOTA certification shall be checked from AIOTA website.
 - j) IAQ(Indoor Air Quality) Certificate
 - k) Indian Design Mark Certificate(Optional)
10. Bidder/OEM must have a service center in the West Bengal, undertaking mention the address of service centre on the company and provide GST Registration/ Municipal Corporation/Shop as per establishment.
11. The product warranty will be Three year from the date of installation.
12. Adherence to all specifications is compulsory.
13. Rates per unit of furniture must be quoted inclusive of supply & installation, transportation/delivery at site.
14. Non- compliance of ATC(Additional Terms and Conditions), non- uploading of required documents, lack of clarity of the specifications etc. may lead to rejection.
15. The buyer reserves the right to accept/reject any /all bids without assigning any reasons.