

## CONDITION OF CONTRACT

### 100. DEFINITION AND INTERPRETATION

In the contract, unless the context otherwise requires:

101. "Acceptance of Tender" means the letter or memorandum communicating to the Contractor the acceptance of his tender and includes an advance acceptance of his tender.
102. "Consignee" means where the stores are required by the acceptance of tender to be dispatched by rail, road, air or streamer, the person specified in the Acceptance of tender to whom they are to be delivered at the destination; where the stores are required by the acceptance of tender to be delivered to a person as an interim consignee for the purpose of dispatch to another person, such other persons, and in any other case the person to whom the stores are required by the acceptance of tender to be delivered in the manner therein specified;
103. "Contract" means and includes Tender Invitation, Instructions to Tenderers, Tender, Acceptance of Tender, Conditions of Contract, schedule of Requirements, particulars and the other conditions specified in the acceptance of tender and includes a repeat order, which has been accepted or acted upon by the contractor and a formal agreement, if excluded;
104. The "Contractor" means the person, firm or company with whom the order of the supply is placed and shall be deemed to include the Contractor's successors (approved by the purchaser), representatives, heirs, executors and administrators, as the case may be unless excluded by the terms of the contract;
105. The "Sub-contractor " means any person, firm or company for whom the contractor may obtain any material or fittings to be used in the supply or manufacture of the stores;
106. "Drawing" means the drawing or drawings specified in or annexed to the specification;
107. The "Inspecting Officer " means the person, or organization specified in the contract for the purpose of inspection of stores of work under the contract and includes his/their authorized representatives;
108. "Material" means anything used in the manufacture or fabrication of the stores;
109. "Particulars" include:-
- a. Specifications;
  - b. Drawings
  - c. "Proprietary mark" or "brand" means the mark and brand of the product which is owned by an industrial firm;
  - d. Any other details governing the construction, manufacture or supply of stores as may be prescribed by the contract;

110. "Proving Test" means such test or tests as are prescribed by the specifications to be made by the Purchaser, or his nominee, after erection at site, before the plant is taken over by the Purchaser;
111. "Purchase Officer" means the officer signing the acceptance of tender and includes any officer who has authority to execute the relevant contract on behalf of the Purchaser;
112. The "Purchaser" means the Delhi Metro Rail Corporation Ltd.
113. "Signed" includes stamped, except in the case of acceptance of tender or any amendment thereof;
114. "Site" means the place specified in the contract at which any work is required to be executed by the Contractor under the contract or any other place approved by the Purchaser for the purpose;
115. "Stores" means the goods specified in the contract, which the Contractor has agreed to supply under the contract;
116. "Test" means such test as is prescribed by the particulars or considered necessary by the Inspecting Officer whether performed or made by the Inspecting Officer or any agency acting under the direction of the Inspecting Officer.
117. "Work" means all the work specified or set forth and required in and by the said specifications, drawings and "schedule of Requirements", hereto annexed or to be implied there from or incidental thereto, or to be hereafter specified or required in such explanatory instructions and drawings (being in conformity with the said original specifications, drawings and "Schedule of Requirements") and also in such additional instructions and drawings not being in conformity as aforesaid, as shall from time to time, during the progress of the work hereby contracted for, be supplied by the Purchaser;
118. The delivery of the stores shall be deemed to take place on delivery of the stores in accordance with the terms of the contract, after approval by the Inspecting Officer if so provided in contract: -  
i. the consignee at his premises; or  
ii. where so provided, the interim consignee at his premises; or  
iii. a carrier other person named in the contract for the purpose of transmission to the consignee; or  
iv. the consignee at the destination station in case of contract stipulating for delivery of stores at destination station.
119. "Writing " or "Written" includes matter either in whole or in part, in manuscript, typewritten, lithographed, cyclostyled, photographed, or printed under or over signature or seal, as the case may be .
120. Word in the singular includes the plural and vice-versa.

121. Words importing the masculine gender shall be taken to include the feminine gender and words importing persons shall include any company or association or body of individuals, whether incorporated or not.
122. The heading of these conditions shall not affect the interpretation or construction thereon.
123. Terms and expression not herein defined shall have the meanings assigned to them in the Indian Sale of Goods Act, 1930 or the Indian contract Act, 1872 or the General Clauses act, 1897 as the case may be.
124. *Incoterms* means international rules for interpreting trade terms published by the International Chamber of Commerce (2011 or latest edition), 38 Cours Albert 1<sup>er</sup>, 75008 Paris, France.
125. "Facilities" means the Plant and Equipment to be supplied and installed, as well as all the Installation Services to be carried out by the Contractor under the Contract.
126. "Employer" means the person named as such in the Tender Data Sheet and includes the legal successors or permitted assigns of the Employer

**200. CONTRACT DOCUMENTS**

201. Subject to Article Order of Precedence of the Contract Agreement, all documents forming part of the Contract (and all parts thereof) are intended to be correlative, complementary and mutually explanatory. The Contract shall be read as a whole.

**300. SEVERABILITY**

301. If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

**400. TIME FOR COMMENCEMENT AND COMPLETION**

401. The Contractor shall commence work on the Facilities within the period specified in the Schedule of Requirement and without prejudice to the Contractor shall thereafter proceed with the Facilities in accordance with the time schedule specified.
402. The Contractor shall attain Completion of the Facilities (or of a part where a separate time for Completion of such part is specified in the Contract) within the time stated in the Tender Data Sheet.

**500. CONTRACTOR'S RESPONSIBILITIES**

501. The Contractor shall design, manufacture, deliver and carry out defect liability period obligation (including associated purchases and/or subcontracting) with due care and diligence in accordance with the Contract.
502. The Contractor confirms that it has entered into this Contract on the basis of a proper examination of the data relating to the Facilities provided by the Employer, The Contractor acknowledges that any failure to acquaint itself with

all such data and information shall not relieve its responsibility for properly estimating the difficulty or cost of successfully performing the Facilities.

503. The Contractor shall comply with all laws in force India. The laws will include all local, state, national or other laws that affect the performance of the Contract and bind upon the Contractor. The Contractor shall indemnify and hold harmless the Employer from and against any and all liabilities, damages, claims, fines, penalties and expenses of whatever nature arising or resulting from the violation of such laws by the Contractor or its personnel, including the Subcontractors and their personnel.

## **600. CONFIDENTIAL INFORMATION**

601. The Employer and the Contractor shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following termination of the Contract. Notwithstanding the above, the Contractor may furnish to its Subcontractor(s) such documents, data and other information it receives from the Employer to the extent required for the Subcontractor(s) to perform its work under the Contract, in which event the Contractor shall obtain from such Subcontractor(s) an undertaking of confidentiality similar to that imposed on the Contractor.
602. The Employer shall not use such documents, data and other information received from the Contractor for any purpose other than the operation and maintenance of the Facilities. Similarly, the Contractor shall not use such documents, data and other information received from the Employer for any purpose other than the design, procurement of Plant and Equipment, construction or such other work and services as are required for the performance of the Contract.
603. The obligation of a party under the Clauses above, however, shall not apply to that information which
- (a) now or hereafter enters the public domain through no fault of that party
  - (b) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party hereto

Otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

## **700. PARTIES**

The parties to the contract are the Contractor and the Purchaser, as defined in clauses 105 and 114.

701. A person signing the tender or any other document in respect of the contract on behalf of the Contractor without disclosing his authority to do so shall be deemed to warrant that he has authority to bind the Contractor. If it is discovered at any time that the person so signing has no authority to do so, the Purchaser may, without prejudice to any other right or remedy of the Purchaser, cancel the contract and make or authorize the making of a purchase of the stores at the risk and cost of such person and hold such person liable to the Purchaser for all costs

and damages arising from the cancellation of the contract including any loss which the Purchaser may sustain on account of such purchase. The provision of clause 1300 shall apply to every such purchase as far as applicable.

#### **800. CONTRACT**

801. This contract is for the supply of the stores of the description, specifications and drawings, and in the quantities set forth in the contract on the date or dates specified therein. Unless otherwise specified, the stores shall be entirely brand new and of the best quality and workmanship to the satisfaction of the Inspecting Officer.
802. The whole contract is to be executed in the most approved, substantial and workmanlike manner, to the entire satisfaction of the Purchaser or his nominee, who, both personally and may his deputies, shall have full power, at every stage of progress, to inspect the stores at such times as he may deem fit and to reject any of the stores, which he may disapprove, and his decision thereon and on any question of the true intent and meaning of the specifications shall be final and conclusive.
803. Any variation or amendment of the contract shall not be binding on the Purchase unless and until the same is duly endorsed on the contract or incorporated in a formal instrument or in exchange of letters and signed by the parties.

#### **900. PERFORMANCE/ADVANCE GUARANTEE BOND**

901. Deleted
902. Deleted
903. Deleted
904. Performance Guarantee
905. The successful bidder shall submit Performance Security within 30 days of issue of Purchase order. If the successful bidder fails to submit the Performance Security within the stipulated period or any extended period approved by the tender accepting authority for submission of the said security, the case should be put up for consideration of the tender accepting Authority. In case of tender accepting authority being MD, the case shall be put up to the concerned Director.
906. The successful tenderer, hereafter referred to as the contractor, is required to deposit an amount equal to 5% of the contract value or as detailed specified in the tender document as performance security in any one of the following forms:
- (a) Bank Draft in favour of Delhi Metro Rail Corporation Ltd. payable at New Delhi from a Scheduled Commercial Bank based in India, or
  - (b) Fixed Deposit Receipt of a Scheduled Commercial bank / Post offices based in India duly pledged in favour of Delhi Metro Rail Corporation Ltd., or
  - (c) Irrevocable Bank Guarantee in the prescribed format issued by a Scheduled Commercial Bank based in India or from a branch in India of

a scheduled foreign bank.

- (d) The Performance Bank Guarantee (PBG) shall cover period of the contract and also the warranty period and should be valid until 90 days beyond the warranty period. If the contract is covering Comprehensive Annual Maintenance Contract (CAMC) also, the PBG for the PO will be returned after getting the PBG for CAMC value as specified in the Purchase order.
  - (e) In case of a joint venture / consortium, the performance security is to be submitted in the name of the JV/consortium. However, splitting of the performance security (while ensuring the security is in the name of JV/Consortium) and its submission by different members of the JV/Consortium for any amount proportionate to their scope of work or otherwise is also acceptable.
  - (f) In all International Competitive Bidding (Global Tenders) and National Competitive Bidding (Open tenders), the performance security submission shall be must. In case of limited tender and single tender, performance security shall not be needed.
907. In case furnishing of an acceptable Performance Guarantee Bond is delayed by the Contractor beyond the period provided in the clause 905, and the bond is accepted by the Purchaser, penal interest @15% per annum of the PBG amount shall be charged for the entire period from the date of issue of LOA to the date of submission of PBG. Alternatively, the Purchaser may declare the contract as at an end and enforce the clause 1302.
908. If the Contractor, having been called upon by the Purchaser to furnish Performance Guarantee Bond fails or delay to furnish the same, it shall be lawful for the Purchaser: -
- i) to recover from the Contractor the amount of Performance Guarantee Bond by deducting the amount from the pending bills of the Contractor under any contract with the Purchaser or the government or any other person contracting through the Purchaser or otherwise however, or
  - ii) to cancel the contract or any part thereof and to purchase or authorize the purchase of the stores at the risk and cost of the Contractor and in that event the provisions of clause 1302 shall apply as far as possible.
  - iii) To charge the interest at the rate of 0.5% per week of Performance Bank Guarantee amount for delayed period.
  - iv) In normal course if PBG is not submitted within 60 days of LOA, the contract should be cancelled and other penal action may be taken against the contractor.
909. The PBG shall cover period of contract and also the warranty period and should be valid until 180 days beyond the warranty period. On the performance and completion of the contract in all respects the performance-cum-warranty/guarantee bond will be returned within 90 days after completion of warranty/guarantee period. If the contract is also placed for CAMC, then PBG will be returned after getting the PBG for CAMC as specified in the Schedule of Requirement. The Purchaser shall be entitled and it shall be lawful on his part to

forfeit the amount of the Performance Guarantee Bond in whole or in part in the event of any default, failure or neglect on the part of the Contractor in the fulfillment or performance in all respects of the contract under reference or any other contract with the Purchaser shall also be entitled to deduct from the amount of the Performance Guarantee Bond any loss or damage which the Purchaser may suffer or be put by reason of or due to any act or other default, recoverable by the Purchaser from the Contractor in respect of the contract under reference or any other contract and in either of the events aforesaid to call upon the Contractor to maintain the amount of the Performance guarantee Bond as its original limit by furnishing fresh Bank Guarantee of additional amount, provided further that the Purchaser shall be entitled to recover any such claim from any sum then due or which at any time thereafter may become due to the Contractor under this or any other contracts with the Purchaser.

910. The Performance Guarantee Bond shall remain in full force and effect during period that would be taken for satisfactory performance and fulfillment in all respects of the contract i.e. till satisfactory commissioning of the machines at consignee's works & later on warranty guarantee period, and shall in the first instance be valid until 180 days beyond the contract period before the expiry of the date of validity of the Performance Guarantee Bond, the Contractor on being called upon by the Purchaser from time to time, shall obtain from the Guarantee Bank, extension of time for validity thereof for a period of six months, on each occasion. The extension or extensions aforesaid, executed on non-judicial stamp paper of appropriate value must reach the Purchaser at least thirty days before the date of expiry of the Performance Guarantee Bond on each occasion.
911. As and when an amendment is issued to the contract, the Contractor shall, within 15 days of the receipt of such an amendment furnish to the Purchaser an amendment to the Performance Guarantee Bond rendering the same valid for the contract as amended and up to twelve months beyond the extended delivery date.
912. The Performance Guarantee Bond and or any amendment thereto shall be executed on a stamped paper of requisite money value in accordance with the laws of the country in which the same is/are executed by the party competent to do so. The Performance Guarantee Bonds executed in India shall also be got endorsed by the collector under section 32 of the Indian Stamp act, 1899 for adequacy of the stamp Duty, by the contractor.

The Performance Guarantee Bond shall be furnished as Annexure-7.

- 913 In case the contract value exceeds beyond 25% of original Contract value, the contractor shall have to submit additional Performance Security as follows:
- (a) If variation amount on plus side exceeds 25% of the original contract value either due to Employer's variation or due to Contractor's variation, the contractor shall submit the additional performance security equal to an amount of 5% of the variation amount exceeding 25% of the contractor Original Contract Value.
  - (b) No additional Performance Security will be required to be submitted, if variation amount on plus side is within 25% of the contractor Original Contract Value.
- 914 The scheduled foreign bank or scheduled commercial bank in India as defined above must be on the Structured Financial Messaging System (SFMS) platform. A separate advice of the BG will invariably be sent by the issuing bank to the Employer's Bank through SFMS and only after this, the BG will become operative and acceptable to the Employer. It is, therefore, in the own interest of

the Contractor to obtain Employer's Bank IFSC Code, its branch and address and advice these particular to the BG issuing Bank and request them to send advice of BG through SFMS to the Employer's Bank. Following codes are to be used by the issuing bank for the purpose mentioned below:

#### **Issuance and amendment of Bank Guarantee**

| Code          | Purpose                  |
|---------------|--------------------------|
| MT760/IFN 760 | Bank guarantee issuance  |
| MT767/IFN 767 | Bank guarantee amendment |

#### **Confirmation of issuance and amendment of Bank Guarantee**

| Code        | Purpose                                     |
|-------------|---|
| IFN 760 COV | Confirmation of bank guarantee issuance     |
| IFN 767 COV | Confirmation of Amendment in bank guarantee |

### **1000. TAXES AND DUTIES**

1001. Except as otherwise specifically provided in the Contract, the Contractor shall bear and pay all taxes, duties, levies and charges assessed on the Contractor, its Subcontractors or their employees by all municipal, state or national government authorities in connection with the Facilities in and outside India.

1002. The Contract Price shall be adjusted to take account of any change, increase or decrease of any taxes and duties including Custom Duties, GST & Additional Tax etc. enacted by law of the land in India only, affecting the cost of the goods and introduced after the date of submission of the Tender.

In case the tenderer has not quoted the rates of taxes and duties separately and quoted the prices inclusive of taxes and duties and same has been considered for evaluation, DMRC will not adjust the payment for an upward revision in the taxes and duties during the execution of the contract. However, for any downward revision, the benefit accrued shall be passed on DMRC.

If a tenderer quotes concessional rates of duties and taxes and subsequently rate of applicable taxes and duties revised by the Government then revision of taxes & duties on concessional rates of taxes & duties quoted by the firm will be adjusted on pro-rata basis.

1003. In the event of exemption or reduction of Custom Duties, GST or any other Cess/Levy being granted by the Government in respect of the works, the benefit of the same shall be passed on to the Employer.

### **1100. DELIVERY**

1101. The Contractor shall as may be required by the Purchaser either deliver free or F.O.R, F.O.B or C&F at the place detailed in the contract, the quantities of the stores detailed therein and the stores shall be delivered or dispatched not later than the dates specified in the contract. The delivery will not be deemed to be complete until and unless the stores are inspected and accepted by the Inspecting Officer as provided in the contract.

1102. Notwithstanding any inspection and approved by the Inspecting Officer on the Contractor's premises, property in the stores shall not pass on the Purchaser until the stores have been received, inspected and accepted by the consignee.



**1103. In case of foreign contracts: -**

The stores shall be delivered by the Contractor free on board such vessels in such port or ports named in the quotation, as the Purchaser or his nominee may require.

Such number of inspection certificates, advice notices, packing accounts and invoices, as may be required by the purchaser or his nominee, shall be furnished by the Contractor at his own cost.

**1200. NOTIFICATION OF DELIVERY**

1201. Notification of delivery or dispatch in regard to each and every instalment shall be made to the Purchaser, consignee and Port consignee (if applicable) immediately on dispatch or delivery. The Contractor shall further supply to the consignee, or the interim consignee, as the case may be, a packing account quoting number and date of the acceptance of tender and date of dispatch of the stores. All packages, shall be fully described in the packing account and full details of the contents for the packages and quantity of materials shall be given to enable the consignee to check the stores on arrival at destination. The copy of Railway Receipt/Consignment note or Bill of Lading with other shipping documents, if any

shall be forwarded to the consignee and or the port consignee named in the contract, as applicable, by registered post immediately on the dispatch of stores. The contractor shall bear and reimburse to the Purchaser demurrage charges, if any, paid by reason of delay on the part of the Contractor in forwarding the copy of the Railway Receipt, Consignment Note or Bill of Lading and other shipping documents.

**1300. TIME FOR AND DATE OF DELIVERY; THE ESSENCE OF THE CONTRACT**

The time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to the essence of the contract and delivery must be completed not later than the dates so specified or extended.

**1301. Progressing of Deliveries**

The contractor shall allow reasonable facilities and free access to his works and records to the inspecting officer; progress officer or such other officer as may be nominated by the Purchaser for the purpose of ascertaining the progress of the deliveries under the contract.

**1302. Failure and Termination**

If the contractor fails to deliver the stores or any instalment thereof within the period fixed for such delivery in the contract or as extended or at any time repudiates the contract before the expiry of such period, the purchaser may without prejudice to his other rights: -

- a. Recover from the Contractor as agreed liquidated damages and not by way of penalty a sum equivalent to 1/2% of the price of any stores (including elements of taxes, duties, freight etc.) which the Contractor has failed to deliver within the period fixed for delivery in the contract or as extended for each or part of a week during which the delivery of such stores may be in arrears where delivery thereof is accepted after expiry of the aforesaid period subject to max. of 10%, or
- b. Cancel the contract or a portion thereof and if so desired purchased or authorize the purchase of the stores not so delivered or others or similar description (where stores exactly complying with particulars are not, in the opinion of the Purchaser, which shall, be final, readily procurable) at the

risk and cost of the Contractor. It shall, however, be in the discretion of the Purchaser to obtain or not the Performance Guarantee Bond from the firm/firms on whom the contract is placed at the risk and expense of the defaulting firm.

Where action is taken under sub-clause (b) above, the Contractor shall be liable for any loss which the Purchaser may sustain on that account provided the purchase, or, if there is an agreement to purchase, such agreement is made, in case of failure to deliver the stores within the period fixed for such delivery in the contract or as extended within nine months from the date of such failure and in case of repudiation of the contract before the expiry of the aforesaid period of delivery, within nine months from the date of cancellation of the contract. The Contractor shall not be entitled to any gain on such purchase and the manner and method of such purchase shall be in the entire discretion of the Purchaser. It shall not be necessary for the Purchaser to serve a notice of such purchase on the Contractor.

Note: - in respect of the stores which are not easily available in the market and where procurement difficulties are experienced, the period for making risk purchase shall be nine months instead of six months provided above.

#### 1303. Extension of Time for Delivery

If such failure as in the aforesaid clause 1302 shall have arisen from any cause which the Purchaser may admit as reasonable ground for extension of time, the Purchaser shall allow such additional time as he considers to be justified by the circumstances of the case, and shall forgo the whole or such part, as he may consider reasonable, of his claim for such loss or damage as aforesaid. Any failure or delay on the part of Sub-Contractor, though their employment may have been sanctioned under condition 2100 hereof, shall not be admitted as a reasonable ground for any extension of time or for exempting the contractor from liability for such loss or damage as aforesaid.

#### 1304. Consequences of Rejection

If on the stores, being rejected by the Inspecting Officer or Interim Consignee or Consignees at the destination, the Contractor fails to make satisfactory supplies within the stipulated period of delivery, the Purchaser shall be at liberty to:-

- i) require the Contractor to replace the rejected stores forthwith but in any event not later than a period of 21 days from the date of rejection and the Contractor shall bear all cost of such replacement including freight, if any on such replacing and replaced stores but without being entitled to any extra payment on that or any other account; or
- ii) Purchase or authorize the purchase of quantity of the stores rejected or others of a similar description (when stores exactly complying with particulars are not in the opinion of the Purchaser, which shall be final, readily available) without notice to the Contractor at his risk and cost and without affecting the Contractor's liability as regards the supply of any further instalments due under the contract; or
- iii) Cancel the contract and purchase or authorize the purchase of the stores or other of a similar description (when stores exactly complying with particulars are not in the opinion of the Purchaser, which shall be final, readily available) at the risk and cost of the contractor. In the event of action being taken under sub-clause (ii) above or under this sub-clause, the provisions of clause 1302 above will apply as far as applicable.

- iv) Where under the contract the price payable is fixed F.O.B port of export or F.O.R dispatching station, the Contractor shall, if the stores are rejected at destination by the consignee, be liable, in addition to his other liabilities, including refund of price recoverable in respect of the stores so rejected, to reimburse to the Purchaser the freight and all other expenses incurred by the Purchaser in this regard.

#### 1305. Removal of rejected stores

- i) On rejection of any stores submitted for inspection at a place other than the premises of the Contractor, such stores shall be removed by the Contractor at his own cost subject as herein after stipulated, within 21 days of the date of intimation of such rejection. If the concerned communication is addressed

and posted to the Contractor at the address mentioned in the contract, it will be deemed to have been served on him at the time when such communication would in the course of ordinary post reach the Contractor, provided that where the price or part thereof has been paid, the consignee is entitled without prejudice to his other rights to retain the rejected stores till the price paid for such stores is refunded by the Contractor save that such retention shall not in any circumstances be deemed to be acceptance of the stores or waiver of rejection thereof.

- ii) All rejected stores shall in any event and circumstances remain and always be at the risk of the Contractor immediately on such rejection. If such stores are not removed by the Contractor within the periods aforementioned, the Inspecting Officer may remove the rejected stores and either return the same to the Contractor at his risk and cost by such mode of transport as the Purchaser or Inspecting Officer may decide, or dispose of such stores at the Contractor's risk and on his account and retain such portion of the proceeds, if any, from such disposal as may be necessary to recover any expense incurred in connection with such disposals (or any price refundable as a consequence of such rejection). The purchaser shall, in addition, be entitled to recover from the Contractor handling and storage charges on the rejected stores after the expiry of the time-limit mentioned above.
- iii) The stores that have been dispatched by rail and rejected after arrival at destination may be taken back by the contractor either at the station where they were rejected or at the station from which they were sent, after refunding the price paid for such stores and other charges refundable as a consequence of such rejection. If the contract is placed for delivery F.O.R. station of dispatch, the Contractor shall pay the carriage charges on the rejected consignment at public tariff rates from the station of dispatch to the station where they are rejected. If the Contractor elects to take back the goods at the station from which they were dispatched, the goods shall in addition, be booked back to him freight to-pay at public tariff rates and at Contractor's risk. The Contractor shall be liable to reimburse packing and incidental costs and charges incurred in such return of rejected stores in addition to other charges refundable as a consequence of rejection. The goods shall remain the property of the Contractor unless and until accepted by the Purchaser after inspection.

#### 1400. FORCE MAJEURE

In the event of any unforeseen event during the currency of the Contract, such as war, hostilities, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, as a result of which, either party (purchaser/contractor) is prevented, or hindered in performing any of its obligations under the contract,

then it shall within a week from the commencement thereof, notify the same in writing to the other party with reasonable evidence thereof. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, the either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

**1500. ACCEPTANCE OF STORES DISPATCHED AFTER THE EXPIRY OF DELIVERY PERIOD**

1501. In case where only a portion of the stores ordered is tendered for inspection at the fag end of the delivery period and also in cases where inspection is not completed in respect of the portion of the stores tendered for inspection during the delivery period because of the reason that adequate notice for inspection in accordance with clause 1601 was not given by the Contractor, the Purchaser reserves the right to cancel the order of the balance quantity, at the risk and expense of the Contractor without any further reference to him. If the stores tendered for inspection during or at the fag end of the delivery period are not found acceptable after carrying out the inspection, Purchaser is entitled to cancel the contract in respect of the same at the risk and expense of the Contractor. If, however, the stores tendered for inspection are found acceptable, the Purchaser may grant an extension of the delivery period subject to the following conditions: -

- a. The purchaser has the right to recover from the Contractor the liquidated damages on the stores, which the Contractor has failed to deliver within the period fixed for delivery.
- b. That no increase in price on account of any statutory increase in or fresh imposition of Custom Duty, GST, Freight charges or on any account of any other tax or duty leviable in respect of the stores specified in the contract, which takes place after the date of delivery period stipulated in the said Acceptance of Tender, shall be admissible on such of the said stores as are delivered after said date.
- c. That notwithstanding any stipulation in the contract for increase in price on any other ground, no such increase which takes place after the delivery date stipulated in the contract shall be admissible on such of the said stores as are delivered after the said date.
- d. But nevertheless, the Purchaser shall be entitled to the benefit of any decrease in price on account of reduction in or remission of Customs Duty, GST or on account of any other ground which takes place after the expiry of the delivery date stipulated in the contract. The contractor shall allow the said benefit in his bills or in the absence thereof shall certify that no decrease in price on account of any of these factors has taken place.

1502. The Contractor shall not dispatch the stores till such time an extension in terms of clause 1501 (a) to (d) above is granted by the Purchaser and accepted by the Contractor. If the stores are dispatched by the Contractor before an extension letter aforesaid is issued by the Purchaser and the same are accepted by the consignee, the acceptance of the stores shall be deemed to be subject to the conditions (a) to (d) mentioned in clause 1501 above.

1503. In case where the entire quantity has not been tendered for inspection within the delivery period stipulated in the contract and the Purchaser chooses to grant an extension of the delivery period the same would be subject to conditions (a) to (d) mentioned in the clause 1501 above.

#### **1600. INSPECTION BY INSPECTING OFFICER**

1601. When Inspection during manufacture or before delivery or dispatch is required, notice in writing shall be sent by the contractor to the Inspecting Officer when the stores or material to be supplied are ready for inspection and test, and no stores shall be delivered or dispatched until the Inspecting Officer has certified in writing that such stores have been inspected and approved by him. At least 4 weeks notice must be given to the Inspecting Officer to enable him to arrange the necessary inspection. The examination of stores will be made as soon as practicable after the same have been submitted for inspection, and the result of the examination will be notified to the Contractor.
1602. In cases where the Inspecting authority specified in the contract requires on behalf of the Purchaser that inspection of the raw materials to be used and/or stage inspection during the manufacturing process of the components stores etc. is also be done, notice in writing shall be sent by the contractor to the Inspecting Officer to visit his premises/works to test the raw materials and/or conduct necessary inspecting during the manufacturing process of the component/store etc. as deemed essential.
1603. No alterations, amendments, omissions, additions, suspensions, or variations of the work (hereinafter referred to as "Variations") under the contract as shown by the drawing or the specifications shall be made by the contractor except as directed in writing by the Inspector, but the Inspector shall have full power, subject to the proviso hereinafter contained, from time to time, during the execution of the contract, by notice in writing to instruct the contractor to make such variation without prejudice to the contract, and the contractor shall carry out such variations and be bound by the same conditions, so far as applicable, as though the said variation occurred in the specifications. If any suggested variation would , in the opinion of the contractor, if carried out, prevent him from fulfilling any of his obligations or guarantees under the contract, he shall carried out. If the Inspector confirms his instructions, the contractor's obligations and guarantees shall be modified to such an extent as may, in the opinion of the Inspector, be justified. The difference of cost, if any occasioned by any such variations shall be added to or deducted from the contract price as the case may require. The amount of such difference, if any, shall be ascertained as determined in accordance with the rates specified in the schedules of prices, so far as the same may be applicable, and where the rates are not contained in the said schedules or not applicable they shall be settled by the Purchaser and contractor jointly. But the Purchaser shall not become liable for the payment of any charge in respect of any such variations, unless the instructions for the performance of the same shall have been given in writing by the Inspector.
1604. In the event of Inspector requiring any variations, such reasonable and proper notice shall be given to the contractor, as will enable him to make his arrangements accordingly, and in cases where goods or materials are already prepared, or any designs, drawings or patterns made or work done is required to be altered, a reasonable sum in respect thereof shall be allowed by the Purchaser, provided that no such variations shall, except with the consent in writing of the contractor, be such as will involve an increase in the total price payable under the contract by more than 10 percent thereof.

1605. In any case, in which the contractor has received instructions from the Inspector for carrying out the work which either then or later, will, in the opinion of contractor, involve a claim for additional payment, the contractor shall, as soon as reasonably possible, after receipt of the instructions foresaid, advise the Inspector to that effect.

1606. Marking of Inspection

The Contractor shall, if so required, at his own expense, mark all the approved stores with a recognized Purchaser's mark. The stores which cannot be so marked shall, if so required by the Inspecting Officer, be packed at the Contractor's expense in suitable packages or cases, each of which shall be sealed and marked with such mark.

1607. Other terms and conditions shall be as mentioned in Special Condition of Contract if any.

**1700. PACKING AND MARKING**

1701. Packing

The Contractor shall pack at his own cost the store sufficiently and properly for transit by rail/road, air and/or sea as provided in the contract so as to ensure their being free from loss or damage on arrival at their destination. He shall decide the packing for the stores by taking into account the fact that the stores will have to undergo arduous transportation before reaching the destination and will have to be stored and handled in tropical climatic conditions (Including Monsoons) before being put to actual use.

Unless otherwise provided in the contract, all containers (including packing cases, boxes, tins, drums and wrappings) in which the stores are supplied by the Contractor shall be considered as non-returnable and their cost as having been included in the contract price.

Each packages shall contain a packing note specifying the name and address of the Contractor, the number and date of the acceptance of tender and the Designation of the Purchase Officer issuing the supply orders, the description of the stores and the quantity contained therein.

1702. Marking

The marking of all goods supplied shall comply with the requirement of the Indian Acts relating to merchandise marks or any amendment thereof and the rules made there under. The following marking of the material is required: -

The following particulars should be stencilled with indelible paint on all the materials/packages:-

- a. Contract No.
- b. Specification no.
- c. Item No.
- d. Post Consignee (wherever applicable)
- e. Abbreviated Consignee marks.

In addition to the marking as specified above, distinguish colour marks should be given so as to distinguish the ultimate Consignees in India.

**1800. PAYMENT TERMS**

The standard payment terms shall be as specified in the Special Condition of Contract.

## **1900. PAYMENT PROCEDURE**

1901. Payment against foreign contractors will be through irrevocable letter of credit. All charges levied by the foreign banks shall be borne by the Contractor.
1902. Payment for indigenous supply shall be made by DMRC in INR against the documents as mentioned in clause 1800.

## **2000. RESPONSIBILITY OF THE CONTRACTOR FOR EXECUTING THE CONTRACT**

2001. Risk in the stores

The Contractor shall perform the contract in all respects in accordance with the terms and condition thereof. The stores and every constituent part thereof, whether in the possession or control of the Contractor, his agents or servants or a carrier, or in the joint possession of the Contractor, his agents or servants and the Purchaser, his agents or servants, shall remain in every respect at the risk of the Contractor, until their actual delivery to the consignee at the stipulated place or destination or, where so provided in the acceptance of tender, until their delivery to a person specified in the contract as interim consignee for the purpose of dispatch to the consignee. The Contractor shall be responsible for all loss, destruction, damage or deterioration of or to the stores from any cause whatsoever while the stores after approval by the Inspecting Officer are awaiting dispatch or delivery or are in the course of transit from the Contractor to the Consignee or the interim consignee as the case may be. The Contractor shall alone be entitled and responsible to make claims against DMRC or any other carrier in respect of non-delivery, short delivery, misdelivery, loss, destruction, damage or deterioration of goods entrusted to such carrier by the Contractor for transmission to the consignee or the interim consignee, as the case may be.

2002. Consignee's Right of Rejection

Notwithstanding any approval which the Inspecting Officer may have been given in respect of the stores or any materials or other particulars or the work or workmanship involved in the performance of the contract (whether with or without any test carried out by the Contractor or the Inspecting Officer or under the direction of the Inspecting Officer) and notwithstanding delivery of the stores where so provided to the interim consignee, it shall be lawful for the consignee, on behalf of the Purchaser, to reject the stores or any part, portion of consignment thereof within 45 days after actual delivery thereof to him at the place or destination specified in the contract if such stores or part, portion of consignment thereof is not in all respects in conformity with the terms and conditions of the contract whether on account of any loss, deterioration or damage before dispatch or delivery or during transit or otherwise howsoever.

Provided that where, under the terms of the contract, the stores are required to be delivered to an interim consignee for the purpose of dispatch to the consignee, the stores shall be at the Purchaser's risk after their delivery to the interim consignee, but nevertheless it shall be lawful for the consignee on behalf of the Purchaser to reject the stores or any part, portion of consignment thereof upon their actual delivery to him at the destination if they are not in all respect in conformity with the terms and conditions of contract except where they have been

damaged or have deteriorated in course of transit or otherwise after their delivery to the interim consignee.

The provisions contained in clause relating to the removal of stores rejected by the Inspecting Officer shall, mutatis mutandis apply to stores rejected by the consignee as herein provided.

The contractor shall refund any advance /part payment received him in respect of the rejected stores within 21 days of the receipt of intimation from the consignee about the rejection of the stores. In default, the Purchaser may take steps against contractor for recovery of such price. This is strictly without prejudice and in addition to the rights provided in clause 1304.

#### 2003. Subletting and Assignment

The contractor shall not sublet (otherwise than that which may be customary in the trade concerned), transfer, assign or otherwise part with directly or indirectly to any person or persons, whatever is in this contract, or any part thereof without the previous written permission of the Purchaser or his nominee.

In the event of the contractor's failure to obtain such permission, the Purchaser shall be entitled to cancel the contract and to purchase the stores elsewhere on the Contractor's account and risk and the contractor shall be liable for any loss or damage which the Purchaser may sustain in consequence or arising out of such purchase.

### **2100. RESPONSIBILITY FOR COMPLETENESS**

2101. Any fittings or accessories which may not be specifically mentioned in the specifications but which are useful or necessary are to be provided by the Contractor without extra charge, and the plant must be complete in detail.

2102. The work shall be performed at the place or places specified in the contract or at such other place or places as may be approved by the Purchaser.

2103. In all cases where the contract provides for tests on site, the Purchaser, except where otherwise specified, shall provide, free of charge, such labour, materials, fuels, stores, apparatus and instruments as may be required from time to time and as may reasonably be demanded, efficiently to carry out such tests of the plants, materials or workmanship etc. in accordance with the contract.

### **2200. INDEMNITY**

2201. The prices stated are to include all rights (if any) of patent, registered design or trade mark and the Contractor shall at all times indemnify the Purchaser against all claims which may be made in respect of the stores for infringement of any right protected by patent, registration of designs or trade mark; provided always that in the event of any claim in respect of alleged breach of a patent, registered designs or trade mark being made against purchaser, the Purchaser shall notify the Contractor of the same and the Contractor shall, at his own expense, either settle any such dispute or conduct any litigation that may arise there from.

2202. All such property shall be deemed to be in good condition when received by the Contractor unless he shall have within 24 hours of the receipt thereof notified the Purchase Officer or the concerned authority to the contrary. If the Contractor fails

to notify any defect in the condition or quality of such property, have shall be deemed to have lost the right to do so at any subsequent stage.

2203. The Contractor shall return all such property and shall be responsible for the full value thereof to be accessed by the Purchaser/loaning authority whose decision shall be final and binding on the Contractor. The Contractor shall be liable for loss



or damage to such property from whatever cause happening while such property is in the possession of or under the control of the Contractor, his servants, workmen or agents.

2204. Where such property is insured by the Contractor against loss or fire at the request of the Government or Purchaser such insurance shall be deemed to be effected by way of additional precaution and shall not prejudice the liability of the Contractor as aforesaid.

### **2300. CORRUPT AND FRAUDULENT PRACTICES**

2301. The purchaser requires that the Bidders/Contractors, their designated contractors and/or their agents observe the highest standards of ethics during Tendering and execution of this Contract. In pursuance with the policy, the purchaser:
- a. Defines, for the purpose of these provisions, the terms set forth below as follows:
    - (i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to purchaser, Engineer or any of their employees, influence in the procurement process or in Contract execution; and
    - (ii) "fraudulent practice" means a concealment or misrepresentation of facts in order to influence a procurement process or the execution of a Contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition.
    - (iii) Breach of any of the contract condition during execution.
  - b. Will reject the Tender or rescind the Contract if the purchaser determine that the Bidder/Contractor has engaged in corrupt or fraudulent practices.
  - c. Will declare a Contractor, either indefinitely or for a stated period of time, to be awarded a Contract/s if he at any time determines that the Contractor has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract.
  - d. The successful Bidders/Contractors shall apprise, DMRC of any fraud/suspected fraud as soon as it comes to their notice.

### **2400. INSOLVENCY AND BREACH OF CONTRACT**

2401. The Purchaser may at any time, by notice in writing summarily determine the contract without compensation to the Contractor in any of the following events, that is to say: -
- i. if the Contractor being an individual or in a firm. Any partner thereof, shall at any time, be adjudged insolvent or shall have a receiving order or order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any assignment or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act, or
  - ii. if the Contractor being a company is wound up voluntarily or by the order of a Court or a Receiver, Liquidator, or Manager on behalf of the debenture holders is appointed, or circumstances shall have arisen which

entitle the Court or Debenture holders to appoint a Receiver, Liquidator or Manager, or

- iii. If the contractor commits any breach of the contract not herein specifically provided for.
- iv. Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the Purchaser and provided also the Contractor shall be liable to pay to the Purchaser any extra expenditure he is thereby put to and the Contractor shall, under no circumstances, be entitled to any gain on re-purchase.

## **2500. LAWS GOVERNING THE CONTRACT**

- 2501. This contract shall be governed by the Laws of India for the time being in force.
- 2502. Irrespective of the place of delivery and the place of payment under the contract, the contract shall be deemed to have been made at the place in India from where the acceptance of tender has been issued.
- 2503. Jurisdiction of Courts: - The Courts of the place from where the acceptance of tender has been issued shall have jurisdiction to decide any dispute arising out of or in respect of the contract.

## **2600. ARBITRATION**

- 2601. If conciliation fails, then such disputes or differences, whatsoever arising between the parties, arising out of touching or relating to manufacture, measuring operation or effect of the Contract or the breach thereof shall be referred to Arbitration in accordance with the following provisions:
  - i. Matters to be arbitrated upon shall be referred to a sole Arbitrator where the total value of claims does not exceed Rs. 1.5 million. Beyond the claim limit of Rs. 1.5 million, there shall be three Arbitrators. For this purpose, Employer will make out a panel of arbitrators. This panel will be of serving or retired arbitrators of Government Departments or of Public Sector Undertakings;
  - ii. For the disputes to be decided by a sole Arbitrator, a list of three arbitrators taken from the aforesaid panel will be sent to the Contractor by the Employer from which the Contractor will choose one;
  - iii. For the disputes to be decided by three Arbitrators, the employer will make out a list of five arbitrators from the aforesaid panel. The Contractor and Employer shall choose one Arbitrator each and the two so chosen shall choose the third Arbitrator from the said list who shall act as the presiding Arbitrator;
  - iv. Neither party shall be limited in the proceedings before such Arbitrator(s) to the evidence or the arguments put before the Conciliator;
  - v. The Conciliation and Arbitration hearings shall be held in Delhi only. The language of the proceedings that of the documents and communications shall be English and the awards shall be made in writing. The Arbitrators shall always give item-wise and reasoned awards in all cases where the total claim exceeds Rs. One million; and
  - vi. The award of the sole Arbitrator or the award by majority of three Arbitrators as the case may be shall be binding on all parties.

### **2602. Interest on Arbitration Award**

Where the arbitral award is for the payment of money, no interest shall be payable on whole or any part of the money for any period, till the date on which the award is made.

**2603. Cost of Arbitration**

The cost of arbitration shall be borne by the respective parties. The cost shall, inter alia, include the fees of the Arbitrator(s) as per rates fixed by the Employer from time to time.

**2604. Jurisdiction of Courts**

Where recourse to a Court is to be made in respect of any matter, the Employer and the Contractor agree to the sole jurisdiction of courts in Delhi/ New Delhi.

**2605. Suspension of work on Account of Arbitration**

The reference to Conciliation/ Arbitration shall proceed notwithstanding that the Works shall not then be or be alleged to be complete, provided always that the obligations of the Employer, Engineer and the Contractor shall not be altered by reasons of arbitration being conducted during the progress of the Works. Neither party shall be entitled to suspend the work or part of the work to which the dispute relates on account of arbitration and payments to the Contractor shall continue to be made in terms of the Contract.

**2700. SECRACY**

2701. The Contractor shall take all reasonable steps necessary to ensure that all persons employed in any work in connection with the contract, have full knowledge of the Official Secrets Act and any regulations framed thereunder.

2702. Any Information obtained in the course of the execution of the contract by the Contractor, his servants or agents or any person so employed, as to any matter whatsoever, which would or might be directly or indirectly, of use to enemy of India, must be treated secret and shall not any time be communicated to any person.

2703. Any breach of the aforesaid conditions shall entitle the Purchaser to cancel the Contract and to purchase or authorize the purchase of the stores at the risk and cost of the Contract in accordance with the clause 1302 of the General Conditions of Contract. In the event of such cancellation, the stores or parts manufactured in the execution of the contract shall be taken by the Purchaser at such price as he considers fair and reasonable and the decision of the Purchaser as to such price shall be final and binding on the Contractor.

**2800. WARRANTY**

2801. The contractor shall warrant the everything to be furnished hereunder shall be free from defects and faults in design, material, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for goods of the type ordered and in full conformity, with the contract specifications and samples if any and shall if operable, operate properly.

2802. This warranty shall survive inspection of, payment for and acceptance of the goods and shall expire after 12 months from the date of installation and commissioning and 18 months from the date of supply whichever is earlier or as specified in Special Condition of Contract or Schedule of Requirement. Any

approval of acceptance by purchaser of the stores or of the material incorporated here in shall not in any way limit the contractor's liability.

- 2803. The contractor's liability in respect of any complaints defects and or claims shall be limited to the furnishing and installation of replacement parts free of any charge or the repair or defective parts only to the extent that such replacement or repairs are attributable to or arise from faulty workmanship or material or design in the manufacture of the stores.
- 2804. The contractor shall, if required, replace or repair the goods or such portion thereof as is rejected by the Purchaser free of cost at the ultimate destination or at the option of the purchaser, the contractor shall pay to the purchaser value thereof at the contract price or in the absence of such price decided by the Purchaser, and such other expenditure and damages as may arise by reason of the breach of the condition herein specified.
- 2805. All replacement and repairs that the Purchaser shall call upon the Contractor to deliver or perform under this warranty shall be delivered and performed by the Contractor, promptly and satisfactory in accordance with the requirements. In case where replacement of parts take place during the warranty period, the provision of this warranty clause shall apply to replaced/repaired part until and expiration of extended warranty period as indicated in Schedule of Requirement from the date of such replacement and/or repair. This extended period shall be hereinafter be referred to as "Extended Warranty Period".
- 2806. If the contractor so desires, the replaced parts can be taken over by him or his representative in India for disposal as he deems fit at the time of replacement of goods/parts. No claim whatsoever shall lie on the Purchaser for the replaced parts thereafter.
- 2807. The decision of the Purchaser in regard to Contractor's liability and the amount, if any, payable under this warranty shall be final and conclusive.
- 2808. Other terms and conditions shall be as mentioned in Special Condition of Contract if any.

**SECTION-III**  
**Annexure - 1**

| <b>VENDOR MASTER DATA CREATION/CHANGE REQUEST</b>   |  |
|---|--|
| <b>FORM</b> Account Group (In case of New Vendor Creation Only) Purchasing                |  |
| Organisation (In case of New Vendor Creation Only) VENDOR NUMBER (In case of Change only) |  |
| <b>NAME #</b>   |  |
| Title   |  |
| Name  |  |
| <b>SEARCH TERM %</b>  |  |
| Search Term   |  |
| <b>STREET ADDRESS #</b>   |  |
| Street/House No.  |  |
| Postal Code/City  |  |
| Country   |  |
| <b>COMMUNICATION #</b>  |  |
| Telephone   |  |
| Mobile Phone  |  |
| Fax   |  |
| E-Mail  |  |
| <b>TAX INFORMATION #</b>  |  |
| VAT Registration No.  |  |
| PAN Number  |  |
| <b>BANK DETAILS *</b>   |  |
| Bank Name   |  |
| Branch Address  |  |
| Country   |  |
| Beneficiary Account Type  |  |
| Beneficiary Account Name  |  |
| Beneficiary Account Number  |  |
| Branch MICR Code (Optional)   |  |
| Branch IFSC Code  |  |
| Bank Key  |  |
| <b>ALTERNATIVE PAYEE IN DOCUMENT %</b>  |  |
| Permitted Payee, if any   |  |
| <b>ACCOUNTING INFORMATION %</b>   |  |
| Reconciliation Account  |  |
| Sort Key  |  |
| Cash Management Group   |  |
| <b>PAYMENT DATA %</b>   |  |
| Payment Terms   |  |
| Chk Cashing Time  |  |
| <b>AUTOMATIC PAYMENT TRANSACTIONS %</b>   |  |
| Payment Method  |  |
| House Bank  |  |
| <b>WITHHOLDING TAX INFORMATION %</b>  |  |
| Withholding Tax Type (Separated by comma in case of more than one)                        |  |
| W/Tax Code  |  |
| Liable (Y/N)  |  |
| Rec. Type   |  |
| W/Tax ID  |  |

---

\* Bank Details except Bank Key is required to be verified by the Bank on its letter head  
duly signed and stamped.

(Certificate to be enclosed along with the request)

# Attached documentry Proof (Copy of LOA, PAN Card copy etc)

Deleted

## ANNEXURE 2

**Deleted**



**PROFORMA OF BANK GUARANTEE FOR TENDER GUARANTEE (ON NON-JUDICIAL STAMP PAPER, WITH STAMP OF BANK)**

Ref. ....

Date .....

Bank Guarantee No.....

.....

To,  
Delhi Metro Rail Corporation Ltd.,,  
Metro Bhawan, 13, Fire Brigade Lane,  
Barakhamba Road,  
**New Delhi -11 00 01**

Dear Sir,

In accordance with your invitation to tender No. .... M/s  
..... hereinafter  
called the tenderer with the following Directors on their Board of Directors/  
Partners of the firm :

- |    |     |
|----|-----|
| 1. | 2.  |
| 3. | 4.  |
| 5. | 6.  |
| 7. | 8.  |
| 9. | 10. |

Wish to participate in the said tender for the supply of .....  
.....  
...

**As a Bank Guarantee against Bid Guarantee for a sum of .....**  
..... (in words &  
figures)  
valid for .....days from the date of opening of the Tender  
viz ..... is required to be submitted by the  
tenderers as a condition for the participation, this bank hereby guarantees and  
undertakes during the above said period of ..... days to  
immediately pay, on demand by Delhi Metro Rail Corporation Ltd., Metro  
Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001, **INDIA** in  
writing the amount of  
..... (in

words & figures) to the said Delhi Metro Rail Corporation Ltd., New Delhi, INDIA, and without any reservation and recourse, if :-

- (i) the tenderer after submitting his tender, modifies the rates or any of the terms and conditions thereof, except with the prior written consent of the purchaser; or
- (ii) the tenderer withdraws the said bid within validity of offer after opening of bid; or
- (iii) the tenderer having not withdrawn the bid, fails to furnish the Contract Performance Guarantee within the period provided in the Conditions of Contract.

This guarantee shall be irrevocable and shall remain valid upto 4.00 P.M. on ..... If further extension to this guarantee is required, the same shall be extended to such required periods on receiving instructions from M/s .....  
.....on whose behalf this guarantee is issued.

Date .....

Signature .....

Place .....

Printed Name .....

Witness :

1. ....  
.....

(Designation)

.....  
(Bank's Common Seal)

Bank Address:  
Telephone No.:  
Fax No.:  
E-Mail Address:

PROFORMA FOR AUTHORITY FROM MANUFACTURERS

**No.** ..... **Date** .....

To  
**Dy. Controller of Stores,**  
Delhi Metro Rail Corporation Ltd.,,  
Metro Bhawan, 13, Fire Brigade Lane,  
Barakhamba Road,  
**New Delhi -11 00 01**

Dear Sir,

Sub :-

We ....., an established  
and reputable manufacturers of ..... having  
factories at ..... and offices at  
..... do hereby authorise M/s  
..... (Name and address of Associates) to represent  
us, to bid, negotiate and conclude the contract on our behalf with you against  
Tender No. ....

Yours faithfully,

(NAME) for & on behalf of M/s .....  
(Name of Manufacturers)

**Note** :This letter of authority should be on the Letter-Head of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. This letter of authority is not required to be submitted in case the tenderer is himself the manufacturer.

**PROFORMA FOR STATEMENT OF DEVIATIONS FROM TENDER CONDITIONS**

The following are the particulars of deviations from the requirements of the Instructions to Tenderers and Conditions of Contract: -

| Item | Clause No. | Condition,<br>Qualification,<br>Deviation etc. | Key date affected by each condition,<br>qualification, deviation etc. (if any) |
|------|------------|--|--|
|      |            |  |  |
|      |            |  |  |
|      |            |  |  |
|      |            |  |  |

.....  
Signature and seal of the Manufacturer/ Tenderer.

**NOTE :**

1. Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".
2. In this Appendix, the Tenderer shall indicate every key date that will be affected by each remark, comment, condition, qualifications or deviation, etc.
3. The details of deviations, if any, from tender specification and other conditions should be clearly indicated in the Technical Deviation and Commercial Deviation templates provided on 'Techno-commercial Offer' form. Alternatively, the tenderer can submit the details of deviations as per the format given in Annexure -5 of tender document. All implicit and explicit deviations, remarks and comments mentioned elsewhere in the tenderer's proposal shall be treated as NULL and VOID and considered withdrawn unconditionally. Tenderers may note that conditions deviating from the tender conditions/ description/specifications may render the offer liable to be ignored.

## **ANNEXURE- 6**

**Deleted.**

**FORM OF PERFORMANCE SECURITY (GUARANTEE) BY BANK**

1. This deed of Guarantee made this day of ..... (month & year) between Bank of..... (Hereinafter called the "the Bank") of the one part, and Delhi Metro Rail Corporation Limited (herein after called the "the Purchaser") of the other part.
2. Whereas the Purchaser vide Purchase Order No. .... Dated ..... has awarded the contract for supply (and also covering Erection, Testing, Commissioning and Maintenance during the Warranty/Defect Liability Period #) of ..... Name of item(s)/works as per tender) ..... (Hereinafter called "the contract") to ..... (Name of the Contractor) (Hereinafter called "the Contractor").
3. AND WHEREAS the Contractor is bound by the said Contract to submit to the Purchaser a Performance Security for a total amount of ..... (Amount in figures and words) .....
4. Now we, the Undersigned ..... (Name of the Bank) ..... being fully authorized to sign and to incur obligations for and on behalf of and in the name of ..... (Full name of Bank) ....., hereby declare that the said Bank will guarantee the Purchaser the full amount of Rs ..... (Amount in figures and words) ..... as stated above.
5. NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to Purchaser, on behalf of the Contractor and we hereby unconditionally, irrevocably and without demur undertake to immediately pay to the Purchaser upon first written demand and without cavil or argument, any sum or sums within limits of ..... (Amount of Guarantee) as aforesaid without reference to the Contractor and without Purchaser's needing to prove or show grounds or reasons for Purchaser's demand for the sum specified therein. The Bank shall pay to the Purchaser any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. This Guarantee is valid till ..... (The initial period for which this Guarantee will be valid must be for at least 6-months (six months) beyond the anticipated expiry date of the warranty/defect liability period as stated in the Contract)
7. At any time during the period in which this Guarantee is still valid, if the Purchaser agrees to grant a time extension to the Contractor or if the Contractor fails to complete the Works within the time of completion as stated in the Contract, or fails to discharge himself of the liability or damages or debts as stated under Para 5, above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Purchaser and at the cost of the Contractor.
8. The Bank agrees that no change, addition, modifications to the terms of the contract Agreement or to any documents, which have been or may be made between the Purchaser and the Contractor, will in no way release us from the liability under this Guarantee; and the Bank, hereby, waives any requirement for notice of any such change, addition or modification to the Bank.
9. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Contractor.
10. The neglect or forbearance of the Purchaser in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Purchaser for the payment hereof shall in no way relieve the bank of their liability under this deed.

11. The expressions "the Purchaser", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.
12. Notwithstanding anything contained herein:
  - (a) Our liability under this Bank Guarantee shall not exceed Rs.....(Rs.....)
  - (b) This Bank Guarantee shall be valid up to.....
  - (c) We are liable to pay the Guarantee amount or part thereof under this Bank Guarantee only & only if Purchaser serves upon us a written claim or demand on or before.....

In Witness whereof I/We of the bank have signed and sealed this Guarantee on the .....day of .....(Month and year) being herewith duly authorized.

For and on behalf of the .....Bank.

**Signature of Authorized Bank officials.**

Name : .....

Designation : .....

Stamp/Seal of the Bank : .....

Signed, sealed and delivered for and on behalf of the Bank by the above named .....in the presence of:

**Witness 1.**

Signature.....

Name.....

Address.....

**Witness 2.**

Signature.....

Name.....

Address.....

**Note:**

1. The stamp papers of appropriate value shall be purchased in the name of the Bank, who issues the 'Bank Guarantee'.
2. The 'Bank Guarantee' shall be from the Scheduled Commercial Bank based in India, acceptable to Purchaser
3. The 'Bank Guarantee' must be issued on the Structured Financial Messaging System (SFMS) platform.
4. A separate copy of the BG has to be sent by the issuing bank to the Purchaser's bank through SFMS. The details of Purchaser's bank are as under.

|   |
|---|
| ICICI Bank Ltd.<br>9A, Phelps Building, Connaught Place, New Delhi-<br>110001<br>IFSC Code: - ICIC0000007 |
|---|

5. Following codes are to be used by issuing bank for the purpose of issuance and amendment of Bank Guarantee:-

| Code         | Purpose                  |
|--------------|--------------------------|
| MT760/IFN760 | Bank Guarantee Issuance  |
| MT767/IFN767 | Bank Guarantee Amendment |

6. Bank Guarantee issued on the SFMS platform with any other code other than mentioned above for the purpose shall not be acceptable to the Purchaser.



**IMPORTANT NOTICE**

- (A) The following check list is intended to help the tenderers in submitting offer which are complete. An incomplete offer is liable to be rejected. Tenderers are advised to go through the list carefully and take necessary action.
- (B) Tenderers are also required to submit copy of the checklist, duly marked, alongwith their offer.

**CHECK LIST**

1. Have you submitted a complete offer?  
It should consist of followings :
  - (a) Annexure 1 Submitted / Not Submitted
  - (b) Annexure 2 Submitted / Not Submitted
  - (c) Tender Guarantee if required –  
Annexure-3 Submitted / Not Submitted
  - (d) Letter of Authority if required  
Annexure-4 Submitted / Not Submitted
  - (e) Statement of Deviations from Tender Conditions  
Annexure-5 Submitted / Not Submitted
  - (f) Statement of Deviations from Tech. Spec.-  
Annexure-6 Submitted / Not Submitted
  - (g) Annexure to Technical Specifications  
Tender Documents duly filled in. Submitted / Not Submitted
  - (h) Annexure SA1 and Annexure SA2 of SCC Submitted / Not Submitted
2. Have you submitted other supporting documents  
to establish your eligibility?  
It may consist of the followings :
  - a. Banker's Report – Para 2.1(b)  
of 'Instructions to Tenderers' Submitted / Not Submitted
  - c. Income Tax Clearance Certificate Submitted / Not Submitted
  - d. Commercial Details and Performance Statement Submitted / Not Submitted
  - e. Statement of Equipment & Quality Control Submitted / Not Submitted

- |    |   |                           |
|----|---|---------------------------|
| f. | Clause wise comments on Technical Specifications,                             | Submitted / Not Submitted |
| g. | Any other document asked by the purchaser if submitted, specify the Documents | Submitted / Not Submitted |

OR

Any other document which the tenderer Considers relevant

.....  
**Signature & Seal of the  
Manufacturer/ Tenderer**