

**MANDATE FORM**

**BY**

**VENDOR/CONTRACTOR FOR EFT / ECS / RTGS / NEFT PAYMENT**

1. NAME OF THE FIRM/PERSON/PARTY : .....
2. ADDRESS : .....  
.....  
.....
3. PHONE No. .... MOBILE No.: ..... FAX No.....
4. E-MAIL Address. ....
5. I.TAX PAN No. ....
6. TIN No. VAT Registered No./Sales Tax Regd. No. ....
7. GST Regd. No. ....
8. PARTICULARS OF BANK ACCOUNT:
  - a. BANK NAME : .....
  - b. BRANCH: .....
  - c. BANK ADDRESS: .....
  - d. BANK ACCOUNT No. : .....
  - e. BANK TEL. No. : .....FAX No. ....
  - f. BANK's MICR CODE: .....
  - g. BANK's IFS CODE: .....
  - h. ACCOUNT TYPE: SAVINGS / CURRENT / .....

**(b) DECLARATION BY THE PARTY :**

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the user institution i.e. S.E.Railway will not be held responsible. I have understood the scheme and agree to discharge the responsibility for which I am liable as a participant under the scheme.

This Mandate Form should be treated as an application for the purpose of

- (i) Refunds of EMD / S.D and /or
- (ii) Any due payments made by Railways.

**Date : .....**

**Signature of the party with Stamp**

- (c) Certified that the particulars of Bank Account furnished above are correct as per our records.

**Bank's Seal**

**Sig. of the authorized official of the Bank**

**N.B.: One cancelled cheque / photocopy of the cheque is to be enclosed (where the cheque does not carry IFS code, an attestation from Bank attesting the IFS code should be given.)**