

CHECK LIST

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| 1. Have you uploaded a Letter of Authorization from Manufacturer? | Yes/No |
| 2. Have you paid the Earnest Money/Bid Guarantee and uploaded documentary evidence for the same ? | Yes/No |
| 3. Have you read the Security Deposit (SD) condition at Para 14 of Instructions to tenderers attached with this tender document and uploaded relevant document for seeking exemption from submission of SD? If not, are you ready to pay Security Deposit? | Yes/No |
| 4. Have you attached a Performance Statement with your offer? | Yes/No |
| 5. Have you furnished the statement of Deviations if any?[preferably nil]. | Yes/No |
| 6. Have you quoted the discount, if any in the specified column only, in IREPS? | Yes/No |
| 7. Have you quoted CIF prices separately? (for Foreign Bidders) | Yes/No |
| 8. Have you quoted Mode of dispatch on FOR - DESTINATION BASIS free delivery at destination (for Indigenous Bidders) with rate structure clearly indicating the Basic Rate, GST, Freight etc., up to destination [consignee's premises] | Yes/No |
| 9. Have you furnished your Income Tax Clearance Certificate? (for INDIGENOUS OFFERS) | Yes/No |
| 10. Have you quoted delivery period correctly and precisely? | Yes/No |
| 11. Have you kept your offer valid for 150 days? | Yes/No |
| 12. Have you furnished Bank account details such as Name of the Bank and address, account no., MICR, IFSC code and type of account to facilitate EFT payment? | Yes/No |
| 13. Have you checked our website till the tender opening time, whether any corrigendum to the tender has been issued or not? | Yes/No |
| 14. Have you read and accepted tender conditions? | Yes/No |

Signature & Seal of the
Manufacturer/Tenderer

Special Terms and Conditions for Essential Medical Items:

1. This Tender has been invited for concluding rate contract for supply of **LAB/SURGICAL ITEMS** for a period of **ONE YEAR** from the date of conclusion of the contract. The quantity shown in the tender form is the approximate **ONE YEAR** requirement and is subject to increase or decrease. The supply against this rate contract to be concluded will be made as and when required against the Supply Orders/Modification Advices to be placed by PCMM Office of S.C Railway. Firm may however note that the purchaser may/may not place any supply orders/Modification Advices for this item and do not stand committed to place any supply orders/Modification Advices.
2. The rate contract shall remain in force for a period of **ONE YEAR**. Supply orders/Modification Advices can be placed up to the last date of the currency of rate contract. Delivery date in the Supply Orders/Modification Advices need not necessarily fall within the currency of rate contract but it can go beyond depending upon the terms of delivery stipulated in the Supply Orders/Modification Advices. No extension of validity period of the rate contract is required when the delivery against the outstanding Supply Orders/ Modification Advices continues even after expiry of validity period. The contract will remain alive for the purpose of delivery for all the stores ordered during the currency of the rate contract until deliveries have been completed.
3. The quantity/quantities mentioned against each consignee is/are approximate. The successful firm has to supply the item/items to any consignee/consignees located in S.C.Railway, in addition to the consignee/consignees mentioned in the tender schedule, as per the Supply Orders/Modification Advices issued time to time as per the requirement of S.C.Railway. The ZRC shall be operated and Supply Orders/Modification Advices shall be placed by PCMM OFFICE.
4. The supplies have to be delivered to the consignees i.e. Hospitals and Health Units in South Central Railway and as and when required by them against the Supply Orders/Modification Advices.
5. The Rate Contract and Supply Orders/Modification Advices shall be governed by the IRS conditions of contract as amended up to date, tender conditions and the special conditions to the tenderers enclosed with the tender schedule.
6. If the contract is concluded with the distributor, the responsibility to complete the supplies will remain with the distributor until the dealership with the manufacturer is valid. In case the distributorship changes, the manufacturer shall be solely responsible until the completion of the contract.
7. **Firm Price:** The quoted prices will be firm and fixed for all the supply orders placed during the currency of Rate Contract and no price variation will be allowed on any account.
8. **Mandatory requirement for award of Rate Contract :** Wherever applicable, the Rate Contract shall be awarded to Original Manufacturers/Importers and firms who are the authorized distributors must furnish valid authorization certificate from the manufacturer/Importer.
9. S.C. Railway reserves the right to enter into parallel Rate Contract with more than one supplier for any location.
10. The Purchaser shall be entitled to increase/decrease the ordered quantity by 30% anytime during the currency of the contract.
11. Period of validity of Rate Contract is **ONE YEAR**.
12. The Rate Contract can be terminated without assigning any reason if the performance is not satisfactory or can be extended on mutual agreement for a further period as agreed.
13. Firm to submit OEM Test Certificate along with equipment on each supply wherever applicable.