

## **EASTERN RAILWAY**

### **OFFICE OF THE SENIOR DIVISIONAL ELECTRICAL ENGINEER (GENERAL), HOWRAH DIVISION**

#### **INSTRUCTIONS TO TENDERERS FOR E-TENDERS :**

##### **1. GENERAL**

E-tender have been invited for and on behalf of the President of India through website [www.ireps.gov.in](http://www.ireps.gov.in) for the work mentioned against the tender notice number available in the Website. Tenderers are to bid online only in the abovementioned website. All Mandatory fields have to be filled in by the tenderer. No Manual offer is acceptable against this tender no. and tender. No Tender document in hard copy will be sold against this tender no. Please read the instructions to Tenderers for e-tendering, General Conditions of Contract, Special Condition of Contract before filling the e-tender online.

E-Tender forms are not transferable and the same is to be submitted with digital signature by personnel already registered with the site.

The submitted e-tender forms will be considered as digitally signed by the tenderer as a from the tenderer that the tenderer has read, agreed and accepted all the conditions and laid down documents referred in para 2 above as well as Schedule of Tender, General and Special Conditions.

The tender offer complete in all respect and with all documents is to be submitted online by e-tendering process through the website [www.ireps.gov.in](http://www.ireps.gov.in) before the closing time/date of this tender as mentioned in the NIT (Notice Inviting Tender). Tenderer can revise the bids any number of times till the closing time/date of the tender. No manual offers shall be accepted. Some documents may be submitted manually to concerned Officer and Office as mentioned specifically.

Corrigendum Notice (if any) will be available in IREPS.

This document is the Standard Tender Document which consists of the Instruction to the Tenderers, NIT (Notice Inviting Tender), General Conditions of the Tender, Special Conditions of the Tender, Specifications of the works & various Annexures etc. All the above mentioned documents taken together if not scored off, shall constitute the complete tender document here after referred to as "Tender Document" & have to be read together & acted upon accordingly. No part of the tender document can be relied upon or acted upon in isolation.

The Railway and the website will have no responsibility for incorrect evaluation of cost and thereby incorrect cost of work and ranking of tenderers, if the schedule is not filled in correctly and unambiguously for each item. No claim or clarification of a tenderer regarding applicability, inclusion or exclusion of any element of tax or duty or any other change in the offer subsequently (after opening of the tender) will be entertained. For this the tenderers are advised to read the Instructions, General Conditions, Special Conditions and other Instructions carefully before submission of tender.

In case of any problem with the portal is faced while filling the e-tender, Tenderers are advised to contact with the Helpdesk of IREPS portal who will render all help and assistance related with the website and portal except that related with the details of the tender. Railway will not take any responsibility for non-participation in the e-tender online for the reasons related to the website and portal or server etc beyond the control of railways.

Railways and the IREPS website will not take the responsibility for any ONLINE Payment made by the tenderer and debited from his / their accounts towards the tender cost or Earnest Money (if any) due to wrong /mis-manipulation of the menus or any reasons related with the IT or found unsuitable for the tender etc. Railways and IREPS website will not entertained any claim in this regard or refund the Paid amount.

All documents uploaded or information furnished in the website are digitally signed by the competent authority.

This tender documents includes many chapters , items, conditions, instructions, like as Technical compliance, Commercial compliance, Standard Technical Criteria, Standard Financial Criteria, Similar nature of Works, General Instructions to the tenderer for e-tendering, SCC/ GCC and list of documents to be uploaded and deposited, NIT/ Tender Forms, Scope of Works are available in the IREPS portal and all the items including all other documents referred to herein , if not scored off , shall constitute integral part of this tender documents and shall be read and acted upon together. No part of this tender shall be read, relied and / or acted upon in isolation.

The contract will be guided by Indian Railways General Conditions of Contract April' 2022 or it's upto date amendment if any.

## **2. Bid Security**

The tenderer shall be required to deposit bid security as per General Conditions of Contract April' 2022 or it's upto date amendment if any.

## **3. Payment of TDC**

Payment of Tender Document Cost (TDC) if any, in respect of e –tendering, should be as per General Conditions of Contract April' 2022 or it's upto date amendment if any.

## **4. Performance Guarantee**

The tenderer shall be required to deposit performance guarantee as per General Conditions of Contract April' 2022 or it's upto date amendment if any.

## **5. Security Deposit**

The Security Deposit shall be as per General Conditions of Contract April' 2022 or it's upto date amendment if any.

## **6. Payment**

Payment is subject to any deduction or recoveries which the Rly. Administration may be entitled to make under the contract, and Subject to satisfactory testing and commissioning duly certified by the Sr. Divl. Elect. Engr. (Genl) / E.RLY./ Howrah or his authorized representative. The contractor shall be entitled to get the on account (R.A.Bill) payments 3 months bill/ 4 months bill/ 6months bill(maximum 4 times in a year) of 90 % against the full value of the work executed corresponding to the period of on account measurement after necessary deduction / recovery. The contractor shall be entitled to get final bill payment (along with 10% retention money) of the contracted Price after necessary deduction / recovery and after full & final completion of the job duly certified by the competent authority. The bill submitted by the contractor should be closed with the followings:(i) Suppliers Challan,(ii) Inspection certificate granted by the Rly., (iii) Registration Certificate of GST as applicable, (iv) Detail entries of supply/work made in the measurement book, (v) On account MB (in case of running Account bill) duly signed by the firm & SSE is to be attached in irwcms portal, (vi) Supply challan, Joint note, Inspection certificate, Yearly turn over, GSTIN2B (as a proof of GST submitted by the firm against invoice ) & documents of verified LOA copy and labour engagement list uploaded in Shramik Kalyan portal, Scrap / released material certificate (for final bill), work completion certificate (for final bill), no claim certificate from both side (i.e. firm & SSE for final bill) , final variation statement, guarantee certificate & LM-79 & LM-80 reports or latest reports (in case of LED item), distribution list of LED or any other supplied item, warranty certificate (if any), failure report (if any), penalty certificate, cable laying drawing (if any) should be attached with the online bill, (vii) Bill type & Bill period should be mentioned by SSE & the firm at the time of passing of bills, (viii) Penalty Certificate & Feedback Certificate, required if any for bill passing are to be submitted with the bill, (ix) No claim certificate enclosed with the final bill, (x) other relevant document . The bill will be processed through IRWCMS & after processing the bill will be forwarded to Sr.DFM/HWH for payment.

**Payment [FOR AMCs]**

Subject to any deduction or recoveries which the Rly. Administration may be entitled to make under the contract and subject to satisfactory testing and commissioning duly certified by the Sr.Divl.Elect.Engineer(Genl)/E.Rly./Howrah or his authorized representative. The Contractor shall be entitled to get the on account (R.A. Bill) payments for 3 months bill/ 4 months bill/ 6 months bill (maximum 4 times in a year) of 100 % against the full value of the work executed corresponding to the period of on account measurement after necessary deduction /recovery against supply of the documents mentioned below. The bill submitted by the contractor should be enclosed with the followings: (i) Suppliers Challan (ii) Inspection certificate granted by the Rly. (iii) Registration Certificate of GST as applicable, (iv) Detail entries of supply/work made in the measurement book, (v) On account MB (in case of running Account bill) duly signed by the firm & SSE is to be attached in irwcms portal, (vi) Supply challan, Joint note, Inspection certificate, Yearly turn over, GSTIN2B (as a proof of GST submitted by the firm against invoice) & documents of verified LOA copy and labour engagement list uploaded in Shramik Kalyan portal, Scrap / released material certificate (for final bill), work completion certificate (for final bill), no claim certificate from both side (i.e. firm & SSE for final bill) , final variation statement, guarantee certificate & LM-79 & LM-80 reports or latest reports (in case of LED item), distribution list of LED or any other supplied item, warranty certificate (if any), failure report (if any), penalty certificate, cable laying drawing (if any) should be attached with the online bill, (vii) Bill type & Bill period should be mentioned by SSE & the firm at the time of passing of bills, (viii) Penalty Certificate & Feedback Certificate, required if any for bill passing are to be submitted with the bill, (ix) No claim certificate enclosed with the final bill, (x) other relevant document . The bill will be processed through IRWCMS & after processing the bill will be forwarded to Sr.DFM/HWH for payment.

**8. DEDUCTION TOWARDS INCOME TAX**

Income Tax as applicable (as amended time to time) shall be deducted from the bill of successful tenderer as per the prevailing IT act.

**9. GST (Goods and service tax)**

GST will be applicable and mandatory.

**10. GUARANTEE /WARRANTY CLAUSE**

(whichever applicable)

- (i) Guarantee period for the entire work (except AMC/CMC work) shall be 12 (twelve) months from the date of completion of the work jointly signed by Railway Authority & representative of the firm.
- (ii) There is no warranty for AMC/CAMC work, however if AMC/CAMC includes as and when required items or separate supply items then that item will be under warranty for 12months from the date of installation or 18months from the date of supply whichever earlier.
- (iii) As and when required items or supply items will be under warranty for 12 months from the date of installation or 18 months from the date of supply whichever earlier.
- (iv) In case of LED luminaries, as per RDSO guideline all LED luminaires should cover a warranty of 60 (Sixty) months from the date of Commissioning or 72 (Seventy two) months from the date of supply, whichever is earlier .

#### **11. SPECIAL INSTRUCTION ( for LED fittings)**

The following Conditions should be followed in case of LED fitting:

- (a) LM -79 & LM -80 reports or latest report to be provided confirming to latest NABL accreditation.
- (b) LED Driver should be BIS certified.
- (c) LED Driver & housing should ensure the compatibility and brand should have own in house manufacturing facility along with own NABL accredited laboratory.
- (d) System Efficacy: Greater than or equal to 100 Lumen /Watt.
- (e) ISO Certification should be for manufacturing as well as trading or luminaries.
- (f) Manufacturer should have in House NABL accredited laboratory or testing.
- (g) Acceptance test/inspection to be carried out at NABL laboratory only. (Ref: CESE/KKK's letter no. EL/197/LED/RS dated:06.02.19)

**All Other terms and conditions, as stipulated in Indian Railways General Conditions of Contract April' 2022 or it's upto date amendment if any shall be applicable.**

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