

### **Mandatory Documents to be submitted by the tenderer**

#### **A) For all works**

- 1) The tender must be accompanied by a Bid Security/EMD as mentioned in GCC, failing which the tender shall be summarily rejected.
- 2) Standard format of certificate to be submitted by the bidder is enclosed as Annexure-V & V(A) as per GCC.
- 3) The tenderer shall clearly specify whether the tender is submitted on his own (Proprietary Firm) or on behalf of a Partnership Firm / Company / Joint Venture (JV) / Registered Society / Registered Trust / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. The tenderer(s) shall enclose the attested copies of the constitution of their concern, and copy of PAN Card along with their tender.
- 4) Valid Electrical Contractor's License.
- 5) Valid Electrical Supervisor's License
- 6) All the mandatory documents mentioned in GCC-2022 and its latest amendment by Sole Proprietorship Firm/HUF/Partnership Firm/Joint Venture (JV)/Company registered under Companies Act 2013/LLP (Limited Liability Partnership)/Registered Society & Registered Trust:
- 7) The tenderer whether sole proprietor/a company or a partnership firm/joint venture (JV)/registered society/registered trust/HUF/LLP etc. if they want to act through agent or individual partner(s), should submit along with the tender, a copy of power of attorney duly stamped and authenticated by a Notary Public or by Magistrate in favour of the specific person whether he/they be partner(s) of the firm or any other person, specifically authorizing him/them to sign the tender, submit the tender and further to deal with the Tender/ Contract up to the stage of signing the agreement except in case where such specific person is authorized for above purposes through a provision made in the partnership deed/Memorandum of Understanding/Article of Association/Board resolution.

#### **B) For tender value above 50Lakhs**

In addition to all the documents mentioned above following documents to be submitted with the bid:-

- 1) Financial Eligibility Criteria:-
  - i) Annexure-VI(B) as per GCC-2022 and its latest amendments.
  - ii) Audited balance sheet duly certified by Chartered Accountant.
- 2) Technical Eligibility criteria:- Work completion certificates in support of performing similar nature of work.

**# Non submission of any of the documents mentioned above shall result in Summarily rejection of Bid/offer. #**

**In addition to the above all other documents as per GCC-2022 and its latest amendment.**