

Reference -Para 10.2 & 17.15.2 of Tender Form (Second Sheet) of Annexure I of ITT

Each Bidder or each member of a JV must fill in this form separately:

NAME OF BIDDER/JV PARTNER:

Annual Contractual Turnover Data for the Previous 3/4 Years (Contractual Payment only)			
Year	Amount Currency	Exchange Rate	Indian National Rupees Equivalent
Average Annual Contractual Turnover for last 3 years			

1. The average annual contractual turnover shall be calculated as an average of "total contractual payments" in the previous three financial years. However, in case balance sheet of the previous year is yet to be prepared/ audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover.
2. The information supplied shall be substantiated by data in the audited balance sheets and profit and loss accounts for the relevant years in respect of the bidder or all members constituting the bidder.
3. Contents of this form should be certified by a Chartered Accountant duly supported by Audited Balance Sheet duly certified by the Chartered Accountant.

**SEAL AND SIGNATURE OF THE BIDDER**

Certified that all figures and facts submitted in this form have been furnished after full consideration of all observations/notes in Auditor's reports. \_\_\_\_\_

(Signature of Chartered Accountant)

Name of CA: \_\_\_\_\_

Registration No: \_\_\_\_\_

(Seal)

Signature Not  
Verified

Digitally signed by  
BIPIN KAMRAN  
DN: c=IN, o=IRPS-CRIS  
Date: 2022.06.20  
Time: 10:10:10  
Reason: New Delhi  
Location: New Delhi



दक्षिण पूर्व रेलवे  
South Eastern Railway

प्रधान मुख्य अभियंता का कार्यालय  
11 गार्डन रीच रोड, कोलकाता-700043

No.-CE/G/Arb& Cont. Mgt./Tender Circular/Pt.I/317

Dated: 11.03.2025

To  
All PHODs  
South Eastern Railway

Sub:- Inclusion of Unique Document Identification Number (UDIN) for all kinds of Certificates/GST and Tax audit reports and other issued by Chattered Accountant as special condition in Tender Document.

Ref:- Gazette Notification No. 1-CA(7)/192/2019 dated 02.08.2019 of The Institute of Chartered Accountants of India published in the Gazette of India.

In the Gazette Notification dated 02.08.2019 published in the Gazette of India, it is mentioned that:-

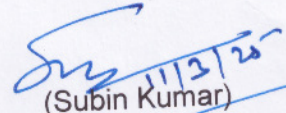
- i. A member of the institute in practice shall generate Unique Document Identification Number (UDIN) for all kinds of the certification, GST and Tax Audit Reports and other Audit, Assurance and attestation functions undertaken/signed by him which made mandatory from the following dates through announcements published on the website of ICAI [www.icai.org](http://www.icai.org) at the relevant time:
  - For all certificates w.e.f. 1<sup>st</sup> February'2019.
  - For all GST & Tax Audit reports w.e.f. 1<sup>st</sup> April'2019.
  - For all other Audit Assurance and attestation functions w.e.f. 1<sup>st</sup> July' 2019.
- ii. The above guidelines shall come into force from the above dates for the various services respectively.

Presently the GCC and the Standard Conditions of Contract are silent on this. GM/SER has approved the recommendation of PCE & PFA. All tendering units are requested to ensure the inclusion of following conditions in Special Condition of Contract in the tender document :-

**"The balance sheet and all other financial documents attested/certified by CAs to substantiate fulfilment of Financial Eligibility Criteria should be with UDIN, failing which the offer is likely to be rejected without any further reference."**

Any tender notice issued on or after issuance of this letter should invariably must have the above mentioned special condition.

This is issued with the approval of PCE/SER.

  
(Subin Kumar)  
Chief Engineer/Works.  
for General Manager (Engg)



Copy to:

- (i) Secy. to GM/SER- for kind information of GM.
- (ii) Secy. to PCE- for kind information of PCE.
- (iii) PS to PFA- for kind information of PFA.
- (iv) CAO/C/RSP /GRC & CAO/C/GRC -for kind information.
- (v) All HODs of HQ Engg, Dept - for information please.
- (vi) CPM/GSU/ADA, CKP, KGP & RNC- for kind information and necessary action.
- (vii) CE/Con/HQ, CE/Con/South, CE/Con-I & CE/Con-II/GRC- for kind information and necessary action.
- (viii) FA&CAO/Con, FA&CAO/ F&B, FA&CAO/ S&W, FA&CAO/WSF & FA&CAO/T- for kind information.
- (ix) DRM/ADA, CKP, KGP & RNC- for information and necessary action please.
- (x) Sr.DEN/Co/ADA,CKP,KGP & RNC- for information and necessary action to implement please.
- (xi) Dy. CE/WSP/Sini, Dy. CE/WSP/KGP, Sr.DEN/GRC & ADEN/JSG- for information and necessary action to implement please.



*[Handwritten signature]*  
11/2/20  
Chief Engineer, Works  
for General Manager (Genl)