आज़ादी का अमृत महोत्सव

भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
(रेलवे बोर्ड Railway Board)

Azadi Ka Amrit Mahotsav

No. 2018/CE-I/CT/30/Pt.2 **New Delhi, dated 07.08.2023**

The General Manager,
All Zonal Railways

Sub: Launch of e-MB for Contracts issued by Zonal Headquarters

Ref: Railway Board's letter No. 2018/CE-I/CT/30 dated 29.11.2019, 21.04.2020, 12.06.2020, 04.05.2022, 24.06.2022, 30.06.2022, 01.08.2022, 05.12.2022 & 26.12.2022

IR-WCMS application for handling works contracts has already been launched over all the Zonal Railways including Zonal Headquarters, Construction Organizations etc. and is effectively used by all concerned.

2. Now, CRIS has developed functionality for porting of contracts issued by Zonal headquarters on IR-WCMS, including their online measurements (e-MB) and billing by nominated officials. Methodology for user creation is enclosed as Annexure.

3. In view of the above, it has now been decided by the Board (MI & MF) that all new works contracts awarded from Zonal Headquarters after 08.08.2023 may be handled online only, on IR-WCMS.

4. For any assistance in the operation of this Module on IR–WCMS, officers may kindly contact the following officials:

i. Shri S P Ojha, Sr Project Engineer/CRIS M-8130797596
ii. Shri Atul Singh, GM/CEP-II/CRIS M-8810491785
iii. Shri Anisur Rehman CE/TMS/N.Rly M-9717630221

5. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

6. Please acknowledge the receipt.

07.08.23
(गौरव)
निदेशक सिविल इंजी.(जी)/रेलवे बोर्ड
[Rly No. 030-47598, MTNL No. 011-23047598]
e-mail address: dceg@rb.railnet.gov.in

No. 2018/CE-I/CT/30/Pt.2 **New Delhi, dated 07.08.2023**

Copy forwarded for information to:

1. The PFAs all Indian Railways
2. The Deputy Comptroller & Auditor General of Indian (Railway), No. 224, Rail Bhawan, New Delhi

For **Member Finance**

Copy: (i) MD/CRIS for kind information
(ii) CPD/TMS for kind information & necessary action

Signature Not Verified
Digitally signed by SURESHKUMAR LAXMANBHAI PIPLODIA
Date: 2023.09.28 14:40:49 IST
Reason: IREPS-CRIS
Location: New Delhi

Annexure-I

Instruction regarding Admin Users in IR-WCMS for Zonal Headquarters in each Railway

(i) Following users have been created as Administrator for each **Zonal Headquarters** of Indian Railways and they can further create other users as per requirements : –

S.No.	Login-ID (Pattern)	Login-ID Example for "Northern Railway" Zonal-HQ <Zonal_Hq_Code> = "NR"	Designation	Rank	Role
	Department : Engg. (engg)				
1	pce<Zonal_Hq_Code>	pcenr	PCE/NR	HAG	Overall Admin
2	adminengg_<Zonal_Hq_Code>	adminengg_nr	Admin/Engg/NR	SAG	Admin
3	coadminengg_<Zonal_Hq_Code>	coadminengg_nr	Co.Admin/Engg/NR	JAG	Co-Admin
	Department : Elec. (elec)				
4	adminelec_<Zonal_Hq_Code>	adminelec_nr	Admin/Elec/NR	SAG	Admin
5	coadminelec_<Zonal_Hq_Code>	coadminelec_nr	Co.Admin/Elec/NR	JAG	Co-Admin
	Department : Mech. (mech)				
6	adminmech_<Zonal_Hq_Code>	adminmech_nr	Admin/Mech/NR	SAG	Admin
7	coadminmech_<Zonal_Hq_Code>	coadminmech_nr	Co.Admin/Mech/NR	JAG	Co-Admin
	Department : S&T (snt)				
8	adminsnt_<Zonal_Hq_Code>	adminsnt_nr	Admin/SnT/NR	SAG	Admin
9	coadminsnt_<Zonal_Hq_Code>	coadminsnt_nr	Co.Admin/SnT/NR	JAG	Co-Admin
	Department : Finance (fin)				
10	adminfin_<Zonal_Hq_Code>	adminfin_nr	Admin/Fin/NR	SAG	Admin
11	coadminfin_<Zonal_Hq_Code>	coadminfin_nr	Co.Admin/Fin/NR	JAG	Co-Admin

(ii) Currently only PCE's login-ID (viz "pcenr" for Norther Railway) is activated with default password as "12345678". All other admin and co-admin users have been created but are in inactive state.

(iii) PCE or his representative has to activate each admin and co-admin login-ID of each department, through menu "Administration-> Edit User (All)" screen. To activate the admin users, following steps can be followed –

a. Click upon "Edit User (All)" screen in the "Administration" menu.
b. Select the department from the drop-down and then press upon "GO" button. All the already created users of that department will get listed here.
c. Click upon "Edit (icon)" provided against each Admin-ID/Co-Admin ID. A new screen will open up.
d. In this screen select "Active" in the "Activation Status" drop-down.

07.08.23

e. To re-set the password of Admin and Co-Admin users, on same screen, click upon "Change Password" check-box and then type the new password twice in the boxes provided.

f. After above steps click upon "Save"/ "Confirm" button provided on the screen, to apply the changes.

g. Now Admin and Co-admin can login with their respective login-ids and create other users in their respective departments.

(iv) It is advised to change the password immediately after first login.