

Note: This format is to be typed on the letter pad of the tenderer/Contractor.

DATE:.....

To
AXEN/Works,
Principal Chief Engineer's Office,
Southern Railway,
Chennai- 600 003.

Sub: Testing of track ballast – reg.

Ref: Tender Notice No. dated. Item No.....

With reference to the above, I am herewith submitting ballast sample for the following tests to be conducted at Geo-Technical laboratory/HQ/MAS:

- (i) Aggregate Impact Value Test.
- (ii) Aggregate Abrasion Value Test.
- (iii) Aggregate Water Absorption Test.

The necessary cash receipt for Rs. **6490/- (Rupees six thousand four hundred and ninety only)** towards the cost of testing ballast sample is enclosed herewith. CR No. Dt. The Tender has to be attended on Hence kindly Test the sample and advice the results please.

Details of Sample:

Size and Quality	50mm – 23 kg and 10 – 12.5mm – 8 kg
Name of the Crusher and address	

Thanking you

The ballast sample is sent through our representative whose signature is attested below:

Representative signature

Tenderer/Contractor's signature