



दक्षिण पूर्व मध्य रेलवे  
SOUTH EAST CENTRAL RAILWAY

Office of the  
Chief S&T/Telecom Engineering P.W.  
07752-268188 (K.W.)  
07752-444641 (P.W.)  
97524-4080103 (L)

68

No: S&T/Con/Field Execution/ Inst./ 01

Date: 23.8.2012

Dy.CSTE/Con/Hq., III, IV & NGP  
All DSTE/ASTE(Con) &  
Field Incharges (SSE/Sig. & Tele/Con)  
Under CSTE/Project/SECR/Bilaspur.

Please follow  
strictly  
25/08/2012

Sub: Maintenance of Daily Work Progress Register at Site for all contractual works.

Ref: Rly.Bd's Lr.No: 2010/tele/3(9)/1 dtd. 26.4.2012.

In one of the Vigilance check, it was noticed by vigilance that Daily Work Progress Register was not maintained at site by the site incharge for the execution of contractual works.

In view of the above all the field DSTE/ASTE and SSE/Supervisors (incharge of the site ) responsible for execution of the contractual work both for Signal & telecom works are hereby advised to maintain the Daily Work Progress Register at site as per the formats given below -

1. Daily work progress register for trenching & cable laying:

Sl. No.	Cable Drum & make	Core age	Length of cable	Depth & width of trench (DxW)	Protection	Concreting if any	Location		Cable route marker	Date of laying	Nos. of labour deployed	Signature of Contractor or	Signature of Rly. Official's.
							From	To					

2. Material at Site:

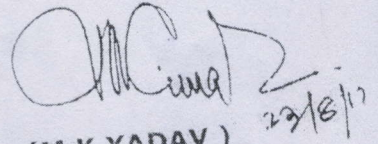
Sl.No.	Date	List of the materials received at site	Material used at site	Balance material at site	Material transaction to other stations	Remarks	Signature of the Contractor / Representative	Signature of the Rly. Officials. SSE/AST E/DSTE.

3. Daily Work Progress Register:

Sl.No.	Date	Details of the activities carried out	Location	No. of skilled/ un skilled labour deployed by Contractor on date	Remarks	Name & signature of the Contractor/ Representative.	Name & signature of the Rly. Officials.



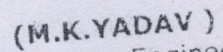
The above instructions as per format should be implemented strictly at work execution site and recorded in the registers kept at site for inspection of the officials. Necessary compliance may be given immediately.

 23/6/17

(M.K.YADAV)

Chief Sig. & Telecom Engineer/Proj.  
S.E.C.Railway, Bilaspur

Copy to CSTE/SECR for kind information.



(M.K.YADAV)  
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