

**INDIAN OIL CORPORATION LIMITED**  
(REFINERIES DIVISION)  
**Panipat Refinery**

**NOTICE INVITING TENDER (E-Tender)**

1.	Tender No.	<b>RPRC261308</b>
2a.	Type of Bid (Domestic / Global)	<del>GLOBAL / DOMESTIC BIDDING</del> <del>Under Single / Two Bid System</del>
2b.	Type of contract	<b>Works Contract</b>
3.	Name of the Job	<b>GI Piping/Steam Tracing work in AVU under P-25 Project, Panipat Refinery.</b>
4.	Time Schedule / Duration of Contract	<b>04 (Four) Months from the date of LOA.</b>
5.	Tender download schedule	<b>As per e-tendering portal</b> Tender documents can be downloaded free of charge from the website <a href="http://www.iocletenders.nic.in">www.iocletenders.nic.in</a> during the above period.
6.	Pre-Bid Meeting	<b>No</b>
7.	Bid Submission Start Date & Time	<b>As per e-tendering portal</b>
8.	Last date of submission of tender	<b>As per e-tendering portal</b>
9.	Techno-Commercial Tender opening date	Tender (Techno-commercial) shall be opened on <b>As per e-tendering portal</b> or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
10.	Earnest Money Deposit (EMD)	<b>INR 2,05,000.00</b> (Also in USD in case of Global Tender) (i) EMD amount up to Rs. 1 Lakh: EMD to be submitted through online payment at IOCL e-tender portal along with the offer. (ii) EMD amount more than Rs. 1 Lakh: EMD can be submitted through online payment at IOCL e-tender portal along with the offer or through Bank Guarantee (BG). Validity of BG in lieu of EMD shall be at least 3 months beyond bid validity. Format of BG against EMD should exactly be as given in SITT/SITB/GCC.  EMD exemption to MSE bidders is NOT allowed for WORKS contract (see point no 2b above).  Offers received without EMD/valid EMD exemption document (as per clause no 22.xxviii mentioned below) are liable for <b>OUTRIGHT REJECTION</b> .
11.	<b>Pre-qualification Criteria(PQC):</b>	The intending tenderers shall have to furnish proof of their prequalification and experience along with the Part-I (Techno-commercial bid).
11.1	<b>Annual Turnover (ATO)</b> <b>(based on standalone financials of bidding entity)</b>	<b>Not Applicable</b>
11.2	Value of Single Work (SWO) executed by the bidder as main contractor or subcontractor for	<b>Not Applicable</b>

	similar nature of work (during any of the last <b>SEVEN</b> years ending on last day of the month immediately previous to the month in which last date of bid submission falls)	
11.3	Similar nature shall be defined as	<b>Not Applicable</b>
11.4	Whether the Tendered Job is a ARC / AMC [If ARC / AMC job then the work experience value submitted by the bidder shall be annualised]	<b>No</b>
12.	Additional technical requirements (if any)	<b>Nil</b>
13.	Other requirements	1. PF Code Allotment letter/PF registration. 2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB. 3. Proof of Authority in favour of person authorized to submit the bid. 4. Copy of PAN card. 5. Certificate of Incorporation / Partnership deed/ Proprietor ship affidavit/ Societies Registration Certificate.
14.	<b>Integrity Pact Agreement</b>	<b>Not Applicable</b>
15.	<b>Reverse Auction</b>	<b>Applicable</b>
16.	<b>Public Procurement Policies</b>	
a	Public Procurement (Preference to Make in India), 2017 and amendments thereof (PPPMII)	<b>Yes</b>
b	Purchase Preference to Micro and Small Enterprises (MSEs) Bidders (PPP2012)	<b>Not Applicable-it is Works Contract</b>
c	Applicability of Domestically Manufactured Iron & Steel Products (DMISP) Policy	<b>No</b>
17.	Whether interest bearing Mobilization Advance is applicable?	<b>No</b>
18.	Splitability of Job	<b>No</b>
19.	Job Nature (Critical/Non-Critical)	<b>Critical</b>
20.	Mode of Submission	Offer must be uploaded on e-tender website <a href="https://iocletenders.nic.in">https://iocletenders.nic.in</a> before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.
21.	Tender Inviting Authority	<b>Dy General Manager (Contracts), Panipat Refinery, Indian Oil Corporation Limited, Panipat-132140 E-mail: <a href="mailto:chowdhryg@indianoil.in">chowdhryg@indianoil.in</a> <a href="mailto:mahajanak@indianoil.in">mahajanak@indianoil.in</a></b>

## 22. General: Bidder to note

- i) Provisions/Conditions stipulated in NIT supersedes all the sections of tender document

- ii) Offer from following types of bidders will not be accepted
- a) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG.
  - b) Who are under liquidation, court receivership or similar proceedings.
  - c) Who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code, 2016 (Code) or any other applicable law (in case where Code is not applicable).
  - d) Whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in case where Code is not applicable) at any stage of evaluation of the bid. In case where the bid of the L-1 bidder is rejected on the aforesaid grounds during the period between Price-Bid-Opening and Award-of-Contract, then the bid of the next higher eligible bidder will be considered for further processing.
  - e) Consultant appointed for the project / work shall not be allowed to participate in the tender either directly or indirectly for the same project for which they are working as consultant. An indirect participation shall include participation through an affiliate or as a sub-contractor, consultant or supplier. The expression 'affiliate' for the purpose of this clause will include any person, or company or association (howsoever designated) who/which is a member of the consultancy firm (if the consultancy firm is a joint venture or consortium or who or which is directly or indirectly holds 10% (ten percent) or more of the capital or voting capital of consultant (if the consultant or any of its members is a company or a body corporate) or who or which is a consultant or sub-contractor of the consultant with regard to the project.
  - f) Foreign bidders are participating in Domestic / National tender.
  - g) Offer from Joint Bidders / Consortium unless specifically permitted in the tender for such bidding.
  - h) Offer from bidders who are on Watch List of IOCL.
- iii) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
- iv) ~~Experience of only the bidding entity shall be considered, unless specifically permitted in the tender document to use the credentials of its parent or any group company to meet the Experience Criteria, in which case method of evaluation shall be as described in clause 2 of *Instruction to Tenderers*. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.~~
- ~~Consultant appointed for the project / work shall not be allowed to participate in the tender either directly or indirectly. An indirect participation shall include participation through an affiliate or as a sub-contractor, consultant or supplier. The expression 'affiliate' for the purpose of this clause will include any person, or company or association (howsoever designated) who/which is a member of the consultant (if the consultant is a joint venture or consortium or who or which directly or indirectly holds 10% (ten percent) or more of the capital or voting capital of consultant (if the consultant or any of its members is a company or a body corporate) or who or which is a consultant or sub-contractor of the consultant with regard to the project.~~
- ~~For fulfilling the experience criteria against work order(s) following documents may be considered as valid proof for meeting the criteria:~~
- ~~1. Purchase/ Work Order copy with Schedule of Rates/ Scope of Works. and~~
  - ~~2. Satisfactory Completion certificate by client (or their PMC/EPCM consultant) with executed value, date of completion of the job and reference work order number.~~
- v) ~~If Detail work order qualifying for similar nature as described including covering letter and schedule of rates and satisfactory completion certificate containing executed value & date of completion of similar nature of work as defined above shall be required. However, where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate.~~
- vi) ~~In case of sub-contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner acting as EIC stating that the main contractor has intimated them~~

about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor. Apart from copy of purchase/work order with schedule of rates/scope of work from the main contractor, the bidder who has worked as a sub-contractor has to submit certificate of completion of work from the end user / owner /main contractor/ consultant of the owner acting as EIC.

- vii) ~~In case any bidder submits work order and completion certificate of any completed contract where the bidder had worked as a leader / member of Joint Venture / Consortium / Joint Bidder, the work value shall be worked out as per the percentage share of the bidder in the JV / Consortium / Joint bidding agreement. Further in case the bidder had executed only a certain portion of the composite job through such agreement, their experience shall be counted for that particular portion of the job executed by them only, as specified in the JV/ consortium/joint bidder agreement. For such cases, in addition to work order and completion certificate(s), bidder will also submit copy of JV / consortium / joint bidder agreement and work order & completion certificate(s) has to be issued in the name of such JV / consortium / Joint bidder OR in the name of the Leader with brief details of JV / consortium / joint bidder specified in the work order.~~
- viii) ~~If bidder submits a composite work order for evaluation and the AMC/CAMC/PWAMC/O&M is going on, after supply and installation part is completed by the contractor as per completion certificate, the same shall be considered as completed work and the amount towards supply and installation shall be considered for qualifying the bidder in PQC towards experience criteria. Such work orders in which both supply & installation and AMC/CAMC/PWAMC/O&M is completed, the same shall be treated 'At Par' with the other work orders and bidder is required to submit the copy of work order and completion certificate for the complete work including AMC/CAMC/PWAMC/O&M part.~~
- ix) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
- x) ~~In case of Rate Contracts, which are running under extension after original contractual completion period, suitable document (certified by "WO issuing company" / Engineer In Charge) indicating executed value up to the original/extended completion period along with extension letter will be treated as proof of successful completion of work. For Rate Contract tender of duration one year or more, evaluation of the experience criteria will be done based on annualized value.~~
- xi) ~~In case the work orders submitted by the bidder is in multiple currency/ non-INR, the same shall be converted to equivalent INR considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.~~
- xii) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
- xiii) ~~The amount considered for meeting the experience criteria of PQC shall be inclusive of Service Tax/GST. In case proof /certificate submitted by the bidder does not have clarity regarding taxes i.e. the value of work specified in order /certificate is whether inclusion or exclusion of Service tax/GST, the amount appearing in the certificate/order shall be considered inclusive of tax and shall be evaluated accordingly.~~
- xiv) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- xv) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations. Ordinarily the lowest responsive bids shall be preferred. However, the OWNER reserves the right not to accept the lowest bid, if in its opinion this would not be in the interests of the works/IOCL.
- xvi) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- xvii) All communication will be made through e-Tendering web site (<https://iocletenders.nic.in>). However, IOCL reserve the right to take cognizance of the communication made outside eTendering Portal under exceptional circumstances.

- xviii) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- xix) Bidder should make sure that their priced bid (Part-II/BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
- xx) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- xxi) Offers not meeting statutory requirement are liable for rejection.
- xxii) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- xxiii) Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Pre-Qualification Criteria (PQC) along-with their offer. IOCL reserves the right to complete the evaluation, with or without seeking any additional supporting documents / clarifications.
- xxiv) Refer ITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- xxv) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocletenders.nic.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- xxvi) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- xxvii) EMD: • EMD must be submitted online by Indian bidders. EMD in the form of Demand Draft / Banker's cheque, Swift Transfer will be accepted only from Foreign bidders. Tenders without Earnest Money are liable to be rejected. However, Startups (recognized by Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Govt of India), Government organizations, Central/State PSUs and JVs of IOCL are exempted from submission of EMD. In service tenders (as per point no 2b above), MSEs having valid UDYAM registration certificate shall also be eligible for EMD exemption. Bidder claiming such exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The certificate must be valid on the bid submission date. In absence of same their offer is liable for rejection. *Suo motto* submission of certificate after the due date of bid submission will not be considered for EMD exemption. Wherever applicable, scanned copy of EMD Instrument (i.e. B.G //Start Up certificate etc.) must be uploaded along with offer & the bidder should also ensure that the original BG in physical form duly enclosed in a sealed envelope super-scribed with "Offline EMD", Bidder's Name, Tender No., bid submission end date & time, is received at the office of tender issuing authority as per following schedule:
- a) Single Bid Tenders: Before due date and time of opening of bids
  - b) Two Bid Tenders: Within 7 working days from the date of opening of technical bids.

Note:

1. For the purpose of receipt of BG, the time recorded in the receipt / dispatch section against receipt shall be considered as receipt time.
2. Only those physical BG instruments found matching with the copy submitted in the e- portal shall be considered as valid.
3. IOCL shall not be responsible for postal/courier delay, non-receipt or loss in transit

4. In case bidder does not submit EMD as mentioned above, then the bid shall be liable for rejection.

~~xxviii) In case, a bidder submits any of the Pre Qualification supporting documents in any foreign language other than English, then it will be the responsibility of the bidder to also provide the English translation copy of the such document duly certified, stamped and signed by their Local Chamber of Commerce/ Notary.~~

- xxix) During the contract / engagement the organization, its employees, agents, other contractors, sub-contractors and their employees, etc., may be exposed to certain unpublished price sensitive information (UPSI), that is not generally available and which upon becoming generally available is likely to materially affect the price of the securities issued by Indian Oil. Such UPSI shall be held by the organization, its employees, agents, other contractors, subcontractors and their employees etc., in strictest confidence and shall not be disclosed to any other party except on need to know basis and with the prior consent of Indian Oil. It is hereby further cautioned that, the organization, its employees, agents, other contractors, sub-contractors, their employees and immediate relatives thereof, should not trade in the securities of Indian Oil while in possession of such UPSI or communicate such UPSI to any person except in furtherance of legitimate purposes, performance of duty or discharge of legal obligations. Any trades in securities of Indian Oil, while in possession of any UPSI would be presumed to have been motivated by the knowledge and awareness of the UPSI and liable for penal action under this contract / engagement as well as under SEBI (Prohibition and Insider Trading) Regulations, 2015. It is therefore advised to familiarize with the "Code for Prevention of Insider Trading in the Securities of Indian Oil", copy of which is hosted on the website [www.iocl.com](http://www.iocl.com). Accordingly, it must be ensured that any UPSI, whenever received from the Indian Oil,
- (a) shall be used solely for the purpose for which it is being disclosed;
  - (b) shall be preserved and the secrecy of such information shall be maintained;
  - (c) shall not be disclosed to any third party;
  - (d) shall be kept securely and properly protected against theft, damage, loss and unauthorized access (including access by electronic means) by deploying means similar to those being used to secure their own confidential information;
  - (e) to notify Indian Oil immediately upon becoming aware that any of the confidential information has been disclosed to or obtained by a third party.

The organization shall undertake that its employees & their immediate relatives, agents, subcontractors and any other person associated with said contract / engagement does not violate any of the provision of the SEBI (Prohibition of Insider Trading) Regulation, 2015. Any violation shall be considered as breach of terms of contract / engagement and Indian Oil shall take necessary action for such breach in addition to reporting to SEBI for taking necessary action under SEBI (Prohibition of Insider Trading) Regulations, 2015

**The original contractor for the job COMPOSITE WORK FOR UNITS (AVU, SULPHUR BLOCK, PRU & COMMON MUG COMPRESSOR UNIT) (PART-A, B & C) FOR PANIPAT REFINERY EXPANSION PROJECT (P25) OF M/s INDIAN OIL CORPORATION LIMITED (IOCL), INDIA to whom the said job was awarded by IOCL WO 29654307 dated 12.02.2024 shall not be eligible for participation in this tender. In case, the original contractor submits the bid, the same shall not be considered for evaluation and shall be rejected.**

Deputy General Manager (Contracts)  
Indian Oil Corporation Ltd.,  
Panipat Refinery